

MINUTES OF THE BERWICK ELECTRIC COMMISSION
MEETING
October 23, 2008

Present: Chairman Mayor John Prall
 Deputy Mayor Donald E. Clarke
 Mr. Howard Hall
 Mr. John Rainforth
 Mr. Don Regan, Superintendent, BEC
 Mr. Bob Ashley, CAO

Chantal Pineo-Atwood, Recording Secretary

Absent With Regrets: Mr. Mike MacLean, Accountant

In Attendance:

1. The Chair welcomed all members to the meeting. He called the meeting to order at 8:57am.

2. **Approval of the Agenda**
The Agenda was approved as circulated.

3. **Approval of the Previous Minutes**
The Minutes of July 24, 2008 and September 25, 2008 were approved as circulated.

4. **Monthly Reports**

a. Superintendent's Monthly Report

Mr. Regan reviewed his report. Mr. Regan highlighted that the LED Roadway Lighting's test project program is going to be presenting at the next Co-op meeting and he hopes to get a better idea on costs.

Mr. Regan noted that there is a discrepancy (of approximately \$5000.00) between BEC and Daeco regarding concrete and is in the process of trying to get it settled. Mr. Regan will report next month on this situation.

b. Financial Report

Mr. MacLean was unavailable for the meeting. Mr. Regan reviewed the Financial Report. He indicated that the Auger Truck that has been purchased, in the approximate amount of \$75,000.00, was a good deal. The old truck, and winch, remains for sale, and is worth approximately \$10,000.00.

5. **Ongoing Business**

a. Lead Hand Position/Assistant Position

Mr. Regan noted that has circulated the job description to the Commission, earlier. Much discussion ensued with regard to the Lead Hand position versus Assistant position. The Commission discussed the responsibility of Inventory Control and suggested that this be added to the job description. Conversation also entailed the matters of succession, pay scales, and training.

The following Motion was put forth:

IT WAS MOVED and seconded

THAT

Don Regan begin the process of hiring a Berwick Electric Commission Assistant Superintendent.

MOTION CARRIED

Mr. Regan indicated that he will review the job description and add "Inventory Control" to same. He will post the position and follow the regular hiring process.

Mr. Regan remarked that Mr. Retallack received a letter from ecoTrust. The application was not accepted, as the ask was simply too big and was not well supported.

Deputy Mayor Clarke suggested that we could sign a power purchase agreement and support it, but not financially. Mr. Clarke noted this should ideally be more set in a rural setting and BEC should limit its time and money.

Mr. Regan will ask Mr. Retallack to attend the December BEC Meeting, to answer any questions.

c. Berwick's Status as an Energy Leader

Mr. Prall and Mr. Ashley attended a one day conference and Berwick was singled out by Minister Parent, indicating the Town was a recipient of a grant award. Berwick was held up as a model for a sustainable community and we participate on an economic and social basis.

Discussion ensued with regard to carbon neutral and an Anti-Idling Bylaw, as well as changing BEC to Berwick Energy. It was also suggested to have "Berwick – A Green Town" added to our Website and list what Berwick is doing with regard to green initiatives.

d. Bill C-45

Discussion ensued regarding our role with regard to Occupational Health and Safety. BEC positions are high risk jobs. The Commission wants to ensure that safety courses are completed and there are ongoing JOHS Meetings, attended by staff.

6. Adjournment

The meeting was adjourned at 11:03am.

Mayor John Prall
Chairman

Chantal Pineo-Atwood
Recording