Title I School-Level Parental Involvement Policy for
The SEED School of Washington, D.C.

The SEED School of Washington, D.C. has developed a written Title I parental involvement policy with input from Title I parents. The school will hold 2 focus groups to gather input from parents and post the policy on the website, along with a comment box to collect feedback. It will distribute the policy to parents of Title I students during check-out and leftover packets were mailed. Parents will also receive a copy via email with a reminder phone call using The PACE messaging system. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Please use the link below to submit your feedback on the plan.

https://docs.google.com/a/dc.seedschool.org/forms/d/e/1FAIpQLSf5byAqfVheai6wVNUbncuKxNpm7U6Kyg3KxyTAc9CXSeKHQ/viewform
The SEED School of Washington D.C.  
**Title I Parent Involvement Plan**  
**Year at a Glance 2019-2020**

We at, The SEED School of Washington, D.C., believe that our families and community are key to student achievement and the success of our school. In order to meet the school’s goals we need your input in decision making throughout the school year. Please join us for the opportunities below:

<table>
<thead>
<tr>
<th><strong>Annual Meeting</strong></th>
<th><strong>Parent Involvement Monthly Workshops/Activities /Partner Programs</strong></th>
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<tbody>
<tr>
<td><strong>Date/ Time:</strong> October 16, 2019: 8:30am, 12:30pm, 5:30pm</td>
<td>Families are invited to participate in workshops to support the healthy development of our children, support achievement, and strengthen the family unit. Please copy the link below to the 2019-2020 school calendar.</td>
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<tr>
<td>Families are invited to attend the Annual Meeting to learn about our school’s Title I programs and requirements as well as the state of the school.</td>
<td><strong><a href="https://docs.google.com/spreadsheets/d/1CSTre-xfRLoMgmB6SQWPqDGx_PrhVWkKYWNV628qMFo/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1CSTre-xfRLoMgmB6SQWPqDGx_PrhVWkKYWNV628qMFo/edit?usp=sharing</a></strong></td>
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</tbody>
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| The Annual Meeting for parents will focus on the State of the School for the upcoming school year.  
  ● **Goals:**  
    ○ To provide a programmatic focus to parents and families for the next year  
    ○ Inform parents of strengths and weaknesses for the current year  
    ○ Energize families to re-enroll for the upcoming school year  
    ○ Provide space for parents to engage leadership with questions and grievances  
| Families will have opportunities to review and provide feedback in the following areas: |
|  · **Title I School Status** |
|  · **Rights of Title I Parents** |
|  · School Data and Assessment Calendar |
|  · Overall School Budget |
|  · Overview of Parent Involvement Plan |

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<tr>
<th><strong>School-Parent Compact</strong></th>
<th><strong>Accessibility</strong></th>
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| The School-Parent Compact is a communication tool to support achievement for parents, school staff and students. The Compact is an agreement on how each person (and the student) will support each other in ensuring that the student is successful. | We will accommodate all families by providing:  
  · Childcare and food at meetings and workshops |


**Title I Parent Involvement Budget**

As part of our school’s Title I program we receive a set amount of money each year to implement our Parent Involvement Plan. This year we will be using the funds to host our family involvement activities and to provide childcare, translation, provide resources and supplies, and refreshments at each meeting.

*All parents were/are invited to a meeting before each Parent-Teacher Conference to join a focus group to discuss budget allocations, learning reading and math strategies, parent leadership, and school programming and academic achievement.*

1. October 9, 2019: 4-5:00pm
2. December 11, 2019 4-5:00pm
3. March 11, 2019 4-5:00pm

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**Communication**

We will communicate* with families via:

- Flyers, robo-calls, emails, and posts on the school website, and social media
- Parent/Teacher Conferences
- School-wide Family Events
- Parent Workshops
- PTSA Monthly Meetings
- Friday Newsletter
- Provide sign language interpreting to hearing impaired families

