### Metropolitan Nashville Public Schools

**Board of Education Meeting at Overton High School**

**Minutes**

**May 13, 2008**

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<td>• Roll Call</td>
<td>Members Present: Marsha Hagan Warden, Chair; Ed Kindall, Vice-Chair; Dr. Jo Ann Brannon; David A. Fox; Steve Glover; Karen Y. Johnson (4:53 p.m.); Mark North; Gracie Porter; George Thompson, III; Sierra Scivally and Brittany McShand, Student Board Members</td>
<td>Ms. Warden called the meeting to order at 4:30 p.m.</td>
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<td>• Pledge of Allegiance</td>
<td>Led by Mr. Bill Gemmill, principal of John Overton High School.</td>
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#### AWARDS AND RECOGNITIONS

- **National Title 1 Distinguished School – Fall-Hamilton Enhanced Option Elementary**
  The Board commended the students and staff at Fall-Hamilton Enhanced Option Elementary. This school was one of two recipients of the 2007-2008 National Title 1 Distinguished Schools award for the state of Tennessee. Fall-Hamilton was selected to represent the state’s Title 1 schools that have made the most progress in significantly closing the achievement gap amongst student groups. Achievement data, poverty data, and adequate yearly progress with success for two years or more were used to screen for schools selected for site visits. Fall-Hamilton received a perfect score for its site visit.

- **G.C. Carney Sportsmanship Award – Hillsboro High Cheerleaders**
  The Board commended the Hillsboro High School cheerleaders for receiving the G.C. Carney Sportsmanship Award. The award recognizes exemplary qualities of sportsmanship, cooperation and courtesy. The award is named after former high school principal G.C. Carney.

#### PUBLIC PARTICIPATION

- **Kenneth Steward – Tennessee Aquatic Project and Development, Inc.**
  Members of the Tennessee Aquatic Project and Development spoke to the Board concerning utilizing pool facilities at Whites Creek and Pearl-Cohn High Schools.

- **Cesar Muedes – Parental Involvement in Hillsboro Cluster**
  Mr. Muedes asked the Board to support the Spanish Immersion program at Glendale Elementary during the strenuous budget season.

