



## Job Posting

Job Title

<b>Preschool Group Leader and Acorn Floater Teacher</b>	Date: 10/17/16
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Department

<b>Childcare and After School Department</b>	<b>Email: Jobs@bcnc.net</b>
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Position Summary:

The Childcare and After School Department consists of three programs: The Acorn Center for Early Education and Care, a center-based preschool program serving 81 children from 15 months to 6 years old in a full-day bilingual Chinese/English program; the Family Child Care program, a home-based childcare program supporting 9 providers and 32 slots in the Boston area; and the Red Oak After School program serving up to 110 children ages 5 to 13 years old in a year-round program. Together, these three programs provide young children with the support and skills necessary for lifelong learning.

The Preschool Group Leader and Acorn Floater is a shared position between Red Oak and Acorn. When s/he is Preschool Group Leader s/he plans curriculum for Group One, supports the maintenance of an organized, safe and stimulating classroom environment and provides quality care to the children for whom s/he is responsible. S/he participates in Red Oak staff meetings and trainings. When s/he acts as the Acorn Floater Teacher s/he is a member of Acorn's teaching team.

Responsibilities:

S/he is responsible for contributing to the curriculum planning within the classrooms s/he works, supporting the maintenance of an organized, safe and stimulating classroom environment and providing quality care to the children for whom s/he is responsible. The floater teacher supports Acorn's team by working in classrooms where there is a teacher absent, a special activity planned or a child (or children) in need of extra help. When she is working as the Acorn Floater Teacher she is supervised by the Acorn Program Director and her curriculum and space development for Red Oak is supervised by the Acorn Director. S/he is jointly supervised by Red Oak director in terms of her professionalism, parent relation, schedule and team work. During full day summer and vacation programming she works at Red Oak only.

Skills and Experience Required:

Required:

- Minimum AA in Early Childhood Education or Child Development
- Department of Early Education and Care (EEC) preschool teacher certificate
- Oral and written English proficiency
- Evidence and ability to relate well to children, staff and families
- Interest and or experience supporting children's development in the arts (music, visual arts or theatre arts), literacy, and/or STEM fields
- A respect for differences and the ability to work well in a multicultural environment
- Must meet EEC health and background check requirement that include fingerprinting
- Must be certified in First Aid and CPR within 6 months of employment

Preferred:

- Department of Early Education and Care (EEC) Preschool Teacher and Toddler certifications

**Boston Chinatown Neighborhood Center, Inc. (BCNC)**

Mailing Address: 885 Washington Street, Boston, MA 02111

Boston Site: 38 Ash Street, Boston, MA 02111

Quincy Site: 275 Hancock Street, Quincy, MA 02171

Phone: 617-635-5129 | Fax: 617-292-1887 | www.bcnc.net | info@bcnc.net | Federal ID: 23-7209691



- Bachelor Degree in Early Childhood Education or related field
- Experience teaching in a multicultural environment and Knowledge of the Chinese community
- Experience working with parents and special education training
- Interest and or experience supporting children's gross motor development
- Fluent in English and Chinese (Cantonese/Mandarin)

**Physical Requirements** (examples below)

Must be able to climb, reach, stand, talk, hear and be capable of repetitive motion; Work Requires close visual acuity

Position Requires lifting up to 20lbs occasionally and up to 10lbs frequently

Position is not exposed to adverse environmental conditions

**About BCNC**

Boston Chinatown Neighborhood Center (BCNC) is the largest nonprofit social service provider dedicated to Asian families in the Greater Boston area, supporting over 2,000 children, youth, and adults each year at three locations in Boston and Quincy. The mission of BCNC is to ensure that the children, youth, and families we serve have the resources and supports they need to achieve greater economic success and social well-being. BCNC helps families access the resources and services available to them, provides opportunities for them to learn and acquire skills, and creates a community of mutual support and encouragement.

BCNC is an equal opportunity employer. Resumes accepted until position is filled.