AGENDA

METROPOLITAN BOARD OF PUBLIC EDUCATION
Overton High School
4820 Franklin Road, Nashville, TN 37220
Regular Meeting – May 13, 2008 - 4:30 p.m.
Marsha Warden, Chair

TIME
4:30 I. CONVENE
A. Establish Quorum
B. Pledge of Allegiance
C. Recognition of Audience Guests
D. Student Board Member Report

4:40 II. AWARDS AND RECOGNITIONS
A. National Title I Distinguished School – Fall-Hamilton Enhanced Option
B. G.C. Carney Sportmanship Award – Hillsboro High Cheerleaders

4:50 III. PUBLIC PARTICIPATION
We will now hear from those persons who have requested to appear at this Board meeting. For expediency reasons, speakers are requested to limit remarks to three minutes or less. Comments will be timed.
A. Kenneth B. Jackson – Tennessee Aquatic Project and Development, Inc. 1

4:55 IV. GOVERNANCE ISSUES
A. Actions
   1. Approve Agenda
   2. Consent
      a. Approval of Minutes – 4/22/08 Regular Meeting
      b. Extension of Contract for Eakin Teacher Training Facility –
         Everton Oglesby Architects – MBOE 06-020 (Control No. A –
         21599)
      c. Change Order #1 for Roof Replacement at Neely’s Bend
         Elementary – Porter Roofing Contractors, Inc. – M-383 (Control
         No. A-21600)
      d. Amendment D for HVAC Water Management – Flozone
         Services, Inc. – L-1938
      e. Awarding of Bids and Contracts
         1. Catapult Learning, LLC
B. Board Member Monitoring Reports – Second Reading
   1. EE-13 – Textbooks and Instructional Materials
   2. E-2.12 – Academic Achievement - Foreign Language
C. Board Member Monitoring Reports – First Reading
   1. E-2.13 – Academic Achievement - Technology
   2. EE-7 – Budget
   3. EE-8 – Financial Administration
   4. E-3 – Life and Work Skills
   5. E-4 – Citizenship

5:05 V. REPORTS
A. Director’s Report
   • Enhanced Option Schools Update
   • 2008-09 Student Orientation Days
   • Schedule for Comprehensive High Schools
   • Late Arrival Days for High Schools
B. Board Chairman’s Report
   • Student Assignment Plan Taskforce

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Metropolitan Board of Public Education
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- Director Search Process
- Ombudsman Trip

5:25 VI. ANNOUNCEMENTS

5:30 VIII. WRITTEN INFORMATION TO THE BOARD (not for discussion)
A. Board Calendar Items
B. Board Meeting Evaluation

5:30 IX. ADJOURNMENT/BOARD MEMBER EVALUATION

GP-2.6
The Tennessee Aquatic Project and Development, Inc/(TAP) is requesting an appearance at the May 13, 2008 Board meeting. The speaker is Mr. Kenneth Stewart, Co-founder of TAP and the topic is utilizing a MNPS pool.

Contact information:

Kenneth B Stewart
1309 Jackson St
Nashville Tn 37208-3000

Phone: 289-1812
kennstewart@clearwire.net

Thank you for your consideration in this matter. Desiree Johnson

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<td>Roll Call</td>
<td>Members Present: Marsha Hagan Warden, Chairman; Ed Kindall, Vice Chairman; David A. Fox; Steve Glover; Karen Y. Johnson; Mark North; Gracie Porter; George H. Thompson, III; Sierra Scively and Brittany McShand, Student Board Members</td>
<td>Members Absent: Dr. Jo Ann Brannon</td>
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<td>Ms. Warden called the meeting to order at 5:04 p.m.</td>
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<td>Pledge of Allegiance</td>
<td>Ms. Warden asked members of the Bellevue Symphonic Band to lead the pledge.</td>
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<td>Student Showcase – Bellevue Symphonic Band</td>
<td>Mr. J. Paul Waters, conductor of the Bellevue Symphonic Band, presented the Board with a video of two musical performances by the Bellevue Symphonic Band. The band has been the recipient of many honors and recently performed at the Tennessee Music Education Association conference.</td>
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<td>Student Board Member Report</td>
<td>Ms. Scively reported that on April 9, the Whites Creek High School Life Skills Department participated in the Special Olympics that were held at Pearl-Cohn High School. On March 29, the Whites Creek National Honor Society, Student Government Association, and leadership classes participated in &quot;Ring Around the School,&quot; a community service project in which students clean-up their school's campus.</td>
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<td>Metropolitan Nashville Public School Student Leaders</td>
<td>The Board met with MNPS student leaders from Maplewood, Whites Creek, McGavock, Hillwood, Antioch and Hillsboro high schools. The students addressed the Board on the status of schools, student safety, school environment, curriculum standards and the graduation rate. The students believe schools need more leadership courses to boost school morale. Also, more media attention should be given to the positive events and accomplishments of MNPS, rather than the negative. There is concern that Honors students may be treated better or valued more than regular education students. The students felt that teacher involvement after school (tutoring, supporting games, etc.) could be better. If teachers would believe in each student and not be biased or stereotype students, more successes would be achieved and student-to-teacher morale would increase significantly. Student clubs and extracurricular activities were addressed as positives of MNPS. However, the students believe regular education standards could be strengthened in order to better prepare students for higher education. Students also stated that they would like to see more classes like Cosmetology offered at all schools in order to meet the needs and interests all of students, not only the students interested in college. More relevant courses that teach the skills that are needed in everyday life would attract and keep more students in school, which would increase the graduation rate. Students said they were looking forward to receiving more technology materials in classrooms. Some students</td>
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### Metropolitan Nashville Public Schools
#### Board of Education
##### Minutes
##### April 22, 2008