- **Ronnie Greer – Community Concerns**
  Mr. Greer urged the Board to evaluate the current MNPS school environment and culture in order to better service students and teacher of the district.
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<td>ACTIONS</td>
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<td>• Consent Agenda</td>
<td>Mr. Kindall read the following consent agenda items: IV-A-2-a – Approval of Minutes- 5/03/08 and 5/08/08 Special Regular Meeting; 5/13/08 Regular Meeting; IV-A-2-b- Change Order #36 for Prototypical Playground at Various Schools, Haywood Elementary – Custom Recreation, Inc. – M-358 (Control No. A-21674); IV-A-2-d- Change Order #1 for Neely’s Bend Elementary – Shankle-Lind, LLC. – M-376 (Control No. A-21747); IV-A- 2-e- Approval of the Local Consolidated Application for Federal Funding. Mr. North seconded.</td>
<td>VOTE: For-Unanimous (8-0)</td>
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<td>Mr. North asked the Administration to explain how the Catapult Learning contract works. Mr. Henson said the contract is a federal requirement under No Child Left Behind. Mr. Lott stated that Title 1 codes require MNPS to make Title 1 funds available to all students, whether in public or private school, as long as they reside in MNPS attendance zones. The district reviews the amount children in that attendance zone.</td>
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<td>Ms. Porter moved to accept item IV-A-2-f Awarding of Bids and Contracts 1. Catapult Learning, LLC. Mr. North seconded.</td>
<td>VOTE: For–Unanimous (9-0)</td>
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<td>• Tennessee Aquatic Program</td>
<td>Ms. Porter asked that the Tennessee Aquatic Program using MNPS pool facilities be placed on the next consent agenda for discussion. Ms. Warden asked for Board members to forward any questions concerning this program and their relationship to MNPS to the Board Administrator.</td>
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<td>• Charges of Dismissal – Ann Hittinger</td>
<td>Mr. Glover moved to certify the Charges of Dismissal as read. Ms. Porter seconded.</td>
<td>VOTE: For–Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report – Second Reading – EE-13-Textbooks and Instructional Materials</td>
<td>Mr. Glover moved that Monitoring Report EE-13-Textbooks and Instructional Materials be approved as read. Ms. Johnson seconded.</td>
<td>VOTE: For–Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report - Second Reading - E-2.12 – Academic Achievement – Foreign Language</td>
<td>Mr. Glover moved to accept Monitoring Report E-2.12 – Academic Achievement – Foreign Language as read. Ms. Johnson seconded.</td>
<td>VOTE: For-Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report - Second Reading – E-2.13-Academic Achievement - Technology</td>
<td>Mr. Glover moved to accept Monitoring Report E-2.13- Academic Achievement – Technology as read and place on the next consent agenda. Ms. Johnson seconded.</td>
<td>VOTE: For-Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report – First Reading – EE-7 – Budget</td>
<td>Mr. Glover moved to accept Monitoring Report EE-7-Budget as read and place on the next consent agenda. Ms. Johnson seconded.</td>
<td>VOTE: For-Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report – First Reading – EE-8 – Financial Administration</td>
<td>Mr. Glover moved to accept Monitoring Report EE-8- Financial Administration as read and place on the next consent agenda. Ms. Johnson seconded.</td>
<td>VOTE: For-Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report – First Reading – E-3- Life and Work Skills</td>
<td>Mr. Glover moved to accept Monitoring Reports – First Reading – E-3- Life and Work Skills as read and place on the next consent agenda. Ms. Johnson seconded.</td>
<td>VOTE: For – Unanimous (9-0)</td>
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<td>• Board Member Monitoring Report - E-4 – Citizenship</td>
<td>Mr. Glover moved to accept Monitoring Reports – First Reading – E-4- Citizenship as read and place on the next consent agenda. Ms. Johnson seconded.</td>
<td>VOTE: For – Unanimous (9-0)</td>
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**REPORTS**

- Director’s Report
  - Enhanced Option School Update

Beginning with the 2008-09 school year, it is proposed that all nine (9) Enhanced Option Schools will extend the school day by forty-five (45) minutes. The extended time added to each school day will replace the optional twenty (20) day extended summer session hosted by each school. The following information support his decision:

1. ALL students will benefit from additional instructional time. Attendance data for the extended summer session has been tracked during the past four year. Enrollment figures for the end of the regular school year were compared with the end of the extended summer session. The percentages below indicated the average number of students participating in the extended summer session from 2004-2007: Bordeaux 42%, Buena Vista 56%, Caldwell 32%, Fall-Hamilton 51%, Glenn 50%, Kirkpatrick 41%, Napier 32%, Park Avenue 39%, and Warner 55%.

