Craftsbury Public Library  
Board of Trustees Monthly Meeting  
February 5, 2018  

Present: Ned Houghton, Don Houston, Susan O. Connell (librarian), Polly Allen, Jacob Fritz, Lise Erickson, Saul Trevino, Kristen Fountain, Barb Strong  

Review of Mission, Goals & Objectives: Ned raised the need to discuss the overarching vision for the library to ensure all board members are on the same page. He encouraged discussion at this meeting and in the future. There was a review of library history and its growth and future ideas.  

Treasurer’s Report: Ned reports that Susan F. (Treasurer) feels we are in good shape. He reported from the budget committee. An attempt to change our endowment management is underway. The volunteer manager needs to step down. It has hit a snag. Other options are being pursued. Ned made a motion to accept the information as presented. Saul seconded. All were in favor. Approved.  

Approve minutes of January 2017 meeting: Ned made a motion to accept those minutes as presented. Saul seconded. All were in favor. Approved.  

Librarian’s Report: Flu and taxes is what is going on in the library right now. Susan spends a lot of time making IRS forms available to the public. AARP later in the year will come to Craftsbury for assistance later in the year. They are based in Greensboro. People are happy with the new hours. The new sign looks great. Lots of programs in the last month. The most remarkable one was a collaboration with the grade school and junior high on storytelling, which culminated in a puppet show put on by the 7th, 8th and 5th and 6th graders. The old catalog, LibraryWorld, is going away tomorrow. Backups have been made. The new system, Verso, is an online integrated library system (catalog, patron database, circulation system all in one). A great volunteer training brought on two new regular Friday night volunteers and two new sub volunteers.  

Committee Reports: No reports. Committee chairs are listed, along with other important documents, in a password protected section of the website called “board documents.” Chairs are responsible for calling the meeting and reporting on discussions to the broader board. For example, book sale committee should start meeting.  

Town Meeting Preparation: Volunteers are needed to staff the display. This year’s public display will highlight the collaboration with the Albany Public Library and the fact that we are now open 7 days a week. We will have children’s books to pass out and magnets with the new hours. Discussion of what could go on the tri-fold and pictures from programming. Ned agreed to speak at Town Meeting prior to the funding request.