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<td>• Metropolitan Nashville Public School Student Leaders - continued</td>
<td>expressed the need for more guidance counselors in highly populated schools, to help better meet the needs of students. Concerning parental participation, most students agreed that they would like to see parents participate in school. The students commended the Board on their service to MNPS. The Board thanked the students for their comments. Ms. Porter stated that she would like to schedule a work session with the MNPS student leaders and the Board. Ms. Warden stated that she thought that would be a great idea. The students thanked the Board and stated they would like to further the conversation at a later time.</td>
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### GOVERNANCE ISSUES

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<td>• Break</td>
<td>Mr. Kindall made the motion for the Board to take a short break. Mr. Thompson seconded.</td>
<td>VOTE: For-Unanimous 8-0</td>
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<td>• Metro Government Procurement Nondiscrimination Program</td>
<td>Mr. Thompson asked to defer the Metro Government Procurement Nondiscrimination Program motion due to the concerns of the Administration. The Administration will review the Metro Government Procurement Nondiscrimination ordinance to determine how the program can align with MNPS’ existing Diversity Enterprise Program. The Administration will report back to the Board within 30 days.</td>
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<td>Metro Government Procurement Nondiscrimination Program - continued</td>
<td>Mr. Glover asked is it correct that the Board cannot adopt the ordinance as written by the Metro Council? Ms. Johnston said the Board could adopt the ordinance as written, but the ordinance does exclude MNPS. However, the persons who developed the Metro Council’s ordinance will be happy to work with the Administration to establish an ordinance that will align the two programs. Mr. Henson stated that the Administration agrees with the Metro Government Procurement Nondiscrimination program. The Administration will examine the services provided by our consultant and the Metro Government Procurement Nondiscrimination program in an effort to align MNPS’ services with those described in the ordinance.</td>
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<td>Administrative Monitoring Report - EE-13-Textbooks and Instructional Materials – First Reading</td>
<td>Mr. Glover moved to accept EE-13-Textbooks and Instructional Materials as presented and move to consent agenda at next Board meeting. Mr. Kindall seconded.</td>
<td>VOTE: For-Unanimous 8-0</td>
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<td>Administrative Monitoring Report – E-2.12– Academic Achievement/Foreign Language – First Reading</td>
<td>Mr. Glover moved to accept E-2.12-Academic Achievement/Foreign Language as presented and move to consent agenda at next Board meeting. Mr. Kindall seconded.</td>
<td>VOTE: For–Unanimous 8-0</td>
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<td>Administrative Monitoring Reports – E-3 – Life and Work Skills</td>
<td>Administrative Monitoring Reports – E-3 – Life and Work Skills and E-4 – Citizenship are End policies that have yet to be monitored. The monitoring process begins with the Administration recommending indicators to the Board for consideration. Progress toward these indicators will be measured during the annual monitoring of the policy. The strategic planning process for the 2007-2014 Strategic Plan included much discussion about Life and Work Skills as well as Citizenship. The following strategies reflect the spirit of these Ends policies. Mr. Lott stated that next year, the Administration will propose to begin monitoring the Tennessee Comprehensive Plan and the Strategic Plan on an annual basis. We would like to develop a schedule that shows how every Ends policy is mapped into our actionable plans. The plan is then monitored throughout the year.</td>
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<td>Administrative Monitoring Reports – E-4 – Citizenship</td>
<td>Mr. Glover asked that Mr. Lott give an overview of how monitoring can be coordinated with the state’s results. Mr. Lott said we are currently doing quarterly reports to the State on the 13 schools that are in corrective action. Mr. Glover said concerns have been expressed by members of the Board on tying our monitoring to the State’s concerns. Discussion around this change should be held the first of August, no later than the end of September, in order to begin the next year with a clean slate. Mr. Lott stated that he agreed. The State and the Administration would like to monitor the Tennessee Comprehensive System-Wide Plan; this will help ensure the policies are incorporated into the plans.</td>
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### BOARD DEVELOPMENT

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<td><strong>Middle College High School</strong></td>
<td>Dr. Margaret Bess, principal at Middle College High School, provided an overview of the school's program. Middle College offers students a dual enrollment in which they attend Nashville State Community College while fulfilling their high school courses. All credit hours earned at Nashville State Community College will transfer to any college or university. This program enables students to ready themselves for a higher-level education environment. Students also have an opportunity to earn an Associates degree, certification or simply earn credits towards pursuing an education at the college of their choice. Mr. Glover asked about the criteria for students to enroll in Middle College? Dr. Bess said MNPS requires that the student have the potential to make a 19 or higher on their ACT. Ms. Warden asked if there is an opportunity for entry level remediation for students. Dr. Bess said because they are short staffed, their first goal is for every student to graduate on time. There is also peer-to-peer tutoring as well as other opportunities for them to grow. This program can be a very energizing source for students who may be gifted. Mr. Glover asked if in two years this program will achieve what was initially planned. Dr. Bess stated that she is not familiar with the initial intent of the program, but hopes that the program will continue to grow to meet the needs of interested students. Mr. North asked how close students can come to possessing an Associates degree upon graduation. Dr. Bess said that it is highly possible for students to acquire an Associates degree, although students are not forced to do so. She believes this can be a goal to push some of the future students to pursue.</td>
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<td><strong>Mr. Fox Notice of Discussion</strong></td>
<td>Mr. Fox asked that the following item be placed on the next agenda for discussion and possibly a motion. Mr. Fox would like to begin discussion around creating a protocol for entities other than MNPS who may be seeking grants and developing new programs. This will allow MNPS to be aware of efforts on the part of external entities.</td>
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### ANNOUNCEMENTS

