



JANUARY 15, 2017 AT WORLD CAFÉ LIVE
& AUGUST 13, 2017 AT WORLD CAFÉ LIVE

Note! The vendor participation fee is \$750 with multiple discounts available, as stated in this document. By submitting the application, you certify that you agree to all terms and conditions stated in this document. So read on.

Display Information

- Lovesick as the event sponsor (Sponsor) has the right to assign space. Each vendor will be provided with one (1) four-foot table with light-colored linen. Total exhibition space is approximately 6' wide and 5' deep. We request that booth height does not exceed 7'. If your booth display does not require a table, please notify the Sponsor prior to the event.
- If more space is needed, two (2) adjacent tables may be purchased at the space rate. Exhibit space will be assigned and facilitated at the sole discretion of the Sponsor. Booth sizes subject to change.
- Load-in begins no earlier than 9:00am on the day of the event. All displays/exhibits must be completely set-up before 10:45am. All vendor displays/exhibits must be completely removed before 3:30pm. The event space will be open to attendees from 11:00am until 3:00pm. Vendors may not begin breaking down displays/exhibits prior to 2:45pm unless otherwise directed by the Sponsor.
- All displays must be freestanding. Vendors may not affix any items to the Venue wall, unless otherwise directed by the Venue or Sponsor.

Vendor Responsibilities

- The cost for vendor participation is \$750. Vendors who have previously participated in a Lovesick event qualify for a \$100-off discount per event. Vendors wishing to apply for both the winter and summer Lovesick events for a \$100-off discount per event, if accepted.
- A 50% deposit for vendor space is required within ten (10) business days of acceptance of your application. The balance due must be received no later than thirty (30) days prior to the date(s) of participation unless otherwise directed by the Sponsor. Balances not paid in full by this time may result in forfeiture of exhibition space. Paypal invoices will be emailed to the contact information provided at time payment is due.
- Vendors may collect attendee contact information with the expressed permission of the attendee. Contact information collected by the Vendor may not be shared or sold to a third party. Lovesick will not distribute attendee contact information under any circumstances.
- Vendors will retain all profits from goods or services sold during the expo. (Note: Vendor is responsible for properly staffing its table. For security purposes, tables should not be left unattended at any time.)
- The Sponsor, Lovesick Expo, or the Venue will not be responsible for any lost or stolen or damaged items.

- Vendors may only display its approved goods or services and not the goods or services of another company, event, or organization in any fashion.

Hold Harmless

- The Sponsor has the right to change the date or times of the Expo, or cancel the Expo in case of circumstances beyond its control. In the event the Expo is cancelled, all deposits or monies paid will be returned to the Vendor within sixty (60) business days of notification of cancellation. If the Expo is postponed, every effort will be made to contact the Vendor via Vendor's provided contact information as soon as reasonably possible. Vendor contracts will be valid and effective for the rescheduled date.
- The Sponsor reserves the right to reject any application for any reason at any time.
- Deposits are non-refundable. No monies shall be refunded for any reason in the event that the Vendor cancels its participation in the Expo.
- Vendor acknowledges that neither the Sponsor nor Venue carry insurance of any form on exhibits, displays, or other property of the Vendor. Neither the Sponsor nor Venue can be held liable for loss or damage to Vendor property or injury to, or death of any persons participating in the Expo.
- Vendor agrees to pay cost of any property or personal damage resulting from Vendor's negligence.



By submitting this application, you verify that all information is true and correct and states your desire to participate in the Lovesick Expo. You hereby understand and agree to all terms and conditions and agree to pay the \$750 participation fee or other if stated discounts apply.