



**Boston Chinatown
Neighborhood Center, Inc.**
波士頓華埠社區中心

Main Address: 885 Washington Street, Boston 02111
Site Address: 38 Ash Street, Boston 02111
617-635-5129 www.bcmc.net

Volunteer Application

*Please fill out this form if you are interested in being a volunteer for the **Youth Center**.*

I. Background Information

1. Name: _____ 2. Gender: Male Female
First Middle Last
3. Race: White Black Asian Native American Latino 4. Ethnicity: _____
5. Address _____
Street City State ZIP
6. Home phone _____ 7. Cell phone _____
8. E-mail address _____ 9. Date of birth _____ Age _____
10. Current status: student working professional unemployed other _____

If you are a **student**, fill out this box:

11. School name _____

12. ___ Undergrad ___ Graduate ___ High School

12a. Year in school _____

13. Field of study _____

14. Expected year of completion _____

If you are a **working professional**, fill out this box:

11. Employer _____

12. Job title _____

12a. Field of work _____

13. Years in current position _____

14. College & yr of graduation _____

15. Do you have any physical or mental conditions which may limit your ability to be a volunteer? Yes No
 If yes, please explain.

II. Volunteer Experience

16. Have you had any volunteer/ community service experience? Yes No Please describe.

17. Have you had any experience working with youth? Yes No If yes, please describe.

CORI/ SORI submitted to HR: Date _____
 Staff: _____

Name of sub-entity type: _____
 (For ETO entry)

18. Why are you interested in volunteering at BCNC?

19. What strengths and skills can you bring to this program?

20. What are your interests and hobbies?

III. Working with Youth *(please fill out this section if interested in working with youth ages 11-18)*

Please complete the following sentences:

21. Youth are _____

22. My friends describe me as _____

23. When I was 14, I _____

24. A youth center is _____

25. Describe the kind of youth you would work best with _____

26. If you could give advice to a youth, what would you say? _____

IV. Programs and Matching

31. Please check which BCNC program(s) you are interested in volunteering for (also fill out addendum).

- Tutoring/Homework support College Mentoring Enrichment Activities

32. What days of the week are you available? M Tu W Th F Sa

33. What is the best time for you to volunteer? Afternoons Evenings Weekends Other: _____

34. Do you prefer working with a particular age group? Yes No If yes, please check the box below:

- 6th - 8th (age 11-13) 9th-10th (13-16) 11th-12th (age 16-19)

35. Do you prefer working with a Girl Boy No preference

36. Do you speak another language? Yes No If yes, please specify: _____

37. Were you born in the U.S.? Yes No If no, which country and when did you come here?

II. College Mentoring Program

- 1. Are you a college graduate? Yes No
- 2. What did you study in college (your major, minor, concentration, courses taken)? _____

- 3. How and why did you pick the college you went to? _____

- 4. What did you write your college essay about? _____

- 5. Please provide an example of mentor/mentee or working relationship you have found successful in the past.

- 6. How familiar are you with the financial aid process?

V. Screening Requirements

Please list at least two references whom we may contact to find out more about you. They should all be PROFESSIONAL/ ACADEMIC references. Please do not give names of friends or family members.

#1: Name _____ Relationship to you _____
Phone _____ Email _____
Title _____ Company/ School/ Affiliation _____
Years of acquaintance _____

#2 Name _____ Relationship to you _____
Phone _____ Email _____
Title _____ Company/ School/ Affiliation _____
Years of acquaintance _____

How did you hear about this volunteer opportunity?

- BCNC website
- From a BCNC mentor/volunteer. Name of volunteer: _____
- Service-learning center on campus. Name of college: _____
- University/College. Name of college: _____

- Asian American community organization. Name of org: _____
- Listserve. Name of group: _____
- Asian American group on campus. Name of college: _____
- Other: _____

Please read the following statements and check off if you agree to them.

- I understand that BCNC performs background checks on all volunteers and that this will be done on me. I understand that my acceptance as a BCNC volunteer will be dependent on the results of these checks.
- I certify to the best of my ability that the information provided on this application is true and accurate. I also understand that misinformation knowingly provided here, and on subsequent mentor application forms, is grounds for dismissal.
- I agree to share all related information about myself honestly and completely to make the best possible match for the youth in the Youth Center. I understand that my confidentiality will be protected.
- I understand that BCNC and Youth Center are not obligated to accept me as a volunteer, and the reasons for my being rejected do not have to be disclosed to me.
- I understand that even after accepted as a mentor, I may not be matched up immediately depending on the needs of the Youth Center and the youth.
- I agree to go through all the requirements for the screening process and to let staff know if I choose to withdraw my application at any time.
- If accepted, I agree to make the required minimum commitment to the program.

Signature of Applicant

Date

Print Name

Please attach an updated resume and the application addendum with this application. Thank you!

Here are the options for getting forms back to us:

Postal Mail: send to
BCNC- Youth Center
38 Ash Street
Boston, MA 02111

Scan and email to appropriate contact
For College Mentoring & Tutoring: Jasmine.lee@bcnc.net
For general inquiries, please send application to Sandra.lee@bcnc.net

Fax to 617-292-6599, Attention: Youth Center

(Updated: October 1, 2012)