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<td><strong>Chamber Orchestra</strong></td>
<td>Ms. Porter announced that the Chamber Orchestra from Vanderbilt will be performing May 3 at Vanderbilt to commemorate the 10th Anniversary of the tornado that struck Nashville.</td>
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<td><strong>Internships</strong></td>
<td>Ms. Johnson announced an internship opportunity for students in the Criminal Court Clerk's office. She stated interested parties could check her blog for more information.</td>
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<td>Search Firm Interview Questions</td>
<td>Mr. Glover stated that he would like the public to know that during the search firm interview process the Board will consider how effective the search firm will be in including the community stakeholders. Ms. Warden asked the Board to please submit questions for the search firm interviews to the Board Administrator. She also suggested that the Board schedule a work session to discuss the search firm questions.</td>
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<td>Principal Leadership Academy of Nashville</td>
<td>Mr. North congratulated the graduates of the Principal Leadership Academy of Nashville. He thanked Tom Ward and Peabody College for their work with the PLAN participants.</td>
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<td>Taste of Nashville</td>
<td>Mr. Kindall thanked the community and businesses for supporting the Taste of Nashville event. Proceeds will support the Pearl-Cohn Business Magnet School.</td>
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<td>Search Firm Interviews</td>
<td>Ms. Warden announced that the Search Firm Interviews will be held May 2 beginning at 8:30 a.m. The Board will interview three search firms.</td>
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<td>Governance Committee</td>
<td>The Governance Committee will meet May 2 at 1:30 p.m.</td>
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<td>Mayor's Art Show</td>
<td>Ms. Warden announced the Mayor's Art Show which will be held April 24 – May 8 at the Frist Center for Visual Arts.</td>
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<td>Student Assignment Plan Task Force</td>
<td>Ms. Warden announced that the Student Assignment Plan Task Force will meet April 25 at 5:00 in the Board Room.</td>
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<td>Mayor's Town Hall Meeting – Glenciff High School</td>
<td>Ms. Warden announced the Mayor's Town Hall Meeting to be held April 28 at Glenciff High School at 6:00 p.m.</td>
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<td>Family Advisory Council on Special Education</td>
<td>Ms. Warden announced that the Family Advisory Council on Special Education will be holding their 5th Annual Town Hall Meeting May 1 at 5:30 in the Board Room.</td>
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<td>Work Session - State Department of Education</td>
<td>Ms. Warden announced the Board Work Session to be held May 3 from 9:00-12:00 p.m. in the Board Room. The State Department of Education will update the Board on the district's current status and progress.</td>
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<td>Mayor's Town Hall Meeting – Whites Creek High School</td>
<td>Ms. Warden announced the Mayor's Town Hall meeting on May 12 at Whites Creek High School.</td>
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<td>Mayor's State of Metro Address</td>
<td>Ms. Warden announced on May 13 at 10:30 a.m. at the Downtown Public Library, the Mayor will give the State of Metro Address.</td>
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<td>Board Meeting and Salute to Excellence</td>
<td>Ms. Warden announced the May 13 Board meeting will be held at Overton High School at 4:30 p.m., and the Salute to Excellence will begin at 6:00 p.m.</td>
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**WRITTEN INFORMATION TO THE BOARD**

- Board Calendar Items
- Board Meeting Evaluation
- Sales Tax Collections as of 4/20/08
- Fiscal Year 2007-2008 Operating Budget Financial Report
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<td>• Ford Partnership for Advanced Studies (Ford PAS)</td>
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**ADJOURNMENT**

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<td>• Adjournment</td>
<td>Mr. Fox made the motion to adjourn at 8:04 p.m.</td>
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<td>• Signatures</td>
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Chris M. Henson  
Board Secretary

Marsha Hagan Warden  
Board Chair
III. GOVERNANCE ISSUES

A. ACTION

2. CONSENT

b. EXTENSION OF CONTRACT FOR EAKIN TEACHER TRAINING FACILITY – EVERTON OGLESBY ARCHITECTS – L-1681 (CONTROL NO. A-21599)

We are requesting a one year extension of our contract with Everton Oglesby Architects. The original contract states that this contract may be extended for one (1) year term not to exceed five years total. This would be the first extension of a possible five year term.

It is recommended that this extension be approved.

Legality approved by Metro Department of Law – Control No. A-21599

FUNDING: 25-19-9220-904

May 13, 2008

c. CHANGE ORDER #1 – ROOF REPLACEMENT AT NEELY’S BEND ELEMENTARY – PORTER ROOFING CONTRACTORS, INC. – M-383 (CONTROL NO. A-21600)

You are requested to make the following changes to this Contract:

1. Add single-ply membrane to back side of two wall areas. (588 sq. ft.) ADD $2,350.00
2. Replace deflected tectum deck ADD $1,185.00
3. Replace defective gypsum plank decking (170 sq. ft.) ADD $1,485.00

TOTAL $5,020.00

It is recommended that this change order be approved.

