



Maryland Chapter of the American Planning Association Executive Committee
10:00 am – 12:00 pm July 21, 2006 Meeting Minutes
Conference Call

<u>Officers attending:</u>	Helen Spinelli, Treasurer	Sharon Suarez, PDO
Rich Hall, President	Dirk Geratz, Past President	
Jenny Plummer-Welker, President-elect	Alan Feinberg, Western MD	
Christine Finamore, Secretary	Jason Burdette, Eastern Shore	
	Jim Potter, At-Large	

- ❖ **Meeting Called to Order – President Rich Hall.** Welcome and Introductions
- ❖ **Action on Proposed Agenda** – Added #8, PDO update
- ❖ **Approval of Minutes** – Deferred until next meeting
- ❖ **Chapter Budget Report – Helen**
 - \$38427.23 current balance
 - Check for newsletter
 - Bill for Advocacy services Representative Diane Shaw in mailbox? Dirk to check
 - Regional Conference Budget – Jim to look in to and get back to Board
 - **Motion: To appropriate \$2000 for MD Chapter sponsorship of event at Conference, 2nd, Motion is approved to appropriate \$2000 as needed for sponsorship by Chapter.**
- ❖ **Regional Conference Planning Update**
 - Jim - Meeting on 13th with Regional Conference Committee - update
 - Conference Committee shirts – Jim? Carla? Executive Board to receive?
 - Need members from MD Chapter for Conference activities, registration table, etc.
 - Draft Program is together, a few holes need to be filled (speakers, MD needs more opportunity to have speakers)
 - Next Conference Committee Planning Meeting on July 27, 2006 at Wilmapco office.
- ❖ **Bylaws Update** – No action
 - PDO and AICP in Bylaws? How are dues and current credentials tracked? Dirk to look into with Regional AICP rep.
 - Technological updates need to be inserted into Bylaws.
- ❖ **Communications Update**
 - Website: Up and running! Thank you Jason Burdette for spearheading this effort!
 - Add treasurer's reports to website, under member only section.
 - Newsletter – Alex working on current issue.
 - AICP exam updates, list of those individuals that passed.
 - Carroll Creek Project walking tour, webpage information, Reality Check Plus article (Rich), August 19th AICP exam prep. Course announced – Sharon
 - Jason Eversole to take over Cathy's position as UMCP Student rep. and newsletter layout.
- ❖ **Chapter Activities Update**
 - Workshops
 - Frederick City/Carroll Creek project – August 11th, \$150 approved for food and drink as needed. Alan to discuss more and email Chapter/Board with more details.
 - Baltimore City – Heritage walk, September or late October?

- Annapolis – Mansionization, hospital redevelopment site – September 14th, Dirk to organize, to be included in newsletter as ‘mid-Sept.’ date and specifics on website once date is figured out.
- Awards Ceremony – November 8th, 2006 World Town Planning Day
 - All information to be included in next newsletter issue
 - Need Keynote speaker ideas – names thrown around by Alan, Rich, Helen.
 - Banneker Douglas Museum in Annapolis is venue
 - Request for awards nominees in next newsletter, due by end of September.
- ❖ **Upcoming Meetings/Activities Schedule**
 - Next Meeting - August 18th Conference Call
 - August 11, 2006 – Frederick Workshop – Carroll Creek walking tour (Alan for details)
 - October 4th-6th – Regional Conference with Delaware Chapter
 - November 8th – World Town Planning Day, Awards Ceremony
 - Chris to email out upcoming events, meetings, and next newsletter deadline.
- ❖ **Other Information for the Good of the Chapter**
 - Rich – 9/26/06 Annapolis event
 - Alan – Statewide activities needed
- ❖ **Adjoined meeting**
 - **11:14am, Motion by Chris, 2nd by Helen.**
 - Discussion: That maybe we should do more conference calls when needed.

Respectfully submitted:

Christine K. Finamore
Chapter Secretary