



BREW KITCHEN PRIVACY NOTICE

LAST UPDATED: 30.04.2018

Brewkitchen LTD ("Brewkitchen") is committed to being transparent about how it collects, uses and stores your personal information. This is the privacy notice of Brewkitchen LTD and its associated trading outlets; The Cricket Inn, Graze Inn & Cowshed, Rose Garden Café and Larkspur St James. In this notice, "we", "our", or "us" refer to Brewkitchen LTD.

This is a notice to inform you of our policy about all information that we record about you. It sets out the conditions under which we may process any information that we collect from you, or that you provide to us. It covers information that could identify you ("personal information") and information that could not. In the context of the law and this notice, "process" means collect, store, transfer, use or otherwise act on information.

Please read this notice carefully to ensure you are aware of how and why Brewkitchen is using your personal data.

WHAT INFORMATION DO YOU COLLECT FROM ME?

To keep you up to date with any offers or events at our establishments through e-newsletters, the only information we collect about you is your email address.

For any customer who purchases our Inn Cards, we will collect your name, email address, phone number and postal address to ensure relevant communication can be made.

When completing an online enquiry form, we require your name, email address and in some cases your phone number to allow us to contact you with further information upon your request. The enquiry form is received by the restaurant you are contacting and may be shared with a member of the management team. If you do not wish for your information to be added to our mailing list for future communication, your Personal Information will be deleted from our system on the completion of your enquiry.

If you are making an online reservation, we will require your name, email address and phone number in case we need to contact you regarding your booking. This information is stored by current third party Zonal, our online booking system provider.

HOW WILL YOU USE THE INFORMATION YOU COLLECT ABOUT ME?

If you have signed up to our mailing list, your information will be used to send email updates of offers, events or other information that may be of interest to you.

If you have completed an online enquiry form or made an online reservation, the information collected will be used to contact you about your enquiry or to hold your reservation in the diary.



PRIVACY NOTICE CONTINUED

WILL ANY OF THE INFORMATION YOU COLLECT ABOUT ME BE SHARED WITH ANY THIRD PARTIES?

Our e-newsletter database system is held through third party supplier Mail Chimp. To view their privacy policy, please click [here](#). Our e-newsletters are designed by third party Matthew J I Wood Design & Illustration whom also has access to this data on behalf of Brewkitchen Ltd.

If you book a table through our online reservation system, your information is stored by current third party, Zonal, our online booking system provider.

IF YOU DID NOT OBTAIN MY DATA DIRECTLY FROM ME, WHAT ADDITIONAL RIGHTS DO I HAVE?

We believe that we have obtained your data directly from you and will only ever process your data upon receiving consent you are happy for us to do so.

WILL MY DATA BE TRANSFERRED OUTSIDE OF THE UK AND, IF SO, WHAT SAFEGUARDS ARE IN PLACE?

For email contact purposes, we currently use Mail Chimp. Data processed by them is processed outside from the EU, in the US. We are satisfied appropriate safeguards are in place under the EU-US Privacy Shield. Please read their privacy policy at www.mailchimp.co.uk

HOW IS MY DATA STORED?

We have appropriate physical, electronic and managerial procedures in places to ensure your personal information is secure. We take the security of your information very seriously. We have appropriate security measures in place at all times, including where we share your information with our suppliers and partners.

HOW LONG IS MY DATA STORED FOR?

You can unsubscribe from our mailing list at any time. We will then stop holding your data. We will also remove your data if you have not opened an e-newsletter from us over a 12-month period, otherwise we will hold you on our database indefinitely. Following an online enquiry, your data will be removed from our systems no longer than 6 months following completion of the task.

Our Inn Card members details will be held for a maximum of 18 months.

HOW DO I STOP RECIEVING EMAIL COMMUNICATION FROM YOU?

You can unsubscribe from our e-newsletters through using the 'unsubscribe' button on the bottom of a previous e-newsletter or by emailing marketing@brewkitchen.co.uk.

WHO DO I CONTACT IF I HAVE ANY FURTHER QUESTIONS REGARDING MY DATA?

For any further information or should you have any questions, please email marketing@brewkitchen.co.uk

Please note: our marketing materials may include data capture. Full details will always be given regarding how your data will be processed and our Privacy Policy will be continually updated accordingly.