Legality approved by Metro Department of Law – Control No. A-21600

FUNDING: 30-09-9230-572

May 13, 2008
III. GOVERNANCE ISSUES

A. ACTION

2. CONSENT

d. AMENDMENT D FOR HVAC WATER MANAGEMENT – FLOZONE SERVICES, INC. L-1938 (CONTROL NO. A-xxxxx)

You are requested to make the following changes to this Contract:

Listing of all Unit Prices for providing HVAC Water Treatment and Management for 109 systems -
• Provide all labor and parts for refurbishing old chemical water treatment systems to provide temporary scale, biological and corrosion $ 892.00 per system
• Provide, install and certify (by Metro Water) cooling tower make up Water Meters for monthly tower evaporation credit $2,159.00 per system
• Install 7 canister filter systems to clean closed loop systems & chemically charge for corrosion and biological control to provide 95% operating efficiency for clogged piping systems $3,552.00 per system
• Provide cooling tower pacification for new towers to prevent white rust and extend the life of the tower (150 to 500 ton) $1,200.00 per tower
• Quarterly service charge for closed loop chemical water treatment (billed monthly) $ 152.00 month per facility
• Monthly service (24/7 monitoring/management, RF Energy Enhancement, 100% Warranty Parts & Labor, and Monthly and Yearly Summaries on results vs. projected) charge for complete Flozone system in lieu of chemical treatment (399 tons and smaller) $ 234.00 per system
• Monthly service (24/7 Monitoring/Management, RF Energy Enhancement, 100% Warranty Parts & Labor, and Monthly and Yearly Summaries on results vs. projected) charge for complete Flozone system in lieu of chemical treatment (400 ton to 1,000 ton) $ 247.00 per system
• Provide chemicals for temporary treatment as required $ 142.00 per system

Total compensation for services shall not exceed $375,000.00.

It is recommended that this amendment be approved.

Legality approved by Metro Department of Law – Control No. A-xxxxx

FUNDING: 25-10--9210-572

May 13, 2008
III. GOVERNANCE ISSUES

A. ACTION

2. CONSENT

e. Awarding of Bids and Contracts

(1) **WHO:** Catapult Learning, LLC

**WHAT:** Performance contract to provide supplemental diagnostic testing and educational instruction, professional development and parental involvement activities as required by the No Child Left Behind Law (NCLB). MNPS is required by NCLB to provide these Title I services to non-public schools. This contractor held the previous similar contracts for these services for the past six years. The term of this contract is September 1, 2007 to August 31, 2012.

**FOR WHOM:** A minimum of 431 students enrolled in twenty-two non-public schools who live in high poverty areas and who are most at risk of failing to meet State content and performance standards.

**HOW MUCH:** $520,957 for the first year; the amount for subsequent years to be negotiated and added to the contract through amendment

**HOW THIS CONTRACT WILL BE EVALUATED:**

1. Summary of each participating school’s assessment comparing Title I student performance as related to the school’s standards (Data will be disaggregated by sex, race, grade, subject and number of sessions attended.)
2. Summary of staff feedback (Title I teachers and classroom teachers of Title I students, administrators and other related staff)
3. Summary of parent feedback (Parents of Title I students)
4. Summary of student feedback
5. Summary of 2007-2008 Title I MNPS Monitoring Site Visits

Metro Contract Number to be assigned
For Teaching & Learning/Federal & Categorical Programs
Source of Funds: Title I
Executive Expectation: EE-13 Textbooks and Instructional Materials
Date Report Submitted: 3/11/08  Date of Board Action:
Members Submitting Monitoring Report: (DF, MN, JB, GT, KJ, MW)

The Board has received and reviewed the official internal monitoring report of its policy EE-13 submitted by the Director of Schools. Following its review of the report, the Board makes the following conclusions:

__X__  The Director of Schools has reasonably interpreted the provisions of its policy, and the Board finds the Director to be in full and complete compliance with the provisions of the policy.

__X__  The Board finds the Director of Schools to be in compliance with the following commendations and provisions:

COMMENDATIONS:
- Diligent efforts are in place for EE-13. Next steps seem to be in place to monitor the effectiveness of texts and materials toward improved academic achievement. It appears that there is a high level of communication in this area from top down and bottom up.
- Algebraic Thinking intervention pilot looks very encouraging.

PROVISIONS:
- Continue to improve.
- Continue to align needs and purchase of materials working collaboratively with the State Department of Education.

The Director of Schools is not in compliance with the provisions of the policy, and the Board determines the following actions to be appropriate:

In order to maintain its commitment to excellence in governance, to the provisions of this policy, and to improve its own performance, the Board commits to the following FUTURE ACTIONS:

Suggested Additions or Deletions for Policy:
- Would like to have data year-to-year on textbook needs school-to-school. Still hearing of students needing books.

Other Board Comments:
Would like a list of physical education equipment scheduled to be purchased and replaced. Would like to see football uniforms replaced at Apollo Middle School. P.E. equipment renewed and updated at Apollo as well as Antioch Middle.

Date: __________________________

Signatures: __________________________  __________________________
Board Chair  Director of Schools
E-2.12 Academic Achievement-Foreign Language

Date Report Submitted: 3/25/08 Date of Board Discussion: 

The Board has received and reviewed the official internal monitoring report of Board policy E-2.12 submitted by the Director of Schools. Following its review of the report, the Board makes the following conclusions:

___ X ___ The Director of Schools has reasonably interpreted the provisions of the relevant Board policy, and

_____ The Board finds that the End Result has been fully achieved.

___ X ___ The Board finds that reasonable progress is being made towards the ultimate achievement of this End Result and finds the Director in compliance with the following commendations and provisions:

COMMENDATIONS:

- Our Foreign Language programs offer many excellent opportunities for academic achievement for students all over Nashville. Report is impressive.
- Terrific information on student involvement in foreign language.

PROVISIONS:

- Continuous improvement required.

_____ The Board finds the Director of Schools has failed to provide evidence of reasonable organizational progress toward the ultimate achievement of this End Result.

Comments on Interpretations and Actions Needed:

- Continue the efforts to retain teachers with greater than 5 years experience.

- Work to increase number of students in 2+ years.

- It would be interesting to note how many students who take more than two years of language graduate from high school and go on to
post secondary education. Would this be difficult to provide going forward?

The information provided by the Director of Schools is insufficient for the Board to decide whether reasonable progress has been made. The following monitoring report changes or additions are suggested:

Suggested Additions or Deletions for Policy:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Other Board Member Comments:
Increasing percentage of Foreign Language teachers into the 6-30 year experience bracket is a commendable goal. It’s also encouraging as to the number of AP offerings and your efforts to expand the newest “Chinese Foreign Language” option to other clusters.

