



ANDUHYAUN INC.

To support Indigenous women and their children in their effort to maintain their cultural identity, self-esteem, economic, physical and spiritual well-being.

EMPLOYMENT OPPORTUNITY

Director of Anduhyaun Shelter
(Full – Time non-bargaining position)

Nature and Scope:

The Director of Anduhyaun Shelter strives to realize Anduhyaun's mandate by leading the Shelter team in providing culturally sensitive, Client based services and programs.

The Director will assist in the preparation and submission of quarterly reports and the annual budget to the Ministry of Community and Social Services (MCSS); follow all Violence Against Women (VAW) guidelines and adhere to the MCSS Contract.

Key Result Areas:

Supervision of Shelter Programs and Services
Quality Assurance
Human Resources Development
Financial Responsibilities

Qualifications and Experience:

- BSW and 2years practical experience or equivalent education and experience in the social service setting
- Professional memberships and affiliations
- Supervisory experience in working within a unionized work environment
- A First Nation's language would be an asset
- Strong organizational and time management skills
- Computer literacy; excellent oral and written communication skills
- Possess a current CPIC, First Aid/CPR certificate; a valid Driver's license and access to a reliable vehicle would be an asset
- Ability to work flex hours with some week-ends, as required

Working Conditions:

- High stress environment
- Travel may be required
- On Call rotation

Anduhyaun offers a competitive salary, a comprehensive benefits package, a commitment to your professional development and a supportive workplace environment.

Due to the nature of the organization's culturally based social services, Anduhyaun encourages applications from Aboriginal women (Section 24 (1)(a), Special Employment, Ontario Human Rights Code).

Interested Applicants are invited to submit a cover letter and resume in confidence to passistant@anduhyaun.org by **10am, June 1, 2018**

Thank you to all Applicants, however, only those selected for an interview will be contacted.