Reviewer Recognition Service

Publons – eJournalPress
Integration instructions
Please send the below draft email to support@ejpress.com, copying in the Publons team as directed below.

You will need to fill in the details in yellow below to be specific to your eJP journal(s) being set up for Publons Reviewer Recognition Service:

Send to: support@ejpress.com
CC: partners@publons.com

Email text: you only need to update the bits in yellow below, the rest you can copy and paste from below.

Hi,

PUBLISHER journals (JOURNAL NAME and JOURNAL NAME) would like to partner with Publons in order to give our reviewers recognition for their work in a way that is simple for them. We need to make a few config. changes to the eJP set up for these titles.

This has been done recently for the journal Medical Physics by one of your colleagues at eJP support, Brandon.

Publons set up steps:

1) Set up a custom question on review evaluation forms:

When a journal partners with Publons, Publons collects opt-in information from their reviewers at the point of submitting the review with a simple yes/no answer question.

Can a custom question be set up for JOURNAL NAME and JOURNAL NAME on review evaluation forms for all versions and manuscript types?

Question text:

Do you want to get recognition for this review on Publons?

Don’t let your reviewing work go unnoticed! Researchers all over the world use Publons to effortlessly track their valuable peer review contributions for any journal. If you opt in, your Publons profile will automatically be updated to show a verified record of this review in full compliance with the journal’s review policy. If you don’t have a Publons profile, you will be prompted to create a free account.

[Learn more]

Answer type: Yes/No

2) Set up a report:

- Publons asks the journal to set up a report, which can be sent to us containing the information we need to recognize the reviews.
- Template report is available here.
- Could a report like this be set up for JOURNAL NAME and JOURNAL NAME using the eJP query tool report builder?
- Please ensure the report is sent in xlsx format.
3) Schedule the report to send to Publons:

- Please set up a template email and send schedule for the report above to be sent to Publons daily to this address: review@ejp.publons.com (weekly sends are acceptable if daily sends are not possible).
- This is what the Publons email template should look:

  To: review@ejp.publons.com
  Subject: Publons Scheduled Query Tool Export
  Email body text:
  
  PUBLONS_TOKEN=UNIQUE_TOKEN_PER_JOURNAL_TO_BE_SUPPLIED_BY_PUBLONS
  Attachment: please attach the report specified as an xlsx

- Unique Publons tokens to be included in the email body for Genetics and G3 are below:
  - JOURNAL_NAME
    - PUBLONS_TOKEN=TO_BEPROVIDEDBYPUBLONS
  - JOURNAL_NAME
    - PUBLONS_TOKEN=TO_BEPROVIDEDBYPUBLONS

Publons are happy to assist with this set up and I have cc'd Publons team here in case you have any questions.

Can you let me know how long you think this will take?

Thanks,

XXX

For more information please contact
partners@publons.com