Date: __________________________

Signatures: ____________________________  ____________________________
Board Chair  Director of Schools
The Board has received and reviewed the official internal monitoring report of Board policy E-2.13 submitted by the Director of Schools. Following its review of the report, the Board makes the following preliminary conclusions:

5. The Director of Schools has reasonably interpreted the provisions of the relevant Board policy, and

The Board finds that the End Result has been fully achieved.

2. The Board finds that reasonable progress is being made towards the ultimate achievement of this End Result and finds the Director in compliance with the following commendations and provisions:

COMMENDATIONS:
Progress in the technology plan looks encouraging. (KJ)

PROVISIONS:
Would like to see activity more equitably spread throughout all clusters so that every cluster experiences progress. (KJ)
Continuous improvement needed. (GT)

The Board finds the Director of Schools has failed to provide evidence of reasonable organizational progress toward the ultimate achievement of this End Result.

Comments on Interpretations and Actions Needed:
Assess the equitable distribution of equipment – which schools need computers? (MN)

The information provided by the Director of Schools is insufficient for the Board to decide whether reasonable progress has been made. The following monitoring report changes or additions are suggested:
CTE is important enough and unique enough to be a separate report and a probably a separate END. (MN)

Suggested Additions or Deletions for Policy:

__________________________________________________________

Updated as of 5/6/2008
Other Board Member Comments:

Technology is an important part of education for our students. It's important that we prepare them to compete not only with students across the nation, but, in other countries as well. It's very important that we understand the need for quality libraries and collections.

Information Technology is a key factor to the success of the media centers. Our system must continue to update the printed collections as well. As needs change we must be ready for the societal changes in the way we deliver information for our students. (GP)

Date: ____________________________

Signatures: ___________________________________  ___________________________________

Board Chair  Director of Schools
Metropolitan Nashville Public Schools
EXECUTIVE EXPECTATIONS
BOARD PRELIMINARY MONITORING SHEET

EE – 7 Budget
Date Report Submitted: ______________ Date of Board Discussion: ______________
Members Submitting Monitoring Report: (MN, GP, KJ, GT, DF)

The Board has received and reviewed the official internal monitoring report of its policy EE- submitted by the Director of Schools. Following its review of the report, the Board makes the following preliminary conclusions:

5 The Director of Schools has reasonably interpreted the provisions of the relevant Board policy, and

2 The Board finds the Director of Schools to be in full and complete compliance with the provisions of the policy.

1 The Board finds the Director of Schools to be in compliance with the following commendations:
  • Budget format is easy to follow and is transparent which is commendable. (KJ)

2 The Board finds the Director of Schools to be in compliance with the following provisions:
  • Although necessary this year, dipping into reserves for recurring costs is contrary to this policy. (MN)
  • Continuous improvement needed. (GT)

The Director of Schools is not in compliance with the provisions of the policy.

Comments on Interpretations and Actions needed:
• Would like to see design cost for new elementary school in Antioch Cluster moved up in priority to complete in current year given the 2-3 year possible delay in construction funding. (KJ)

The information provided by the Director of Schools is insufficient for the Board to decide whether the Director has reasonably interpreted the provisions of the policy or whether the Director is in compliance. The Board suggests the following monitoring report changes or additions:

•

Suggested Additions or Deletions for Policy:
•
Suggested Additions or Deletions for Administrative Reporting:
The Board has received and reviewed the official internal monitoring report of its policy EE submitted by the Director of Schools. Following its review of the report, the Board makes the following preliminary conclusions:

5. The Director of Schools has reasonably interpreted the provisions of the relevant Board policy, and

4. The Board finds the Director of Schools to be in full and complete compliance with the provisions of the policy.

The Board finds the Director of Schools to be in compliance with the following commendations:

- 

The Board finds the Director of Schools to be in compliance with the following provisions:

- Continuous improvement needed. (GT)

The Director of Schools is not in compliance with the provisions of the policy.

Comments on Interpretations and Actions needed:

- 

The information provided by the Director of Schools is insufficient for the Board to decide whether the Director has reasonably interpreted the provisions of the policy or whether the Director is in compliance. The Board suggests the following monitoring report changes or additions:

- 

Suggested Additions or Deletions for Policy:

- 

Suggested Additions or Deletions for Administrative Reporting:
The Board has received and reviewed the official internal monitoring report of Board policy E-3 submitted by the Director of Schools. Following its review of the report, the Board makes the following preliminary conclusions:

6. The Director of Schools has reasonably interpreted the provisions of the relevant Board policy, and

1. The Board finds that the End Result has been fully achieved.

5. The Board finds that reasonable progress is being made towards the ultimate achievement of this End Result and finds the Director in compliance with the following commendations and provisions:

COMMENDATIONS:
Development of indicators for future monitoring. (SG)
Alignment of policies with strategic plan looks promising. (KJ)

PROVISIONS:
Look forward to monitoring these ends in light of the Strategic Plan. (MN)
Continuous improvement encouraged. (GT)

The Board finds the Director of Schools has failed to provide evidence of reasonable organizational progress toward the ultimate achievement of this End Result.