2. All nine (9) Enhanced Option School principals are in favor of lengthening the school day by forty-five (45) minutes. A phone survey through ConnectEd will be conducted within the next two (2) weeks. This will allow parents and teachers at the Enhanced Option Schools an opportunity to
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<td>o Enhanced Option School Update – continued</td>
<td>respond to the proposed change. District administrators will review summer school sites for 2009. It is possible that some of the Enhanced Options School may become a regular summer school site. By offering regular summer school programs at Enhanced Option Schools, teacher pay will be equitable across the District (currently Enhanced Option School teachers receive their daily rate of pay of extended summer session). Mr. Glover asked will this be an additional cost to the district? Ms. Henson said the additional cost is basically cost neutral in relation to the teacher time. However, transportation would require some additional costs. Mr. Fox asked if the district worked with the schools to encourage student participation in summer sessions. Ms. Tinnon said it is up to each individual school to promote summer sessions. Ms. Porter stated that she was in favor of the extended time. Dr. Brannon asked if the staff will receive additional salary for the additional hours. Ms. Tinnon said yes. Mr. Glover asked if the Administration discussed the idea of enhanced option students returning to school twenty days before the regular start of school date. Ms. Tinnon said that ideas had not been discussed.</td>
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<td>o 2008-09 Student Orientation Days</td>
<td>All middle and high schools are expected to have student orientation for the 2008-09 school year. Whereas, in the past, this event has been a district initiative, the principals voted to have the autonomy of selecting the date and time at each school. Principals will clearly communicate the change to the parents and the public. This information will be provided on the school’s website before the end of the school year and sent to families in the start-of-school packages. Principals will also use the parental telephone call-out system to provide information. The Public Information Office will also be involved informing parents of the change and encouraging them to contact school for the local information. During student orientation, principals are to provide a variety of meaningful activities designed to minimize the amount of instructional time used for non-instructional tasks and to have student prepared for the opening of school. Activities may include, but are not limited to: student identification photos; schedule distribution; schedule changes; locker assignments; sale of locks, physical education uniform, planner, yearbooks, and parking permits; and tour/orientation/expectation. Cluster principals will discuss dates and times of each orientation to avoid as many scheduling conflicts as possible for parents. Transportation will not be provided by the District because of the different orientation times offered by the schools. With exception of new students who are enrolling for the first time, it is the District’s expectation for students to be in their first period</td>
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# Metropolitan Nashville Public Schools
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## TOPIC
- **2008-09 Student Orientation Days** – continued

## DISCUSSION/MOTION
- class/homeroom within 15 minutes of the school start time on the first day of school.

  Mr. Glover said that he is concerned that many students will not have transportation to orientation. Mr. Glover suggested implementing the district-wide plan if there is a significant decline in participation this year. Ms. Porter suggested using community-based organizations to help volunteer for orientations and also add more orientation days next year. Ms. Warden stated that she is concerned that turn-out will decline. Orientation days are very beneficial to student receiving schedules, name badges and other non-instructional matters that can be accomplished with interrupting can be provided. Ms. Tinnon said due to the different start times of schools, it is very difficult to provide transportation. Ms. Warden asked Board members to please forward additional questions and answers to the Board Administrator.

