



**DATE: August 31, 2012**

**TIME: 10:00 AM to 12:00**

**LOCATION: Meeting Room, Arbutus Library , 855 Sulphur Spring Road, Arbutus, MD**

**CALL-IN PHONE NUMBER: 1-888-583-8344/ access code 0141427#.**

### **10:00 AM - PRELIMINARIES**

- 1.1. Call To Order** (Jim Noonan conducted the meeting for Sharon, who took the meeting notes because Dionne Hines could not attend the meeting.)
- 1.2. Roll Call** ,  
Sharon, Jim N., Jackie Seneschal, Jackie Rouse, Parag, Dave Whitaker, Alison Wakefield, Chris joined at 10:45 on the phone
- 1.3. Approval of Old Minutes (Attmt A)**  
Sharon moved, Dave w. seconded, all approved.
- 1.4. Approval of Meeting Agenda**  
Jim Noonan moved, Parag 2<sup>nd</sup>, all approved

### **10:30 AM - OLD BUSINESS**

- Sharon notified U of MD that the travel allowance for students does not roll over.
- The AIA Baltimore CM application is in our PDOs hands. The poster is on our website.
- We have a new liaison from U of MD: Alison Wakefield [alisonwakefield@gmail.com](mailto:alisonwakefield@gmail.com)
- Young planners group. Next steps for upcoming year will be to identify goals (based on the strategic planning we have already done), committee leadership, rules, activities, and funding. **Carry this over to new business.**

### **11:00 NEW BUSINESS (reports, requests, calendar items):**

- 3.1. President's Report, Sharon (Attmt B)**  
done at 10:30
- 3.2. Vice President Report, Jim Noonan (Attmt C)**  
All speakers have to be registered.  
Need volunteers for various activities.  
Conference supervision: Jim and I  
Need Hotel liaison, room food and other issues  
8 volunteers to be track coordinators –  
Books, registration desk  
Clean up by whomever is staff
- 3.3. Treasure's Report, Helen Spinelli. No report.**
- 3.4. Professional Development Officer's Report, Jacqui Rouse.**  
Jackie Rouse talked about helping one AICP who had trouble logging all of her AICP credits. She had completed them, but had not been able to log all of them in. We were able to help her talk to the right person at APA, and she got it straightened out.

Also talked about the webinar series. Just contributed one. Then she talked about the phase out of the APA CDs. APA is going to streaming products. Chris asked about the streaming videos. Jackie said that generally nothing happens even if folks complain. Talked about the pros and cons of the streaming video CM approach. Main comments were that it doesn't allow for professionals to interact, that it is expensive (?), and that APA doesn't seem to care if Chapters want this or not. We want to offer group activities without having to pay a huge fee. We want to have more networking. We want a group rate. **Jackie Rouse moved that Sharon tell APA to rethink its group CM, Kathleen 2<sup>nd</sup> the motion, and all approved.**

### 3.5. Regional Reports. (Attmt D)

3.5.1. Chris Wells

3.5.2. Kathleen Freeman. Will be doing nine webinars – has already done three. Will be doing a conference with Dr. Ali at Salisbury U.

3.5.3. Parag Agrawal. Dave Whitaker asked if Parag still had his article. Yes.

Chris will be trying to get an article. Sharon will send him the latest version of the conference program and Jim Noon will send in an update for the Conference—this will be the only newsletter before the conference, so getting a nice article about the conference is critical.

### 3.6. Other Committee Reports

3.6.1. Awards Committee

3.6.2. Young planners group. Sharon updated the group on the meeting she, Jim Potter, Ann Stanley, and Dionne Hines had with Jason Jordon at the beginning of the month. Bottom line, Jason is going to organize a social event on the evening of October 1<sup>st</sup> (as part of the Legislative Briefing events) that is especially focused on our regional young planners. Sharon included an announcement in her piece for the newsletter and will send around other announcements when they come in.

### 3.7. Liaison Reports (reports, requests, calendar items)

3.7.1. Maryland Department of Planning, Legislative Update, Dave Whittaker. Currently no legislation is being worked on. That could change, but right now there is legislation that in the hopper. There is plenty of stuff to be reviewed.

3.1.1. University Liaisons

3.1.1.1. Sydney Wong – no report but Sharon talked about the fact that the Morgan State U Planning School just opened its new facility. Kathleen said that the grand opening is for Sept. 20 at 9 to 10. Several of the board members plan to go.

3.1.1.2. Student Representatives. Alison Wakefield was asked to introduce herself to the board.

3.1.1.3. Jackie Rouse brought up the need to find a place for the Petcha Kucha presentation at the conference. Alison – (Could do it at 10:30 to 12:00 or in Thursday evening. Also, Jackie has had trouble getting on the ignite website. Jackie Seneschal and Sharon discussed the possibility of moving things around a bit on Thursday so that the reception was after the dinner, instead of in front of it. If we did that, we could have the Petcha Kucha after the banquet, which could be lots of fun. All seemed to think that sounded good, so Jackie



Seneschal and Sharon said they would take a good look at the conference program and see if they could make it work.

- 3.1.2. Maryland Association of Counties (MACO). Jim was at the conference and will start talking to MML and MACO about getting to some of the sessions next year.
- 3.1.3. Maryland Association of Planning Commissioners. Jackie Rouse relayed Ann Stanley's request to fund the Commissioners conference on November 1<sup>st</sup>, at the same level as we did last year (\$1K). Neither Sharon or Jim Noonan were aware of whether we had budgeted money for the Commissioners this year. Sharon said she would ask Helen Spinelli if we have any money to send to them.
- 3.1.4. Other
- 3.1.5. Out of State News. David Whitaker talked about the 2.06 Million Dollar grant for a trail –on the north side of the C&D canal -- Chesapeake Ferry to Delaware City and Delaware Bay.

#### **11:45 AM - ASSIGNMENTS AND ACTION ITEMS**

**4.1.** Next meeting date and location Sharon will follow up with Sydney and Dionne to schedule a meeting at Morgan State on September 20<sup>th</sup>, since many of the Executive Board will be attending the Opening Ceremonies of the Planning Department's new building.

#### **12:00 AM – ADJOURN**

D. Whitaker moved and Chris Wells seconded the motion to adjourn. Motion was unanimously approved and the meeting adjourned at 12:00.

Referenced attachments are not included in these draft minutes.