Comments on Interpretations and Actions Needed:

The information provided by the Director of Schools is insufficient for the Board to decide whether reasonable progress has been made. The following monitoring report changes or additions are suggested:

Suggested Additions or Deletions for Policy:

Updated as of 5/6/2008
Other Board Member Comments:

Idea of Student/Parent Resource center should be worked. Although further analysis of cost would like to be seen. (KJ)

Date: ______________________

Signatures: ______________________  ______________________

Board Chair                  Director of Schools
The Board has received and reviewed the official internal monitoring report of Board policy E-4 submitted by the Director of Schools. Following its review of the report, the Board makes the following preliminary conclusions:

___6___ The Director of Schools has reasonably interpreted the provisions of the relevant Board policy, and

___1___ The Board finds that the End Result has been fully achieved.

___5___ The Board finds that reasonable progress is being made towards the ultimate achievement of this End Result and finds the Director in compliance with the following commendations and provisions:

**COMMENDATIONS:**
Development of indicators to determine progress. (SG)
Alignment of policies and plan to monitor with strategic plan looks promising. (KJ)

Look forward to monitoring these ends in light of the Strategic Plan. (MN)

**PROVISIONS:**
Continuous improvement encouraged. (GT)

The Board finds the Director of Schools has failed to provide evidence of reasonable organizational progress toward the ultimate achievement of this End Result.

Comments on Interpretations and Actions Needed:

____________________________________________________________
____________________________________________________________
____________________________________________________________

___ The information provided by the Director of Schools is insufficient for the Board to decide whether reasonable progress has been made. The following monitoring report changes or additions are suggested:

____________________________________________________________
____________________________________________________________

Updated as of 5/6/2008
Suggested Additions or Deletions for Policy:

Other Board Member Comments:

Date: ________________________

Signatures: ________________________  ________________________  
Board Chair  Director of Schools
Enhanced Option Schools

Beginning with the 2008-2009 school year, it is proposed that all nine (9) Enhanced Option Schools will extend the school day by forty-five (45) minutes. The extended time added to each school day will replace the optional twenty (20) day extended summer session hosted by each school. The following information supports this decision:

1. **ALL** students will benefit from additional instructional time. Attendance data for the extended summer session has been tracked during the past four years. Enrollment figures for the end of the regular school year were compared with the end of the extended summer session. The percentages below indicate the average number of students participating in the extended summer session from 2004-2007:

   a. Bordeaux 42%
   b. Buena Vista 56%
   c. Caldwell 32%
   d. Fall-Hamilton 51%
   e. Glenn 50%
   f. Kirkpatrick 41%
   g. Napier 32%
   h. Park Avenue 39%
   i. Warner 55%

2. All nine (9) Enhanced Option School principals are in favor of lengthening the school day by forty-five (45) minutes. A phone survey through ConnectEd will be conducted within the next two (2) weeks. This will allow parents and teachers at the Enhanced Option Schools an opportunity to respond to the proposed change.

District administrators will review summer school sites for 2009. It is possible that some of the Enhanced Option Schools may become a regular summer school site. By offering regular summer school programs at Enhanced Option Schools, teacher pay will be equitable across the District (currently Enhanced Option School teachers receive their daily rate of pay for extended summer session).
## Enhanced Option School Counts

<table>
<thead>
<tr>
<th>Enhanced Option School</th>
<th>End of Regular School Year Enrollment</th>
<th>Last Day Count Summer Session</th>
<th>Percentage of Students Participating in EOS Extended Summer Session from 2004-07</th>
</tr>
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<tbody>
<tr>
<td>Bordeaux</td>
<td></td>
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<tr>
<td>2007</td>
<td>360</td>
<td>134</td>
<td>37%</td>
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<tr>
<td>2006</td>
<td>321</td>
<td>135</td>
<td>42%</td>
</tr>
<tr>
<td>2005</td>
<td>314</td>
<td>123</td>
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<tr>
<td>2004</td>
<td>320</td>
<td>162</td>
<td>51%</td>
</tr>
<tr>
<td>Buena Vista</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>311</td>
<td>145</td>
<td>47%</td>
</tr>
<tr>
<td>2006</td>
<td>249</td>
<td>141</td>
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<td>145</td>
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</tr>
<tr>
<td>2004</td>
<td>235</td>
<td>135</td>
<td>57%</td>
</tr>
<tr>
<td>Caldwell</td>
<td></td>
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<tr>
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<td>95</td>
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<td>2006</td>
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<td>50</td>
<td>35%</td>
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<tr>
<td>2005</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>2004</td>
<td>302</td>
<td>82</td>
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<tr>
<td>Fall-Hamilton</td>
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<tr>
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<td>312</td>
<td>133</td>
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<td></td>
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<tr>
<td>2007</td>
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<td>112</td>
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<td>2006</td>
<td>235</td>
<td>163</td>
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<td>2005</td>
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<tr>
<td>2006</td>
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<td>123</td>
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<td>Napier</td>
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</tr>
<tr>
<td>2004</td>
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<td>28%</td>
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<tr>
<td>Park Avenue</td>
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<td>2007</td>
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<td>2004</td>
<td>592</td>
<td>207</td>
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<tr>
<td>Year</td>
<td>Warner</td>
<td>Counts</td>
<td>Percentage</td>
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<tr>
<td>------</td>
<td>--------</td>
<td>--------</td>
<td>------------</td>
</tr>
<tr>
<td>2007</td>
<td>277</td>
<td>136</td>
<td>49%</td>
</tr>
<tr>
<td>2006</td>
<td>213</td>
<td>107</td>
<td>50%</td>
</tr>
<tr>
<td>2005</td>
<td>205</td>
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</tr>
<tr>
<td>2004</td>
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</tr>
</tbody>
</table>
Student Orientation Days

All middle and high schools are expected to have student orientation for the 2008-09 school year. Whereas in the past this event has been a district initiative, the principals voted to have the autonomy of selecting the date and time at each school. Principals will clearly communicate the change to the parents and the public. This information will be provided on the school’s website before the end of the school year and sent to families in the start-of-school packages. Principals will also use the parental telephone call-out system to provide information. The Public Information Office will also be involved in informing parents of the change and encouraging them to contact schools for the local information.

