Job Description
Position: 9th-12th Grade Teachers
The SEED Public Charter School of Washington, D.C.

Job Level: 9th-12th Grade Teachers
Reports to: Principal & Assistant Principal

About SEED:

The mission of SEED Schools is to provide students with a rigorous, college preparatory, boarding school model that prepares them for success in college and careers.

The SEED Public Charter School of Washington D.C. (SEED DC) opened in 1998 as the nation’s first urban public college preparatory boarding school. SEED DC empowers roughly 250 students in Grades 9-12 to achieve their full potential through our 24-hour learning environment. All SEED students live on campus between Sunday evenings and Friday afternoons.

Our innovative model integrates a rigorous academic program with a nurturing boarding program that develops the whole child. This boarding school model provides a comprehensive solution to the challenges facing urban youth and serves as a prototype for expansion nationwide. Our model has proven successful: over 90 percent of SEED graduates have been accepted to four-year colleges and universities throughout the country and over 60 percent remain enrolled in college or have already earned college degrees.

More information can be found on the school’s website: www.seedschooldc.org

Position Overview

The SEED School of Washington D.C. (SEED DC) is currently looking for highly dedicated educators to teach 9th to 12th grade students for the 2022-2023 school year. Teachers will develop lesson plans, deliver subject material, and administer assessments; as well as motivate scholars and inspire them for success in a college preparatory school program through their teaching and expertise.

Essential functions and responsibilities include but are not limited to the following:

- Provide an engaging 9th to 12th grade learning environment that is conducive to student success;
- Promote and support an 9th to 12th grade program with promotion based upon standards mastery;
- Communicate knowledge and promote high level of learning in an interesting, stimulating, and effective manner, using a variety of instructional methodologies, curriculum resources, and materials;
- Examine student assessment data to inform decision making and to guide and improve instruction;
- Integrate literacy strategies into the instructional framework;
- Implement different instructional styles to reach different types of learners;
- Plan, organize, and deliver appropriate lessons for assigned area(s) of responsibility, and submit lesson plans to the Principal, when requested;
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- Establish and maintain a classroom atmosphere conducive to learning;
- Collaborate with fellow teachers on planning, professional development, standards-based curriculum, and common assessment design to contribute to the continuous improvement of instruction at the school;
- Assess students’ learning in a professional manner and communicate students’ progress to parents and fellow teachers to facilitate future instruction;
- Identify special needs of students and seek additional support, as needed;
- Maintain and submit necessary records, progress reports, and grade reports;
- Participate in faculty meetings, workshops, staff development programs, and other school sponsored activities;
- Assist in general building supervision and discipline of students outside of the classroom;
- Adhere to the professional and ethical standards as outlined in the SEED PCS Employee Handbook;

Qualifications:
- Bachelors’ degree in related field
- Pass Praxis exam or hold a certification in the assigned subject

Essential Experience, Skills, and Competencies:
- Passionately committed to children
- In possession of personal integrity and a strong moral and ethical character
- Able to adhere to confidentiality requirements
- Approachable and accessible
- Flexible and creative problem-solver and strategic thinker with impeccable judgment
- A positive team player who openly collaborates, builds consensus and seeks input
- Able to inspire, motivate and be trusted by colleagues
- A believer in high standards, accountability for all, and continuous improvement
- Is committed to SEED’s mission and its beliefs
- Able to think strategically in aligning one’s own work streams to the larger organizational mission
- Possesses exceptional interpersonal skills, with creative and positive energy for working with youth
- Works independently as well as collaboratively with a team while managing multiple tasks.

If you are interested in joining The SEED Public Charter School of Washington, D.C., we would like to hear from you. To be considered, you must forward a complete package consisting of the following to hrseed@seedschooldc.org:

1. Letter of Interest indicating specific teaching area
2. Résumé
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3. Proof of Passing Praxis II Test in the specific content area
4. Proof of degree conferred and/or transcript

The SEED Public Charter School of Washington, D.C. is committed to the letter and spirit of equality. It does not discriminate on the basis of race, color, religion, gender, sexual orientation, or national and ethnic origin in hiring and employment, nor in the administration of its educational policies, admissions policies, scholarship, and other programs.

This position description may not describe all duties, responsibilities and skills associated with this position. It is intended to portray the major aspects of the job and is not meant to be all inclusive. Other duties or skills may be required.

*NOTE: On Sept. 20, 2021, Mayor Muriel Bowser signed Mayor’s Order 2021-109 requiring that by Nov. 1, 2021 all adults who are regularly in schools and child care facilities in the District must have received a full course of vaccination against COVID-19. A full course of vaccination means an individual must have received the second dose of a 2-dose series, or one dose of a single-dose series effective Nov. 1, 2021. This Order does not permit a test-out option for individuals unless they have been granted a medical or religious exemption. More information can be found here.