



May 17, 2013

## **May Meeting Minutes**

### **APA-MD Chapter: 5/17/13 Meeting**

Phone-In Meeting

Meeting was called to order at 10:10am.

#### **Roll Call:**

Sharon Suarez, Jackie Seneschal, Jim Noonan, Jackie Rouse, Jenny Plummer-Welker, Rick Brace, Andrew Giraldi, Lauren Good, Jeff Jackman, Alex Chen, David Whitaker (Call-ins)

#### **Bylaws Committee Report**

Jenny Plummer-Welker: Bylaws were last updated in 1987. The Bylaws Committee regrets that Helen Spinelli has recently resigned her position on the committee. The Bylaws Committee added Dirk Gerrits and Jim Potter to assist in the recommendations being prepared by myself and David Whitaker. There are 12 sections of bylaws and each member and all are under review. There is a need to comply with provision of the Sarbanes-Oxley Act. Jim Potter is looking into this aspect. The Board is expected to continue until the next election.

Jim Noonan noted an earlier vote to use synchronized elections. The March vote on this topic authorizes a newly elected Board to assume their new positions at an earlier date.

Jenny Plummer-Welker- National APA has not provided specific bylaw language. We can approach this as a two-step process or wait until National APA provides language. And the bylaws go to chapter membership.

Jackie Seneschal noted that Board will continue to work with Jenny as we move forward.

Chris Wells joined the meeting at 10:20am

Steve Allan joined the meeting at 10:22am

#### **Briefing on the upcoming Southern Maryland Local Government Exchange on June 7th**

Jeff Jackman: I attended the recent Western Maryland Local Government Exchange which was informative and well presented. The Southern Maryland Local Government Exchange will be held at the Southern Maryland Higher Education Center in California, MD on June 7<sup>th</sup>. The cost is \$25 for four sessions and an application has been made for AICP CM credits. We are working with the Center for Agro Ecology Center in the coordination of this event.

Sharon Suarez congratulated Jeff on a wonderful partnership and the first of many.

Jim Noonan inquired if Pat Haddon has been working on this event. Jeff Jackman said “not yet.”



### National Conference Takeaways

Jackie Rouse: This was a very worthwhile conference and Chicago was a great location. The Professional Development Officers group met and there will be a delay in the phase out of the instructional CD ROMs, although National APA is going to web streaming instructional products and at some future date APA members will not be able to obtain credit from reviewing material on an earlier CD ROM.

Jackie Seneschal: There were over 5,500 people at the National Conference. Some of the themes of the conference were: “New Directions,” “Retool,” “Social Media” and “Emerging Issues.”

Jim Noonan noted that Sharon Suarez was kind to appoint him as a delegate to the conference. Two white papers of interest were “Hazard Mitigation” and “Planning for an Aging Population.” These will be placed on the FTP site. Also participated in a facilitated discussion held by the Sustainable Communities Division.

Sharon Suarez: We received a heads up at the conference on the Sarbanes-Oxley provisions as it relates to financial aspects of chapters. Also, the reception was excellent. We raised close to \$2,500 for the event and the Brick Industry contributed \$500 alone. All in all, the Chicago conference was a great success.

### Young Planners Report

Lauren Good - Chair of the Young Planners Subcommittee: The Young Planners Committee held an event on Annapolis in conjunction with St. John’s College. It was well attended and we made the \$50 contribution to the college.

### Western Maryland Report

The recent Western Maryland Local Government Exchange was quite successful with 71 paid registrants. This event lacked the political drama of 2012. The Keynote Presentation was by Gerrit Knaap of the University of Maryland Center for Smart Growth on “Sustainable Transportation in Appalachia.” Special thanks to Nancy Nunn of the University of Maryland Center for Agro Ecology who ably coordinated much of this event, including registrations. Brad Dyjak will be organizing next year’s event.

Chris Wells noted that she attended and the organizers did an excellent job.

### New Business

Sharon Suarez: Thank you for the lovely flowers from Rick Brace and everyone. We would like to send a letter of appreciation for Dr. Sidney Wong to the president of Morgan State University to express our thanks for Sidney’s participation in the chapter. Also, we would like to join the



Maryland planning schools together for a joint regional reception at the 2014 APA National Conference in Atlanta.

Comments: We should approach the NCAC chapter along with the Center for Smart Growth and the Brick Institute for this reception.

Motion made by Sharon Suarez and Seconded by Jim Noonan to approve a letter to Morgan State University in appreciation of Dr. Sidney Wong and that other schools be included in a joint reception at the 2014 Atlanta National APA Conference.

The Motion was approved unanimously.

Chris Wells discussed the scheduled Transportation Panel to be held in the afternoon at the upcoming Maryland Chapter Annual Meeting. The Transportation Panel will be speaking about Transportation Planning and Funding Strategies under MAP-21. The panelists include noted transportation officials from MDOT, Baltimore City and Transportation For America. Also, the Transportation Panel will be at no charge and will offer 1.5 CM credits.

Sharon Suarez noted that Jason Jordan, Director of Policy for the American Planning Association will be the Keynote. This session will have 1.25 CM credits.

Jackie Rouse noted that there will be a total of 2.75 CM credits available at the chapter Annual Meeting.