During student orientation, principals are to provide a variety of meaningful activities designed to minimize the amount of instructional time used for non-instructional tasks and to have students prepared for the opening of school. Activities may include, but are not limited to: student identification photos; schedule distribution; schedule changes; locker assignment; sale of locks, physical education uniforms, planners, yearbooks, and parking permits; and tours/orientation/ expectations.

Cluster principals will discuss dates and times of each orientation to avoid as many scheduling conflicts as possible for parents. Transportation will not be provided by the District because of the different orientation times offered by the schools.

With the exception of new students who are enrolling for the first time, it is the District’s expectation for students to be in their first period class/homeroom within 15 minutes of the school start time on the first day of school.
2008-09 Schedules for Comprehensive High Schools

For the 2008-2009 school year, the following high schools have adopted the following schedules: (In its simplest definition, block scheduling is any schedule format with fewer, but longer, classes than traditional schedules permit.)

- Antioch High School   A/B Block
- Cane Ridge High School  A/B Block
- Glencliff High School   A/B Block
- Hillsboro High School   6 Period Traditional
- Hillwood High School    A/B Block
- Hunters Lane High School A/B Block
- Maplewood High School   4 x 4 Block
- McGavock High School    A/B Block
- Overton High School     6 Period Traditional
- Pearl-Cohn High School  6 Period Traditional
- Stratford High School   A/B Block
- Whites Creek High School A/B Block

The A/B Block (also known as the alternating plan): Using this format, students attend eight blocks of classes over two days. The alternate day block schedule is adapted to meet the needs of the schools that offer six, seven, or eight courses. In schools where students take six or eight courses, half of the classes meet in double instructional blocks one day, while the other three or four classes meet in double blocks the next day.

The 4×4 Block: This format enables students to attend four classes per day, each lasting anywhere from 85-100 minutes. Students complete in one semester what would have taken them a full year to complete in traditional schedules. In the 4×4 semester plan, the school day is divided into four instructional blocks of approximately 90 minutes each, and the school year is divided into two semesters. During the first semester, students are enrolled in four courses which meet daily. Instruction, which previously had been stretched over the course of an entire school year, is now compressed into one semester of double-block periods. At the end of the fall semester, students receive credit for each course successfully completed and enroll in four additional courses for the spring semester. Generally, most teachers instruct three of the 90-minute blocks and use the fourth block for planning and preparation.
There are numerous benefits associated with block scheduling. Because few schools structure their block schedules in the exact same way, the benefits each experiences will be a little different. Following is a list of attributes of block systems for students, teachers, and the school overall.

Students:

- Are exposed to a variety of instructional techniques that provide them with more opportunities for reinforcement, making them more likely to understand and master difficult concepts.
- May experience improved grades and test scores.
- Often have better attendance rates and fewer tardies.
- Are less likely to experience academic failure.
- Have fewer classes to prepare for (in the case of a 4x4 block), or more time to prepare for them (in the case of the A/B block).
- Can use their longer lunch blocks to have club meetings or participate in other activities that they would otherwise have to arrange after school.

Teachers:

- Encounter fewer students per day, teach fewer classes each day (but technically for more time over the course of an entire year), and have longer prep periods.
- Are able to use a wide variety of instructional techniques (including interdisciplinary approaches) and move away from lecture methods.
- Are able to develop closer relationships with their students with the extended time spent in class each day.
- Can use their longer lunch blocks and/or prep periods for meeting and planning time.

The school in general:

- Experiences a more positive climate.
- Has an environment with fewer distractions because classes change only two or three times a day. This results in fewer disciplinary infractions, and a cleaner school.
- May use fewer textbooks.
- Often receives strong support from both students and parents.

The comprehensive high school principals have agreed to evaluate their schedules for the 2008-09 school year with the intent of the entire District being on block schedule for the 2009-10 school year.
Late Arrival Days for Comprehensive High Schools

Purpose
In November 2006, principals were asked to provide possible barriers to SLC (Smaller Learning Communities) implementation. All agreed that teachers and staff did not presently have professional development opportunities during the day where complete staff training could take place. They also identified a need for timely, periodic follow-up sessions to guarantee continuous improvement and PLC (Professional Learning Communities) development. Late Arrival days were proposed by the principals to fill this gap and to secure a model for continuous improvement and assessment.

Expectations
Administration and Staff are expected to use the allocated time for continuing professional development, new professional development, and working on planning assessment within teams. This should be a supervised team-led activity that addresses the needs of the individual school as indicated in the school’s SIP (School Improvement Plan).

Time and Cost
On late arrival days, high school students in the 12 comprehensive high schools would begin arrival at 9:30 a.m., which is 45 minutes after the middle school start time. There would be no further compensation required for bus drivers, since the day would be modified with prior notification to the drivers. Field trips would be impacted on those days and limited to 10:00-1:00 (normally 9:30-1:00).

Food Service has reported daily total breakfast revenue of approximately $4,300 for the 12 traditional high schools. Utilizing eight (8) late arrival days would have a possible fiscal impact of approximately $34,400 in lost revenue.

Proposed Dates for the 2008-09 School Year
The eight (8) dates proposed are integrated into the proposed calendar and are distributed as to not interfere with, but support, added professional development opportunities. (Refer to attached calendar.)

