



February 21, 2014

## February Meeting Minutes

**APA-MD Chapter: 2/21/14 Meeting**  
**Anne Arundel County Government Offices**  
**2662 Riva Road, Marley Room**  
**Annapolis, MD**

Meeting was called to order at 10:00 a.m.

### **Attendees:**

(In Room)

Jackie Seneschal – President

David Whitaker – Secretary

Pat Haddon - Member-at-Large Southern Maryland

Lauren Good, Young Planners Rep

Jacqui Rouse – Professional Development Officer

Kyle Nembhard - Member-at-Large Metro Area

Megan Griffith – Student Representative Morgan State University

Dr. Siddhartha Sen - Faculty Representative Morgan State University

Andrew Bernish – MDP Representative

(Call In)

Jim Noonan - Treasurer

Aviva Brown - Student Representative UMD College Park

### **Old Business**

January Minutes: Motion to approve the chapter executive board minutes from the January 9, 2014 meeting was made by Pat Haddon and seconded by Dr. Sen. The motion was approved unanimously.

Web Posting Policy: Andrew Bernish discussed a proposed web posting policy for the chapter. The website is being revamped to a new format with a new links page. The chapter will not routinely post or promote the posts of another website or blog. The chapter reserves the right to promote individual posts from websites or blogs but this promotion will not be routine and unsolicited requests for promotion are not encouraged.

Motion to approve the new web posting policy to restrict Links page on website to Executive Committee by Andrew Bernish, seconded by Rafey Subhani. The motion was approved unanimously.

Pat Haddon asked, other than in the minutes, where will this policy be posted?

Engineers Club: Discussion of whether the chapter should contract with the Engineers Club for the remainder of the year. Motion by Kyle Nembhard that the Chapter should go ahead and join the EC for the balance of the year and reassess at the end of the calendar year. This is contingent upon waiving the

Initiation Fee. Seconded by Pat Haddon. The motion was approved unanimously. Nominating Committee: JN, LG, BP, DW – Report to JS with nominee suggestions

**New Business**

Nominating Committee: Jackie Seneschal called for a Nominating Committee to put together a list of candidates for the vacancies of President-Elect and Vice President for the Executive Committee. This will be to advise the President who will make the selection.

Recommendations: Jim Noonan, David Whitaker, Beth Pasierb and Lauren Good.

The list of recommended candidates is to be submitted before the April Executive Committee meeting.

Terrapin Run Training Session: Jacqui Rouse stated the 1000 Friends of Maryland is seeking sponsorship for a training session on the “Status of local comprehensive plans following Terrapin Run.”

Rafey Subhani noted the need for an Internal Calendar for the Executive Committee. This topic will be continued at the next meeting.

National Conference Financial Assistance: Jackie Seneschal stated that the chapter has \$2,000 to assist in travel expenses to the National Conference in Atlanta. Jacqui Rouse supports sending Pat Haddon to the conference and meeting her full expenses. Jim Noonan noted that he will not be attending this year.

Jackie Seneschal stated that we have two financial assistance requests for Pat Haddon & Kyle Nembhard. No motion needed to approve these financial assistance requests.

MSU Budget Request: Dr. Sen initiated a discussion of the proposed financial assistance for academic mini-grants for MSU students.

A Committee was formed to develop guidelines and procedures for academic mini-grants for the next meeting. This will consist of Dr. Sen, Aviva Brown and David Whitaker.

Motion made by Jacqui Rouse to approve \$1,000 academic mini-grant to MSU and to make a recommendation for procedures at next meeting; Seconded by Aviva Brown; Motion approved unanimously.

Bylaws Committee: Jenny Plummer-Welker of the Bylaws Committee requests to have a worksession with the Executive Committee at the next meeting. This will be to review proposed changes and address topics of interest to the Executive Committee.

Bylaws Committee: Jim Noonan discussed recent budget activity and reported:

Recent Board Social Event	\$325.50
	41.97
Membership Income	67.00
Beginning balance 12/13	\$61,464.03
1/14	61,461.53

---

Ending balance 1/31/14 61,189.97

An Interim Budget was approved in September 2013. We still need to adopt a budget for the year.

Activities Committee: Rafey Subhani discussed Port of Baltimore Tour scheduled for April 11<sup>th</sup> (subsequently rescheduled). To be led by Sean Kiernan of MD Port Authority. Andrew Bernish and David Whitaker will coordinate use of vans. Light lunch and panel discussion. CM credits will be coordinated with Holly Storck at PB.

Other upcoming events: UMD College Park Sustainability Tour with Scott Lupin

Website Report: Andrew Bernish discussed the findings of the most recent chapter website assessment. Also, that the website domain is now updated for 3 years.

38% of website hits were for the Jobs Page  
18% of hits were just the Main Page  
30% of hits were for specific jobs

Young Planners Report: Lauren Good discussed the “Mentor Match” at the upcoming regional conference in Newark, DE. This is coordinated by Janell Cornwell at DE APA. More on this at next meeting.

Professional Development Report: Discussion by Jacqui Rouse of webinars and that Law and Ethics Sessions for CM credit are now on Youtube.

Eastern Shore Report: Jackie Seneschal noted that David Dahlstrom indicates that they have settled on a location for the upcoming Eastern Shore Local Government Exchange. More on this at upcoming meeting.

Western Maryland Report: David Whitaker indicated that Beth Pasierb has agreed to stay on at Western Maryland Representative. More on the Western Maryland Local government Exchange at next meeting.

Metro Region Report: Kyle Nembhard said that the Metro Region Local Government Exchange will be held on June 10<sup>th</sup> in the Miller Library in Ellicott City. We are reaching out to students for assistance with this event.

Southern Maryland Report: Pat Haddon said that Greg Bowen is helping the Steering Committee and that the Southern Maryland Local Government Exchange in the Town of North Beach. It will be on a Friday in June. The topics will deal with Placemaking and Myth Busting Density. Looking for sponsorships for this event. More on this at next meeting.

Morgan State University Report: Megan Griffith mentioned the March 8<sup>th</sup> Professional Development Institute at Morgan State. Dr. Sen noted that they are combining symposium and would like to co-list with MD Chapter APA. CM credits could be considered. Will send topic and speakers to Jackie Seneschal next week.

---

University of Maryland Report: Aviva Brown discussed the upcoming Career Week in College Park to be held March 3- 5<sup>th</sup>. We are seeking speakers for this event. Also, the program at UMD is coordinating with planning programs in Washington, DC including George Washington University, Catholic University and Georgetown University's programs to develop career oriented opportunities.

Annual Meeting: Jackie Seneschal discussed coordination of events at the National Conference in Atlanta. She also discussed the following APA-related matters:

- APA elections are moving to September;
- We should move our chapter annual meeting to the Fall of 2014, since we are leery of holding the annual meeting during the summer months;
- We should also tie in our annual meeting with 1000 Friends of Maryland and coordinate venues and topics.

There being no other business, a Motion was made by Pat Haddon, Seconded by David Whitaker to adjourn.

The meeting adjourned at 12 noon