Sharon Suarez noted that we are working on a program and will have out by early June. We need materials for presentation by June 17<sup>th</sup> and need a stage for panelists along with reception space. Also need help with menu selection.

Jackie Seneschal and Chris Wells agreed to inspect the facility and offer recommendations.

### Transition Planning

Sharon Suarez stated that all officers should assemble files and prepare guiding documents for when we “turn over the reins” at or before the annual meeting. We will meet with Jackie Seneschal and Jim Noonan to coordinate this transition.

### Vice President’s Report

Jim Noonan reported on the Slate of Officers as selected by the Nominating Committee, noting that the PDO position is an appointed position and that Jackie Rouse has kindly agreed to remain as PDO Officer for the Maryland Chapter:

President	Jackie Magness-Seneschal, AICP	Parsons Brinckerhoff
President Elect	Parag Agrawal, AICP	M-NCPPC-Montgomery County
Vice President	Rick Brace, AICP	Retired



Secretary	David Whitaker, AICP	MDP - Baltimore
Treasurer	James Noonan, AICP	Straughn Environmental
Members At Large		
Statewide:	Rafey Subhani	Whitman Requardt Associates
Western Maryland:	Bradford Dyjak	Town of Myersville
Southern Maryland:	Pat Haddon, AICP	Calvert Co. Planning and Zoning
Eastern Shore:	David Dahlstrom, AICP	MDP Eastern Shore Office
Metro Area:	Kyle Nembhard	Parsons Brinckerhoff

An Announcement was made on Friday, March 29, 2013 including the process to petition for individual officer positions. The deadline for petition has now passed. No one or party submitted a petition for officers other than those submitted by the Nominating Committee. The current Bylaws indicate that the Slate of Officers will take positions at the Annual Meeting on June 28<sup>th</sup>. We want to thank many people for their support. Also, there are several officers who are moving up to higher positions on the Board.

Sharon Suarez congratulated Jim Noonan on a successful process. Also, we would like to thank officers at the Annual Meeting. This process was approached with real professionalism and all members of the Nominating Committee should be congratulated.

Jim Noonan noted that we particularly need to thank current members: Helen Spinelli, Kathleen Freeman and Jeff Jackman.

Sharon Suarez indicated that in recent years we have become a national quality chapter. This slate of officers will continue that trajectory.

#### President Elect's Report

Jackie Seneschal expressed appreciation to the members of the Maryland Chapter for the honor and privilege of representing the Chapter as the future President. She has high hopes for the new Board. She intends to reach out to new members and fully expects to build on the strategic plan that has been developed for the Chapter. Also, Jackie has some thoughts for current officers, "just because you have left the board" please stay a part and continue to contribute to the Maryland Chapter.

Jackie Rouse mentioned that Lisa Craig approached her regarding a grant regarding workshop on cultural preservation surveys. There is a possible financial aspect if the Maryland Chapter co-sponsors. There is an opportunity for CM credits associated with this workshop.

Motion by Jim Noonan and Seconded by Alex Chen to support participation by the Chapter in a workshop of cultural preservation.

This Motion was approved unanimously.



Lauren Good wanted to mention that the Young Planners have scheduled a Tour and Happy Hour for Friday, May 31<sup>st</sup> at Arundel Mills. This will begin at 6:00pm.

Jackie Rouse asked: “when someone sends out something to the List Serve does this get posted to the website? If so, who does this?”

### Liaison Reports

Report for the University of Maryland: Alex Chen reported that the Planning Program at the University of Maryland-College Park was recently reaccredited. Also, the program has new staff. In the works is a video titled “Planning in Underrepresented Communities.” MDP Secretary Rich Hall has agreed to be taped for this. Dr. Chen will send a List Serve announcement on this.

Question to David Whitaker: Who will serve as MDPs Liaison when you become Secretary? MDP is entitled to having a representative for the department. David indicated that he will inquire to see if MDP will opt to have Steve Allan as the Liaison.

Report for Morgan State University: Andre Giraldi provided a report for MSU.

Dr. Sidney Wong asked me to communicate news and achievements from the Spring 2013 semester. I am in the process of transferring over the responsibilities of the Student Planning Association (SPA) to two fellow MCRP graduate students for the 2013-2014 school year. A new Student representative from Morgan State University has yet to be decided upon. Helen Spinelli taught CREP 552 (Land Development Law). The CBEIS building is in the process of being certified to “LEED Gold” status. Seven graduate students completed Morgan State’s MCRP program in Spring 2013, including: Cherise Orange, Adrienne Hull, Troy Leftwich, Nokomis Johns, Justin Morgan, Chris Merriam, and Dionne Hines

Any news regarding job postings (even internships for current planning students) is greatly appreciated. feel free to communicate news of job postings to Dr. Siddhartha Sen (department chair), or via the Morgan Planning Group (on Facebook). Spring 2013 Awards (held 5/16/13) The City & Regional Planning “Super Jury” (held 5/15/13). Approximately 25 people in attendance, including: Ann Stanley, Helen Spinelli, Dr. Sidney Wong  
Also, Dr. Wong is quite appreciative of the letter of support from the MD Chapter APA.

Motion to Adjourn by Jackie Seneschal and Seconded by Jim Noonan: Approved unanimously.  
The meeting adjourned at 12:57 pm.