Present: Ned Houston, Susan Flynn, Lise Erickson, Barb Strong, Jacob Fritz, Susan O. Connell (librarian), Aliena Gerhard
Absent: Don Houghton, Kristen Fountain, Saul Trevino

Minutes: Aliena Gerhard made a motion to approve the April minutes; Susan Flynn seconds; Approved.

Treasurer's Report (Susan Flynn): Susan Flynn reported on the Barn Dance final figures. The Library realized $4,051 for its share. All agreed that this was a good figure considering the cold, wet weather. We also agreed that subject to Dave Rowell’s agreement and interest from the Chamber Players (which has already been expressed), we should go forward again in 2019. After some discussion about not having the Barn Dance the same day as the Plant Sale/Book Sale, we agreed that Spring was actually a good time as there was less competition with other events and people look forward to the event after a less busy mud season. Not resolved was the conflict over the Plant Sale date, but the notion of two independent sets of CPL volunteers to handle the separate events was floated. All agreed we need to keep formalizing the procedures and list of tasks so that volunteers may be recruited for specific work earlier on. Susan also noted that the Book Sales have brought good donations to the tune of nearly $4700 so far this year which is nearing the budget goal for the year. The Plant Sale was successful in generating more income than last year (by about 4%). Grants have also been fruitful this year totaling over $16,000 to cover the new playground, new costs for the highspeed internet when that comes on, as well as a substantial support for Children’s programming. Our new fundraising venture in the form of the Ireland Tour looks to yield what we had planned on in the budget and is set to go in a week. Susan will contact the Town for additional funds from the appropriated amount of which $24,000 remains. Susan also noted that the Endowment is performing well at expected levels under our new management. We have drawn our annual withdrawal budgeted figure $20,000 for use in the current budget year. Finally, Susan has pre-purchased the propane for the year at a good price. Overall, we lo to meet expenses as we finish out the year, and with luck may be able to restore some funds to the endowment to let it grow a bit. Approval of the report was moved (AG), seconded (PA, and unanimously approved.

Librarian’s Report (Susan O’Connell): Susan noted that the summer has a different rhythm with more attention being given to helping people utilize resources such as computers, printing, scanning, interlibrary loans and just helping people with general information about Craftsbury in the summer. Susan and staff welcomed to return to a more predictable pattern as the fall began. Plans are all set for Susan’s time away in Ireland. Staff have also discussed spreading out the same amount of children’s programming a bit so that the pace of the work is more easily managed. Reflecting on the Booksale, Susan noted that post sale there is still a lot of work in boxing up unsold books for Better World Books (25 cartons) and recycling unwanted books (4 or 5 trips to local recycling and Stowe). We took in more from sales with fewer books
this year, but there are still 1000’s of books in the process. Looking ahead, book donations are already coming in for next year, and we need to stay ahead and keep the basement organized. CPL will now participate in the interlibrary loan courier service which will have one pick-up delivery per week (Susan is hoping to go to two pick-ups). This should save on interlibrary loan costs. CPL has received a grant to cover increased costs due to new highspeed internet service costs and CPL was assisted by the Town in set-up costs. Susan has hired a new person to clean the Library as Jen is now too busy with other obligations. New person will start soon.

**Committee Reports:**
a. Ireland (Susan O’Connell). Everything set to go with full subscription and details in place.
b. Playground: Installed, looks great, and seeing lots of use when Library is open and closed.
c. Booksale: still need to improve boxes and sorting but much better this year. More yield from fewer books which is good for handling and post-sale work.

**Long Range Plan Review:**
Goal 1: We still need to work on broad representation on the Board. Suggestions for a person from the Highschool (or the schools in general), perhaps from the Outdoor Center as a part of the Community, and a good liaison for the long-time residents who may not hear about Library activities and might not see outlets like FPF. A suggestion that a poster or some such notice of Library services would remind seasonal folks of what is available at CPL.
Goal 2: Doing well here
Goal 3: New option for e-books through our collaboration with the Albany Library will make them available after Jan adding to our books on tape options. Have not made great progress in connecting with the Historical Society.
Goal 4: Still need to keep looking at benefit possibilities as we seek to meet VLA recommendations. Probably need to develop a plan for growing the endowment in order to be able to fund increased budget needs; new fundraising efforts have been fruitful (e.g. Barn Dance, Ireland trip). We should make sure people know meeting minutes are posted on the CPL website (by a FPF notice and link, for example). Susan O’C. commends the Board for having a plan and reviewing it regularly as many small libraries do not do this.
Goal 5: We do need to get our carpet leaned and attend to some facility issues. Need to work on new shelf space (Jacob F. will work on this and report back)

**Executive Session:** Susan O’C excused herself and Board had a pointed brief discussion about a job description detail.

motion to adjourn proposed and passed; meeting adjourned at 7:30pm