Craftsbury Public Library
Board of Trustees Annual Meeting 01/08/18
Present:Ned., Aliena, Barb, Susan O., Jacob, Saul, Polly, Susan F.

Election of new trustees and officers: Polly Allen, Kristen Fountain, Lise Erickson and Jacob Fritz were nominated to be trustees. Ned made a motion to accept the nominations. Saul second the motion. All were in favor.

Election of officers: The following nominations were made -Chair Ned Houston, Vice-Chair Aleina Gerhard, Treasurer Susan F., Secretary-Kristen Fountain. Ned made a motion to accept the nominations of officers as presented. Susan. F. accepted the motion. All were in favor.

Committees: Ned gave an overview of each committee. The following trustees for each committee is as follows:
Art Collection: Aliena, Saul, Don
Budget: Susan F., (Susan O.), Ned, Lise
Bylaws and Policies: Don, (Susan ), Aliena
Investment: Susan F., Marvin, Ned
Development: Polly, Kristen, Saul
Landscaping: Diana Hansen), Saul, Jacob, Polly
Long Range Planning: Ned, Aliena, (Susan O.), Saul
Personnel: Alena, Barb, Lise
Book Sale: Ned, Don, Barb, Lise, Jacob, Polly
Plant and Property: Don, (Craig), Ned, Jacob
Technology:(Hester), Don, Kristen,(Susan O.)

Review of Building Insurance- Aliena will present at Feb. meeting

Approve minutes of Dec 2017 meeting: Ned made a motion to accept the Dec 2017 minutes as presented. Susan F. second motion. All were in favor.

Treasurer’s report: Susan gave the 2017 budget report. FICA is all paid up. There was a strong-positive response to the annual letter. 2018 beginning balance is $1947.19. The annual report to the town meeting completed and has been given the the town clerk. A transfer was made to Merrill Lynch re: investments for endowments. Thank-you letters need to be written and mailed to people that made a donation to the library from the 2017 annual fund request. Each trustee will share this responsibility. Barb made a motion to accept the report,. Ned second. All were in favor.

Librarian’s Report- Susan is updating the patron accounts and has been purging records of inactive users. In addition, updating and organizing of the little card catalog that holds patrons’ card is being worked on. The Albany library is in the process of cataloging items into the computer system which means Craftsbury patrons will now be able to use the Albany Library as
well, and see what is in the collection there. The goal is to have the system completed by March.

A grant was received from the NE Kingdom fund to organize a group of librarians to study and explore the needs for diversity within the children’s collections in NEK Libraries. 14 libraries will be participating. First meeting will be late January.

The Craftsbury and Albany libraries received a joint grant to bring the 2018 Vermont reads book of the year to both communities. Over the spring and summer Kristin and Susan will be sharing copies of Bread and Roses, Too by Katherine Paterson. A book discussion will take place in summer 2018 which will include outreach to 4 C’s. In addition, Don will have a labor movement sing-along possibly at the 4 C’s as a tie into the book’s theme.

New volunteers are needed due to two past volunteers stepping down. The greatest need is coverage on Friday evenings. Nancy VanWinkle has agreed to take one spot. There are potential volunteers for the other spot. A training for the new volunteers will occur in January.

Barb made a motion to accept report as presented. Susan F. second motion. All were in favor.

**Library Report to Town:** The public report for town meeting is completed. A narrative of the library, as well as an explanation of funding sources (Appropriations, Endowments, Grants and Fundraising) has been outlined and explained in a handout for town meeting.