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**Involvement of Parents in the Title I Program**

To involve parents in the Title I program at The SEED School of Washington, D.C., the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school’s Title I programs and the Title I parental involvement policy.
- The school provides parents of Title I students with timely information about Title I programs using emails. Website posts, mailings, and distributed flyers at checkout.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet through curriculum nights and guided information sessions on Understanding PowerSchool and Kickboard
- If requested by parents of Title I students, the school provides opportunities for monthly Parent Action Team meetings, focus groups, and on-going surveys that allow the parents to participate in decisions relating to the education of their children.
School-Parent Compact

The SEED School of Washington, D.C. distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State’s high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school’s responsibility to provide high-quality curriculum and instruction and nurturing boarding experience.
- The ways parents will be responsible for supporting their children’s learning.
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child’s class; and opportunities to observe classroom activities.

As a school, we will:

- Provide a high-quality effective learning environment that is safe and that enables the student to meet and exceed rigorous academic achievement standards.
- Provide ongoing two-way communication between teachers and parents through parent-teacher conferences, Kickboard, PowerSchool notifications, welcome phone calls, and focus groups.
- Provide reasonable access to staff through an “open door” policy with advanced notice.
- Provide opportunities for parents to volunteer and participate in their child’s class, Student Life programming, and/or school-wide events.
- Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers).

As a parent, I will:

- Support my child’s learning by ensuring that he/she attends school on time and on a regular basis.
- Support my child’s learning by attending parent events such as Parent-Teacher Conferences, Back to School Night, and being a member of the PTSA.
- Participate in decisions relating to the education of my child through a mutually respectful relationship with school staff.
- Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers).
- Provide a time for homework completion when the scholar comes home on Friday to ensure completion in preparation of the child’s return to school on Sunday.
- Support my child’s class/school (i.e. helping in class/school, volunteering in my child’s classroom/school, communicating with my child’s teachers, attending school events when possible, etc.).

As a student, I will:

- Proudly follow the behavioral expectations and policies of The SEED School of Washington D.C.
- Ask questions when I am not sure about a lesson or an assignment.
- Make good choices like paying attention in class, staying on task, doing my best, and working hard at my class and homework.
- Be the very best “SEED Falcon” that I can be each and every day.
Building Capacity for Involvement

The SEED School of Washington, D.C. engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State’s academic content standards, assessments, and how to monitor and improve the achievement of their children. SEED DC provides office hours to review state assessments, summative booklet and guide, and Parent workshops to support student achievement.
- The school provides Title I parents with materials and training to help them work with their children to improve their children’s achievement through curriculum nights, PTSA meetings, social media posts, newsletters, and parent learning library.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners. SEED DC offers communication workshops to staff, professional learning sessions on best practices, and coaching sessions.
- The school coordinates and integrates the Title I parental involvement program with other programs, and developed The Office of Family and Community Engagement, to encourage and support parents in more fully participating in the education of their children.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. SEED DC offers translated letter, sign language interpretation, and easy to read flyers and posts.

Accessibility

The SEED School of Washington, D.C. provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, parents with small/young children, and parents with limited transportation. The school will provide sign-language interpreters and translators for those families where there may be barriers. All school forms, calendars, flyers, etc. will be provided in a format that is practicable and in a language that parents can understand. The school will also provide flexible meeting days and times, so that families are able to come when they are available and when they feel most comfortable. The school will provide childcare on site for any parents that have small/young children. The children will have the opportunity to play games, do activities, or finish homework while their parents are attending school events/meetings. The school will also provide light snacks and refreshments for the children and parents during these times. Lastly, the school will provide transportation for families with limited transportation.
Please use the link below to submit your feedback on the plan.

https://docs.google.com/a/dc.seedsschool.org/forms/d/e/1FAIpQLSf5-byAQfVheai6wVNUbncuKxNpm7U6Kyg3KxyTAe9CXSeKHQ/viewform