



Maryland Chapter of the American Planning Association Executive Committee
10:00 am – March 16, 2007 Meeting Minutes
Conference Call

Officers attending:

Jenny Plummer-Welker
Christine Finamore
Helen Spinelli

Dirk Geratz
Alan Feinberg
Jason Burdette
Joyce Ann Pressley

Jim Potter

- ❖ **Meeting Called to Order – President Elect Jenny Plummer-Welker.**
- ❖ **Action on Proposed Agenda –**
 - Joyce-Ann – Morgan State to possibly co-sponsor event added under #10
- ❖ **Approval of Minutes – Motion to approve the February 17, 2007 minutes – Chris Finamore, 2nd – Jenny, February minutes approved as emailed to Exec. Board prior to meeting**
- ❖ **Chapter Budget Report – Helen**
 - Bank Balance as of 02/28/07 is \$40,810.25
 - \$38,501.74 – Opening Balance for FY06
 - \$11,205.11 – APA Revenue
 - \$11,236.39 – total revenue
 - \$20,400.00 – FY07 Budget
 - Hold off on adoption FY07 Budget until next meeting
 - Joyce-Ann Suggested more \$\$ be allocated for newsletter mailing, we will usually spend less than the budgeted amount. We will double the annual Newsletter mailing budget for now and revisit next year (?).
 - Add a category for miscellaneous office supplies, postage, etc.
 - This budget is through June 2007 – **next 2 years will be budgeted together (Helen and Jenny to discuss)**
- ❖ **Bylaws Update – Jenny, Sharon, Jim**
 - Jenny emailed document to everyone with Bylaws changes and updates shown.
 - PDO added to Executive Board, defined role
 - President to do 2 year development plan
 - Quorum
 - Up to \$500 President can expend without approval
 - Technological updates for voting, etc. added.
 - **To be presented to Membership for adoption at the June meeting (this needs to be sent out to membership in Mid-May)**
- ❖ **Communications Update**
 - Website:
 - Added AICP article and Horn Point Workshop information
 - Newsletter:
 - PDF sent from Alex, sent to printer this week
 - **Next issue –DEADLINE FOR SUBMISSIONS IS JUNE 4TH, TO GO OUT MID-JUNE, AND YES THIS ISSUE WILL BE DIGITAL!!!!**
 - Should include new officers slate, new student reps, National Conference info., delegates, Horn Point workshop follow up and summary. Also legislative report and summary TDR report.
 - Jenny to discuss with Alex his and UMCP commitment to continue doing the newsletter. We can reach out to membership for newsletter review and articles.

❖ **Chapter Activities Update**

- Workshops
 - Horn Point
 - Workshop scheduled for March 30th at 1pm with reception at 3pm (Rich is bringing beer!), Helen to email details.
 - Most of setup and takedown will be done by staff at Horn Point
 - Helen is bringing sodas, juices
 - Caterer for food is Chesapeake Culinary School.
 - Helen to send bios to National APA for approval of CEU's.
- Awards Ceremony 2007 (to get back on track with odd years and conference on evens)
- Regional Conference 2008
- National Conference (April 14th – 18th)
 - Jason and Helen are 2 delegates
 - Joyce-Ann and Jim Potter are alternates for delegates.
- Nominating Committee
 - All slated positions are filled, no races, and at this point all are uncontested,
 - One possible petition for member-at-large.
- Added as action on the Agenda - Morgan State to Co-Sponsor reception at National Conference – Joyce-Ann to Contact Alex on idea to give \$500 each from MSU and UMCP on Co-Sponsorship?

❖ **PDO Update - Alan updating for Sharon**

- AICP training workshop – 21 from Maryland Chapter, 30+ people total at DC training.
- AICP Maintenance – Jim Potter
 - To vote at National Conference on AICP maintenance criteria. Changes to be made hopefully, to make it easier to maintain certification.
 - What is the Chapter's overall position? Currently 40 hours are required every 2 years by APA Sponsored courses/events. There is a fee involved in registering an event, several RLA, and non-APA but similar events will not register because of fees and 'hassle' involved. Current Proposal - is to support the requirement for CEU hours, but the way it is implemented is difficult for most members, needs to be updated.
 - AICP Commission to vote at National Conference? Delegates to vote? Chapter Presidents Council will make recommendations to AICP on CEU's, AICP to vote ultimately. Rich will be attending the CPC.

❖ **Incoming Governor and Administration transition teams:**

- Jenny reported on her participation on transition team. All drafts from various teams were due back to Governor's team, went very well.

❖ **Continuing coordination with NCAC Chapter:**

- Jenny and Art Chambers, President NCAC have emailed back and forth, Art to get back to Jenny after National Conference
- Advocacy Services
 - House Bill 773 – amending 1141 from last year
 - House Bill 220 – “Green Bill”
 - Eminent Domain bill – to approach as ‘good’ planners
- Review all Legislation and get back to Jenny or Rich with comments and feedback.

❖ **Upcoming Meetings/Activities Schedule**

- April 20th – Conference Call
- May – Friday 11th? (Jenny has conflict with 18th for meeting)
- June – Annual Meeting, evening event? TBD

❖ **Other Information for the Good of the Chapter**

- **Chapter to donate LCD to Morgan State U. as philanthropy? Motion by Helen Spinelli to purchase LCD for MSU with a spending limit of \$400, Jim Potter seconded the motion.** Discussion – Jason asked for a formal proposal from Joyce-Ann on the purchase/donation. **Motioned tabled until proposal was presented to Executive Board.**

- ❖ **Adjoined meeting** – Motion by Jenny to adjourn the meeting, 2nd by Chris, adjourned at 11:15am

Respectfully submitted:

Christine K. Finamore
Chapter Secretary