

**Borough of Glassboro
Department of Code Enforcement**

P ____ OF ____

DWELLING UNIT No. _____ FLOOR No. _____ Apt. ____ Room ____ Address: _____												
Paint Entire Unit	YES <input type="checkbox"/>	NO <input type="checkbox"/>	LIVING RM	DINING RM	KITCHEN	HALL	BATH	BEDROOM	BEDROOM	BEDROOM		
Carbon Monoxide detector provided	YES <input type="checkbox"/>	NO <input type="checkbox"/>										
Illegal/improper electrical wiring noted	YES <input type="checkbox"/>	NO <input type="checkbox"/>										
Entr. door security satisfactory/ in good repair	YES <input type="checkbox"/>	NO <input type="checkbox"/>										
Stove Provided w/ anti-tip mechanism	YES <input type="checkbox"/>	NO <input type="checkbox"/>										
Interior door(s)/door assemblies in disrepair												
Walls and/or ceiling in disrepair/requires painting												
Roof / Plumbing leaks noted												
Window not properly operational												
Window/window assembly not operational/incomplete												
Window locks not properly operational												
Windows not provided with screens to fit												
Window screens torn												
Smoke detectors not provided and/or not operational												
GFI protection not provided adj. to source of water												
Minimum number of electrical receptacles not provided*												
Light fixture(s) inoperable/incomplete												
Switch/outlet in disrepair, improperly wired, or non-functional												
Switch plate, outlet, or other electrical cover missing and/or broken												
Electrical wiring not secured/improperly connected												
Smoke detector(s) not provided, incomplete, or non-functional												
Handrails/guardrails required or not to code												
Stove not operational and/or in disrepair												
Refrigerator not operational and/or in disrepair												
Kitchen cabinets in disrepair and/or incomplete												
Kitchen counter not impervious to moisture and/or in disrepair												
Faucet leaking and/or in disrepair												
Plumbing leak(s) noted												
Garbage disposal inoperable/improperly wired/in disrepair												
Tiles/tilework/caulking in disrepair												
Floor surface and/or subfloor in disrepair												
Pressure relief overflow not installed correctly												
Electrical Certification Needed YES <input type="checkbox"/> HVAC Certification Needed YES <input type="checkbox"/> Termite Certification Needed YES <input type="checkbox"/>												
Comments: _____ _____ _____ _____												

* All electrical receptacles within 6 feet of a source of water require GFI protection or equivalent

Borough Of GLASSBORO
Department of Code Enforcement
Division of Rental Licensing

Date of Inspection: _____

Weather Conditions: _____ Temperature: _____

Comments: _____

SFD/Duplex o MFD o Number of Units: _____

Inspection Contact Phone: _____

Property Address:

Street _____ No. _____ Bldg AKA: _____

Glassboro, NJ 08028

Owner's Name: _____

In-County Agent _____

Address _____

Address _____

City _____ State _____ Zip _____

City _____ Zip _____

Inspector (print) _____

Tel # () _____

Inspr. (sign) _____

Section	EXTERIOR/Common Areas	FRONT	Right SIDE	REAR	Left SIDE	Front Porch	Rear Porch	GARAGE	BASEMENT	Sub Standard Workmanship	Zoning/Const. Office Approval Needed																	
												Adequate mail receptacles provided Yes <input type="checkbox"/> No <input type="checkbox"/>	Adequate Street Number/Apartment ID Yes <input type="checkbox"/> No <input type="checkbox"/>	Adequate/Properly Stored Boro approved trash containers Yes <input type="checkbox"/>	Driveway and/or Parking area(s) in disrepair	Roof in disrepair	Sidewalks, walkways, curbing in disrepair	Fencing in disrepair	Gutters and/or downspouts in disrepair	Divert Water from Foundation and/or provide splashblock	Chipped/peeling paint and/or bare wood noted	Siding in disrepair and/or needs paint	Exterior trim in disrepair and/or needs paint	Soffets/fascia in disrepair and/or needs paint	Windows/window assemblies in disrepair	Storm window assemblies incomplete/in disrepair	Screens missing and/or in disrepair	Basement window(s) not glazed

This form is not all inclusive and is meant only as a general guide - Additional violations may be as noted either on this form or separately. Please refer to the Glassboro Property Maintenance Code and Glassboro Rental Property Ordinance for additional information.

Phone: 856-881-9230 Ext. 140 or 139
 Fax: 856-881-0901

All noted violations are to be corrected within 30 days unless otherwise specified. Please contact this office when violations are corrected and schedule a re-inspection.