Craftsby Public Library
Minutes
April 3, 2017

In attendance: Ned Houston, Matt Krebs, Suzanne Griffiths, Aliena Gerhard, Robert Linck, Saul Trevino, Don Houghton, Susan Flynn, and Barb Strong.
Absent: No one!
Also present: Susan O’Connell.

Meeting called to order at 6:03 pm by Ned Houston.

I. Secretary’s Report
Minutes from March meeting approved, with the spelling of Aliena’s last name fixed.

Motion – Robert
Second – Aliena
Motion passed.

II. Librarian’s Report
Susan O’Connell presented. Highlights include:

• Barcoding books continues, with oddities in the catalog being dealt with. Susan O is hoping to get the catalog strong so we can be one of the first to switch over from LibraryWorld.
• Survey results will be forthcoming; highlights include requests for further afternoon hours and complaints that the library is sometimes too loud. Pluses are how welcoming the library is.
• Upcoming programs: Tribute to Aldo Leopold, April 21; MT Anderson talk on Symphony for the City of the Dead, April 28; Youth mental health first aid training, April 29.
• Susan O on vacation in April. Princess will cover many of Susan’s duties; volunteers will pick up others.

III. Treasurer’s Report

• Susan F asked for transfer of $10,000 from Morgan Stanley today; should be arriving in the next few days.
• Nothing unusual to report. Usual bills.
• Meetings with commercial financial groups are ongoing.

Motion – Aliena
Second – Don
Motion passed.

IV. Other Business
Building insurance; Matt and Aliena (check in with Susan O for needed documents):

• Working on policy application for umbrella for barn dance, costing approximately $300. Library should be listed as insured. Bartender should have insurance for the alcohol side of things.
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- Library insurance: Insurance agent wants to talk to her director to thoroughly review the policy to see what needs to be changed. We will receive information/the exact language on library personal property.

Fundraising:
- Saul: Barn dance, set for May 20, 6 to 10 pm, to benefit the library and the Craftsbury Chamber Players. Everything has been announced. Working on:
  o Cost
  o Beer tent (Robert will check on what kind of beer)
  o Food trucks (Barb says Backyard BBQ is in, General Store is in with bahn-mi); they will sell the food and give a donation (Barb to check with Anne-Marie and then food providers about what works for donation)
  o Donation items for live and silent auctions: Saul is rounding up potential donors
- Anne-Marie Keppel addressed the board with a great fundraising idea: Sterling College dining hall looks very Renaissance. Would be fun to have a renaissance fair at the hall. There could be a simple renaissance dinner--soup, cheese, etc. Jousting, juggling, magician, etc. Ticket price to attend as fundraiser (possibly for a specific thing) for the library. Anne-Marie has checked with Sterling, and they said yes, and would waive the fee. Mid-December to mid-January is when students are out and it would be available; possibly a Twelfth Night festival. Best would be to have food brought in, rather than trying to cook in the kitchen. We will discuss further; Anne-Marie has excellent fundraising/organization credentials.
- Plant and book sale: May 20. Presorting of book sale books has been done by Susan O; everything is ready for sorting. Time to get volunteers together; need uniform boxes. Committee to meet on 12 April at 10 am to discuss. (Ned, Aliena, Susan F., Susan O, Suzanne)

Town officers conference: Nothing involving libraries.

National Library Week, April 9 to 15:
- Susan O is out of town for this. Aliena talked to Principal Greenia; she is on board. Aliena will follow up.

Other new business:
None at this time.

Next meeting: Monday, 1 May, 6 pm (FYI, Barb)

Meeting adjourned at 7:19 pm.

Motion – Matt
Second – Don
Motion passed.