The Board of Trustees of the Craftsbury Library met at the Library for their scheduled November meeting at 7pm on November 1, 2016

In attendance: Robert, Susan F., Don, Saul, Matt, Aliena
Also in attendance: Susan O'Connell

Minutes from the October meeting were put before the Board.
Motion to approve - Aliena
2nd- Saul

Librarian Rpt:
Susan reported on her trip to the Assn. of Rural and Small Libraries conference. She had a very beneficial experience and gained information from libraries countrywide, learning about their varying approaches to different aspects of the library. This knowledge can be digested and help us evaluate how we do things. Also, Susan gave a presentation on and training of the maker program and curriculum developed therefrom, which was very positively received. The final report has been submitted for the Makers in VT grant that brought programs throughout the state and country.

Fundraising:
Letter to be sent to expanded database of patrons.
  Action Item: Robert to call Ned-fundraiser letter.
  Action Item: Fundraising letter to be sent out MONDAY, November 28th.
  Action Item: MATT to divide out fundraising letter among the Board

Trustee Conference:
This year's conference will be held on NOVEMBER 12th at the Stoweflake. Susan F., Aliena, and Ned attending.

Dept of Libraries Rpt is upcoming (continued understaffing at state level is causing delay.)

The Board reviewed the Treasurer's Report:
Motion to approve - Matt
2nd - Saul
  ACTION ITEM: Determine status of proceeds from Antiques & Uniques
Skida Fundraiser:
DECEMBER 10th- at Holiday Fair in Craftsbury Academy Gym. 10am-4pm. Set up-9am.
   ACTION ITEMS: volunteers invited to sign up

Board Retreat: DECEMBER 3rd. 9am-3pm.
   Action Items: Robert to find a neutral location
   Action Items: Aliena to coordinate pot luck

Donated books located in Library basement:
   Action Item: Don to evaluate space issues

DECEMBER BOARD MEETING:
moved to DECEMBER 13th- 2nd Tuesday.

   ACTION ITEMS: Personnel and Budget must meet week of DECEMBER 5th.
   Personnel- tentatively meet at Library on Tuesday, DECEMBER 6th at 7pm.

   Budget:- meet at Library on Friday, DECEMBER 9th at 8am.
   ACTION ITEM: Susan Flynn to invite Marvin

OTHER ITEMS:
Bd went into Executive Session to discuss personnel.
Motion - Matt
2nd - Saul

Having no other business, the Board adjourned at 8:25 pm.

Respectfully submitted,

Aliena J. Gerhard