



Job Posting

Job Title

Bilingual Preschool Co-Teacher	Date:1/30/2017
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Department

Acorn Center for Early Education and Care	Email: Jobs@bcnc.net
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Position Summary:

The bilingual early education and care teacher works with an English speaking cooperating teacher to share responsibility for care and education of the children in her group, as well as classroom management, record and data keeping, curriculum development, child screening and assessment, and parent communication. Cooperating teachers train and supervise assistant teachers, foster grandparents, senior recruits, substitutes and volunteers. The cooperating teacher is supervised by the Acorn Director who supports curriculum development and works with individual children and their families. S/he works with the director on center goals and program development.

Responsibilities:

- Care and education of children
- Curriculum planning
- Supervision of foster grandparents, assisting teachers and apprentices and student interns
- Act as the Cantonese speaker in the classroom utilizing Cantonese to teach, communicate with parents and staff who speak Cantonese
- Observe and record children utilizing Teaching Strategies Gold
- Develop strong partnership with parents and communicate with them frequently about their child
- Participate in Acorn's events and act as a team member to enhance the program

Skills and Experience Required:

- Required:
- Excellent oral and written skills in Chinese (Cantonese, Mandarin)
 - Must have understandable English oral skills and with comprehensible English writing skill
 - Department of Early Education and Care (EEC) teacher certifications
 - Evidence and ability to relate well to children, staff and families
 - Able to work well in a multicultural environment
 - Meet EEC health and background check requirements
 - All teachers without a Bachelor Degree must enroll in a college degree program working toward an Associate or Bachelor Degree in ECE or related field within the first year of hire
- Preferred:
- Bachelor Degree or higher in ECE or related field
 - Experience working with young children in a bilingual setting
 - Up to date First Aid/CPR certification
- Physical Requirements** (examples below)
 Must be able to climb, reach, stand, talk, hear and be capable of repetitive motion; Work Requires close visual acuity
 Position Requires lifting up to 20lbs occasionally and up to 10lbs frequently
 Position is not exposed to adverse environmental conditions



**Boston Chinatown
Neighborhood Center**
波士頓華埠社區中心

About BCNC

Boston Chinatown Neighborhood Center (BCNC) is the largest nonprofit social service provider dedicated to Asian families in the Greater Boston area, supporting over 2,000 children, youth, and adults each year at three locations in Boston and Quincy. The mission of BCNC is to ensure that the children, youth, and families we serve have the resources and supports they need to achieve greater economic success and social well-being. BCNC helps families access the resources and services available to them, provides opportunities for them to learn and acquire skills, and creates a community of mutual support and encouragement.

BCNC is an equal opportunity employer. Resumes accepted until position is filled.

Boston Chinatown Neighborhood Center, Inc. (BCNC)

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Boston Site: 38 Ash Street, Boston, MA 02111

Quincy Site: 275 Hancock Street, Quincy, MA 02171

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