## FOLLOW-UP/OUTCOME

## Schedule for Comprehensive High Schools

- For the 2008-2009 school year, the following high schools have adopted the following schedules: Antioch, Cane Ridge, Glenciff, Hillwood, Hunters Lane, McGavock, Stratford and Whites Creek High Schools: A/B Block. Hillsboro, Overton, and Pearl-Cohn High Schools: 6 Period Traditional, Maplewood: 4x4 Block. In the A/B Block, students attend eight blocks of classes over two days. The alternate day block schedule is adapted to meet the needs of the schools that offer six, seven, or eight courses. In schools where students take six or eight courses, half of the classes meet in double instructional blocks one day, while the other three or four classes meet in double blocks the next day. The 4x4 Block enables students to attend four classes per day, each lasting anywhere from 85-100 minutes. Students complete in one semester what would have taken them a full year to complete in a traditional schedule. In the 4x4 semester plan, the school day is divided into four instructional blocks of approximately 90 minutes each, and the school year is divided into two semesters. During the first semester, students are enrolled in four courses which meet daily. Instruction, which previously had been stretched over the course of an entire school year, is now compressed into one semester of double-block periods. At the end of the fall semester, students receive credit for each course successfully completed and enroll in four additional courses for the spring semester. Generally, most teachers instruct three of the 90-minutes blocks and use the fourth block for planning and preparation. There are numerous benefits associated with block scheduling. Because few schools structure their block schedules in the exact same way, the benefits each experiences will be a little different.
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<td>• Schedule for Comprehensive High Schools - continued</td>
<td>Ms. Warden asked that Board members please forward all questions concerning Schedule for Comprehensive Schools to the Board Administrator.</td>
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<td>• Late Arrival Days for High Schools</td>
<td>In November 2006, principals were asked to provide possible barriers to Smaller Learning Communities implementation. All agreed that teachers and staff do not presently have professional development opportunities during the day where complete staff training could take place. They also identified a need for timely, periodic follow-up sessions to guarantee continuous improvement and professional learning communities development. Late Arrival Days were proposed by the principals to fill this gap and to secure a model for continuous improvement and assessment. Administration and Staff are expected to use the allocated time for continuing assessment within teams. This should be supervising team-led activity that addresses the needs of the individual school as indicated in the school’s School Improvement Plan. On Late Arrival Days, high school students in the 12 comprehensive high schools would begin at 9:30 a.m., which is 45 minutes after the middle school start time. There would be no further compensation required for bus drivers, since the day would be modified with prior notification to the drivers. Field trips would be minimally impacted on those days and limited to 10:00-1:00 (normally 9:30-1:00). Food Service has reported daily total breakfast revenue of approximately $4,300 for the 12 traditional high schools. Utilizing eight (8) late arrivals days would have a possible fiscal impact of approximately $34,400 in lost revenue. Proposed dates for the 2008-2009 school year: September 15 and 29, October 6, November 3, December 1, February 2 and 23 and April 13.</td>
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<td>• Board Chairman’s Report o Student Assignment Plan Taskforce</td>
<td>Mr. North announced the Board will have a work session with the Community Task Force on Student Assignment on May 28. The task force will hold a public hearing June 3 at East Literature for the discussion of the Student Assignment Plan and will present the final recommendation to the Board at the end of June.</td>
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<td>• Director Search Process</td>
<td>Ms. Warden announced that the Board hired Hazard, Young and Attea (HYA) to conduct the Director of Schools search. Ms. Warden announced on May 19 &amp; 20, HYA would conduct a series of meetings with various focus groups during the day. Also on May 19 &amp; 20 at 6:00 p.m. in the Board room, HYA will hold community forums. On June 12, there will be two more public hearing; location and times are to be determined.</td>
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<td>• Ombudsman Trip – Mr. Glover</td>
<td>Mr. Glover stated that he traveled to Chicago, IL to view the Ombudsman program. He believes the program would be very beneficial to MNPS and will impact the district significantly. Mr. Glover gave notice that he would make a motion at the next Board meeting to give the Administration permission to begin the contract process.</td>
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<td>• Negotiations</td>
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<td>Dr. Brannon stated that Phase I of the Negotiations process went very well. She stated that the final Negotiations meeting would be held May 14 at 3:00 p.m.</td>
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### ANNOUNCEMENTS

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<td>• Student Assignment Plan Work Session</td>
<td>Ms. Warden announced the Board would be holding a work session on May 28 with the Task Force to discuss the Student Assignment Plan.</td>
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<td>• March Off</td>
<td>Ms. Warden announced March Off will be held May 30 at the Martin Professional Development Center.</td>
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<td>• Mayor’s Budget Hearing</td>
<td>Ms. Warden announced the Mayor’s Budget Hearing on June 5 at 1:00 p.m. /m. at the Metro Courthouse.</td>
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<td>• Metro Council Budget Hearing</td>
<td>Ms. Warden announced the Council’s Budget Hearing on June 9 at 4:00 p.m. at the Council Chambers.</td>
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<td>• Special Called Board Meeting and Work Session</td>
<td>Mr. Warden announced the Work Session and Special Called Board Meeting on June 7.</td>
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### WRITTEN INFORMATION TO THE BOARD

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### ADJOURNMENT

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<td>• Debriefing/Adjournment</td>
<td>Mr. Fox made the motion to adjourn at 5:41 p.m.</td>
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### Signatures

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<tr>
<td>Chris M. Henson</td>
<td>Board Secretary</td>
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<td>Marsha Hagan Warden</td>
<td>Board Chair</td>
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