Craftsbury Public Library
Minutes
January 9, 2017

In attendance: Robert Linck, Ned Houston, Matt Krebs, Susan Flynn, Saul Trevino, and Barb Strong.
Absent: Aliena Gerhardt.
Also present: Susan O’Connell.

Meeting called to order at 7:36 pm by Ned Houston, who welcomed Barb Strong to the board. The slate for the elected officers for this year is N. Houston as chair, M. Krebs as vice chair. S. Flynn and S. Griffiths are 1 year into their 2-year terms. N. Houston and M. Krebs were voted in. The goal for this year is stabilization of the board. We will continue to assess what strengths are needed on the board and decide whether to bring new members on based on that.

I. Secretary’s Report
Minutes from December meeting approved. Decision was made to provide the minutes electronically only.

Motion – Don
Second – Robert
Motion passed.

II. Librarian’s Report
Susan O’Connell presented. Highlights include:

• A lot of projects have been completed and started this month. Weeding of books took place, providing space for new books. Half of the computers have been updated. The laptops are to be started this week.
• The regional librarians group will meet with the new Department of Libraries consultant.
• Programming in the works: Presentations on the Crafts and Chandler families and hatchments. The donated family hatchments have been hung up above the fireplace. This will take place on January 29 at 7 pm. All are welcome to attend. Susan O and Hester F will be doing a critical media consumption workshop to discuss how to tell how accurate news sources are. This will take place sometime in February. A discussion of the book Symphony for the City of the Dead by M.T. Anderson will take place in March in conjunction with the Craftsbury Chamber Players.
• Grant reports for money from last year and grant-writing for this year are taking place at this time.
• Susan O prepared a narrative and data sheet for the town report. They have been sent to the town, and she will create a bookmark with highlights from the data to share with people who check out books. Board members will attend the monthly town select board meeting on January 10, 2017, to discuss the need for more funds from the town. The board has been given talking points in case any questions arise in town.

III. Treasurer’s Report
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- 2016 ended on a high note with the Skida hat sale, which earned over $1,000 for the library.
- We were able to put $2,000 back into our Morgan Stanley endowment at the end of 2016.
- Annual letter has brought in over $9,000, the highest we’ve ever done.
- We received a $2,000 donation from the Prevot family, who are the owners of Skida.
- We’re in excellent shape for January.
- Charges placed in the Programs and Museum Passes category by accident will be moved to the Conferences, Travel, and Training category.
- Our investment portfolio is doing well now.
- A big goal for this year is to start the process to find an investment advisor. We will be looking at several options.

Motion – Matt
Second – Robert
Motion passed.

IV. New Business

Thank-you letters
- Action item: Letters are being distributed among the board members as evenly as possible. Please complete and return to library as quickly as possible.

Board committees
- Goal this year is to make the board members “overseers” of most committees, taking advantage of our many volunteers to execute tasks.
- Susan O will send an updated list of board committees and assignments.

Board meeting time discussion
- Meeting time is being changed to the first Monday of the month, 6 pm.

Meeting adjourned at 9:25 pm.

Motion – Suzanne
Second – Saul
Motion passed.