

MARIPOSA FOOD CO-OP



POSITION TITLE	Cashier
WAGE	\$10.75/HR TO START, \$11.00/HR AFTER COMPLETION OF 90 DAY PROBATIONARY PERIOD
HOURS	Part-time (16-24 hours) or full-time (32-40 hours). Ability to work evenings and weekend (especially Fridays and Saturdays) are a must!
JOB SUMMARY	Cashiers hold the most externally facing position at the Co-op. They are expected to demonstrate a visibly welcoming disposition and be customer-focused, helpful, and energetic. Cashiers are responsible for independently ringing up all standard customer transactions. Cashiers are also responsible for communicating information about the co-op's products and persuasively talking with shoppers about how to join the co-op. Cashiers report directly to the Front End Managers and receive direction from Managers on Duty as well.

KEY RESPONSIBILITIES AND ACCOUNTABILITIES

- Greeting members and shoppers
- Process customer transactions involving accurate use of the POS system, and accurate cash handling
- Respond to questions about the co-op and products; refer members and shoppers to appropriate staff; assist with shopping needs
- Work collaboratively within and provide support to a team of cashiers
- Gain familiarity with Mariposa policies, processes/procedures and organizational bylaws
- Keep front of store and register areas clean and organized
- Uphold Mariposa's Loss Prevention Policies & Practices
- Stay active during shifts by helping to stock and face products during slow times
- Receive and process packages delivered to the front of the store
- Learn and communicate about food co-operatives and other co-operative business models
- Hold self and co-workers accountable to Mariposa's mission and values
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REQUIRED EXPERIENCE, SKILLS AND ABILITIES

- 1+ years using a POS system and performing cash & credit transactions
- 1+ years in a retail setting, preferably in a grocery setting
- 1+ years in a customer service position
- Experience working or living in diverse communities
- Basic knowledge of produce and natural foods
- Demonstrated commitment to food justice a plus!
- Familiarity or experience with co-operative business models a plus!

PHYSICAL REQUIREMENTS (WITH OR WITHOUT REASONABLE ACCOMMODATIONS)

- Standing and walking short distances for up to 8 hours
- Climb 1-2 flights of stairs a few times per day
- Lift 10-20 lbs as needed
- Work in a fast-paced well-lit environment
- Engage in short conversations repeatedly for an extended period of time
- Continuous use of arms and hands to repeatedly scan light-weight items
- Fine motor skills needed to count cash and change, and to operate POS system
- Ability to look at a POS screen for extended periods of time to read and ensure proper transactions

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This position description is a summary of the typical functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties. The responsibilities, tasks, and duties of the jobholder might differ from those outlined in the job description and other duties, as assigned, might be part of the job.