Dates proposed for the 2008-2009 school year are all on Mondays:
September 15 and 29
October 6
November 3
December 1
February 2 and 23
April 13
# MNPS District Calendar 2008-09

Revised 5/2/08

<table>
<thead>
<tr>
<th>July</th>
<th>January</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>Mon</td>
</tr>
<tr>
<td>Tue</td>
<td>Mon</td>
</tr>
<tr>
<td>Wed</td>
<td>Tue</td>
</tr>
<tr>
<td>Thu</td>
<td>Wed</td>
</tr>
<tr>
<td>Fri</td>
<td>Thu</td>
</tr>
<tr>
<td>Sat</td>
<td>Fri</td>
</tr>
<tr>
<td>Sun</td>
<td>Sat</td>
</tr>
</tbody>
</table>

**July**
- 7/16: 11-month principals/AP's report
- 7/28-8/1: New student registration week
- 8/6: Teachers report-inservice day 1
- 8/7: Teacher inservice day 2
- 8/8: Teacher inservice day 3
- 8/11: K-8 students report for 1/2 day
- 9-12 students report for full day
- 8/12: 1/2 day for PK and K
- 9/1: Labor Day Holiday
- 10/9: End of first grading period
- 10/10: Stockpiled planning/assessment day
- 10/13: Parent-Teacher conference
- 10/14: Teacher inservice day 4
- 11/1: Student do not report
- 11/4: Election Day
- 11/24: Stockpiled planning/assessment day
- 11/25-11/26: Fall Break
- 11/27-11/28: Thanksgiving Holidays
- 12/17: 1/2 day for exams 9-12
- 12/18: 1/2 day for exams 9-12
- 12/19: Exams 9-12; 1/2 day PK-12
- End of second grading period
- End of Fall semester - 86 days
- 12/22-1/2: Winter Holidays
- Central Office closed 4 days
- 1/5: Stockpiled planning/assessment day
- 1/6: Students report for 2nd semester
- 1/19: MLK Holiday
- 2/16: Stockpiled inservice day
- 3/12: End of 3rd grading period
- 3/13: Stockpiled planning/assessment day
- Students do not report
- 3/16-3/20: Spring break
- 4/10: Spring Holiday
- Students do not report
- 5/19: 1/2 day for exams 9-12
- 5/20: 1/2 day for exams 9-12
- 5/21: Exams 9-12; 1/2 day PK-12
- Last day for students; last day of spring semester - 89 days
- Total Instructional Days - 175
- 5/22: Teacher inservice day 5
- 5/29: Last day for 11-month principals/AP's

**Color Code**

- Students do not report
- First day of each semester
- Last day of each semester
- Report Cards Issued

[Image of calendar]
<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>EVENT</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 14</td>
<td>7:00 pm</td>
<td>Nashville School of Arts</td>
<td>Grand Ole Opry House</td>
</tr>
<tr>
<td>May 15</td>
<td>6:00 pm</td>
<td>Johnson</td>
<td>Johnson School Commons Area</td>
</tr>
<tr>
<td>May 16</td>
<td>11:00 am</td>
<td>Madison</td>
<td>Madison Church of Church</td>
</tr>
<tr>
<td>May 16</td>
<td>6:00 pm</td>
<td>Middle College</td>
<td>Clement Auditorium Clement Hall</td>
</tr>
<tr>
<td>May 16</td>
<td>12:30 pm</td>
<td>Harris-Hillman (Sp. Ed)</td>
<td>Harris-Hillman Commons Area</td>
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<tr>
<td>May 16</td>
<td>6:00 pm</td>
<td>Antioch High School</td>
<td>Belmont University Curb Center</td>
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<td>May 17</td>
<td>1:00 pm</td>
<td>East Magnet</td>
<td>Belmont University Curb Center</td>
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<td>May 18</td>
<td>2:00 pm</td>
<td>Pearl-Cohn</td>
<td>TSU - Gentry</td>
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<td>3:00 pm</td>
<td>McGavock</td>
<td>Municipal Auditorium</td>
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<tr>
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<td>4:00 pm</td>
<td>Glencliff</td>
<td>TPAC- Jackson Hall</td>
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<tr>
<td>May 19</td>
<td>4:00 pm</td>
<td>Cohn Adult</td>
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<td>7:00 pm</td>
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<td>Belmont University Curb Center</td>
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<tr>
<td>May 19</td>
<td>6:00 pm</td>
<td>Stratford</td>
<td>TSU – Gentry</td>
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<tr>
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<td>6:00 pm</td>
<td>Hillsboro</td>
<td>David Lipscomb</td>
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<td>Maplewood</td>
<td>TSU - Gentry</td>
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<td>Hume-Fogg</td>
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<td>Hunters Lane</td>
<td>TSU – Gentry Center</td>
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<td>6:00 pm</td>
<td>Hillwood</td>
<td>David Lipscomb Allen Arena</td>
</tr>
<tr>
<td>Date</td>
<td>Time</td>
<td>Event</td>
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</tr>
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<tr>
<td>May 22</td>
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<td>Last Day of School</td>
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<tr>
<td>May 24</td>
<td>10:00 am</td>
<td>Whites Creek</td>
<td>TSU – Gentry Center</td>
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<td>May 26</td>
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<td>Memorial Day – Central Offices Closed</td>
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<td>May 28</td>
<td>5:00-8:00 pm</td>
<td>Student Assignment Plan</td>
<td>Board Room</td>
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<td>March Off</td>
<td>Martin Professional Development Center</td>
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<td>June 5</td>
<td>1:00 pm</td>
<td>Budget Hearing with Mayor Dean</td>
<td>Metro Courthouse – Media Room</td>
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<td>4:00 pm</td>
<td>Budget Hearing with Metro Council</td>
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<td>June 14</td>
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<tr>
<td>June 24</td>
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<td>Board Meeting</td>
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DEBRIEFING

The Board will be debriefing at the end of each Board meeting. This will be a very short process allowing approximately one minute for each Board member to weigh in. The questions that the discussion will surround are:

1. What did we do well?

2. What could we do better?

3. What would you wish we do at our next meeting?