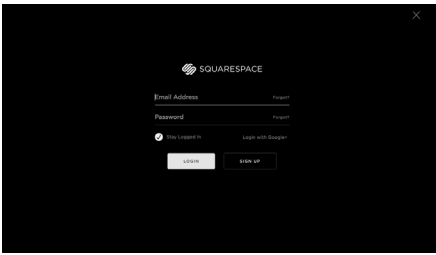
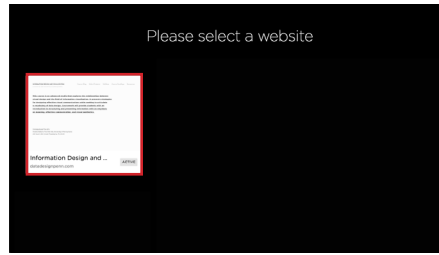


# PROJECT SUBMISSION GUIDE

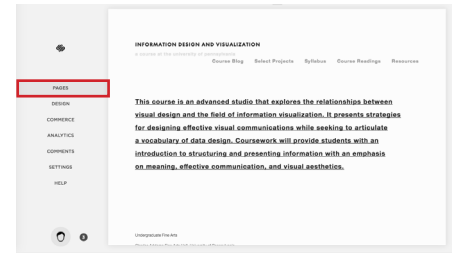
## Information Design and Visualization



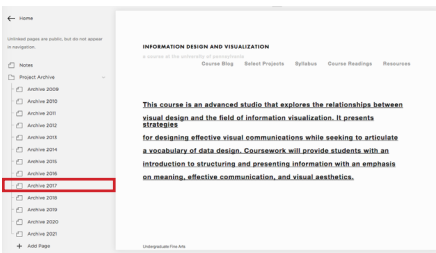
1) Log in at [squarespace.com/](https://squarespace.com/) login



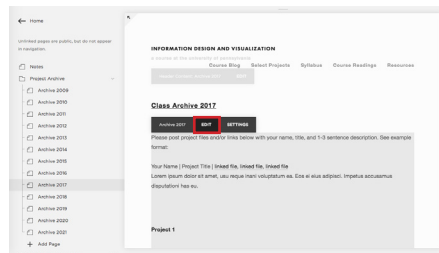
2) Open [datadesignpenn.com](https://datadesignpenn.com)



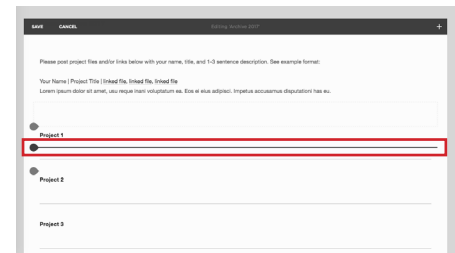
3) Open "PAGES" in the sidebar



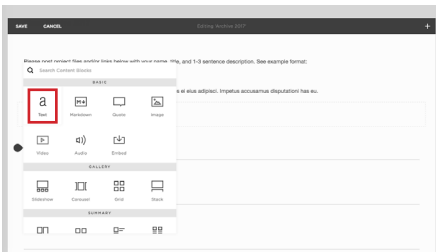
4) Scroll down to unlinked pages and open your archive year



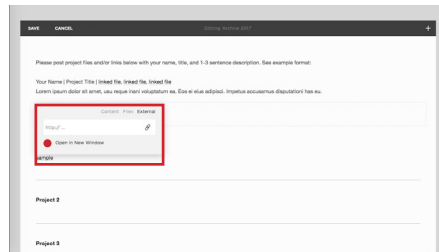
5) Hover over the page body and click "EDIT"



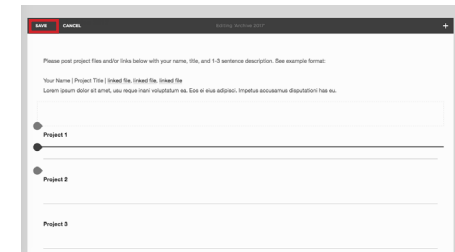
6) Hover over your project section to access the content bar



7) Select "text" and enter your project information



8) Select text to access hyper-link option, then link to files or URLs (Open in New Window)



9) Save and exit

You can view your course archive at [www.datadesignpenn.com/archive-year](https://www.datadesignpenn.com/archive-year).