



FINAL Minutes – January 27, 2017
Approved with edits February 17, 2017
MD APA Executive Committee Meeting

Time: 10 am- 12 pm, Lunch at 12 pm until 1 pm
Location: City of Annapolis P&Z

- 1 Call to Order
 - 1.1 Meeting was called to order at 10:20 with the following attendees:
 - Pat Haddon
 - Holly Tompkins
 - Peter Conrad via phone
 - Jacqui Rouse
 - Raj Williams via phone (left at 11:35)
 - Lauren Good
 - James Hull
 - Megan Griffith
 - Aviva Brown
 - 1.2 No action on agenda
- 2 Good Stuff
 - 2.1 New documents regarding AICP are now on the website, there is a webinar about the exam by APA, Harrisburg chapter often does a spring seminar so check for that, also will look to work with Nat. Cap. APA as they have expressed interest, Google group set up in the past but no one used it, if someone qualified for an AICP scholarship and got I, then should give back by providing mentoring for an upcoming test, to use Houseal Lavigne is about \$4500 for AICP training, perhaps an email to membership about taking the test and poll people to see who's interested, Jim could do an email survey - a conference call with Jacqui to work out
- 3 Old Business
 - 3.1 will vote via email whether to approve Aviva's AICP exam reimbursement, Pat will send out, Raj would like to further discuss the manner in which scholarships are being awarded
 - 3.2 Jacqui has worked on the Continuity Notebook but not much response from others, we talked about getting things digitized and being able to access in the cloud, Aviva – APA has archives for chapters, Lauren – will check with Lynn at APA about our website storage and maybe use an intraweb for members, Pat – hire a part time person and perhaps share with Nat. Cap. APA costs, Megan – young planners accomplished the bylaws and committees like the Chapter, sent out the information for review in December and looked over with Pat and Lauren, planning first happy hour March 2
- 4 New Business
 - 4.1 Peter – look at what Ohio did with dues also have some good model info, Pat – bylaws lay out what we have to do, majority of members at annual meeting to vote on the kind of increase, Peter – will run committee, need to engage membership and see what other chapters are doing, need to be clear to members what they will get for an increase, Jim Palma indicated it should be 25% and Pat thinks at least 20%, we'd be able to hire the part time assistant and get more done, Pat will send out a vote via email and who is on the committee
 - 4.2 Likely possible best time to hold the annual meeting is beginning of June, first week, should do some awards, should it be all day, need a space for free, Jacqui recommended Pip Moyer space, theme was agreed that it

should be “Future of Planning” idea by Megan, PALS program presentation by UMD per James, have an hour or so of annual meeting stuff to begin, and Lauren suggested a topic of “circuit planning”

- 4.3 Southern MD – is David still with us, what about David W?, need EPG to go to schools and get reps for the chapter, the nominating committee still needs to find someone, even one person will do per Pat, Peter wanted the roster and got it, David has yet scheduled a meeting, Jacqui will follow up, Jim Palma is a potential candidate and Jacqui will call him
 - 4.4 Aviva recommended revamping the Activities Comm for spring
 - 4.5 meeting schedule stays the same with the 3rd Friday of each month, will sent out a new document to all on the Board, get meeting schedule onto website, talk to Andrew, mention free parking, use some kind of electronic calendar like Google?, people need to RSVP and need to attend or call in
- 7 motion to adjourn, seconded, approved. Meeting adjourned at 12.05 am