

BUILDING PERMIT APPLICATION

PERMIT # _____

TOWN OF NEW HOPE
P.O. Box 562
New Hope, TX 75070
Phone: 972-548-2489

Project Address: _____ Zoning: _____

Subdivision: _____ Lot: _____ Block: _____

Property Owner-Name: _____

Address: _____ Phone: _____

General Contractor: _____ Phone: _____

If using a contractor(s) for Electrical, Plumbing and/or HVAC you must provide License numbers.

Electrical Contractor: _____ License # _____

Plumbing Contractor: _____ License # _____

HVAC Contractor: _____ License # _____

Subject to field inspections. Must meet the 2006 INTERNATIONAL RESIDENTIAL CODE and/or 2006 INTERNATIONAL BUILDING CODE

CONSTRUCTION		BUILDING INFORMATION		TYPE		WORK	
		AREA IN SQUARE FEET					
<input type="checkbox"/> NEW BLDG.	<input type="checkbox"/> INT. REMODEL	FLOOR AREA: _____	SF	<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> ELECTRICAL		
<input type="checkbox"/> NEW BLDG. (SHELL ONLY)	<input type="checkbox"/> EXT. REMODEL	GARAGE: _____	SF	<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> PLUMBING		
<input type="checkbox"/> INT. COMPLETION	<input type="checkbox"/> POOL	PORCH: _____	SF	<input type="checkbox"/> OTHER	<input type="checkbox"/> HVAC		
<input type="checkbox"/> ADDITION	<input type="checkbox"/> OTHER	PATIO: _____	SF	_____	_____		
		TOTAL:	_____ SF	ESTIMATED VALUE:	\$ _____		

NOTE: If Plot plan of proposed new construction is not furnished by applicant to accompany this application, a Plot Plan **MUST** be sketched on the reverse side of this form.

NOTICE TO APPLICANT: UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I DECLARE that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the Ordinances of the Town of New Hope, TX, I realize that the information that I have stated hereon forms a basis for the issuance of the Building Permit herein applied for and approval of any plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any provision of the Town of New Hope zoning Ordinance or any other ordinance or to excuse the owner or his successors in from complying therewith.

I hereby certify that I am the OWNER at this address or that for the purposes of obtaining this approval, I am acting on behalf of the owner.

SIGNED: _____ DATE: _____
Owner or Agent

SCOPE OF PERMIT: For new buildings and for additions to existing buildings, this permit authorizes all structural, plumbing, electrical, mechanical, work to be performed in the construction of the building or structure at this address, if done at the same time of initial construction. No separate subcontractor permits are needed for those trades. If this permit is obtained for work other than new buildings and additions, separate permits must be obtained by all subcontractors.

Subject Property is _____ or is not _____ within the flood hazard area.

Required lowest floor elevation is _____

FOR A PERMIT WITHIN A FLOOD PLAIN, PLEASE REQUEST AN ELEVATION CERTIFICATE.

Official Use Only:	
Signature: _____	Date: _____
Received By	
Signature: _____	Date: _____
Building Official	
From: _____	Check # _____ Cash _____

Town of New Hope Building Permit Fees

Declared Value	Fee	Included Inspections
\$1 - 15,000	\$100	1
\$15,001 - 50,000	\$300	3
\$50,001 - 125,000	\$635	7
\$125,001 - 175,000	\$750	7
\$175,001 - 250,000	\$1000	7
\$250,001 - \$333,000	\$1500	7
\$333,001 or greater	\$2000	7

Additional Inspections ad required by Building inspector \$100 each

BUILDING PERMIT

The Town of New Hope has adopted the most current International Residential Code and International Building Code (commercial) which shall apply to all construction, alteration, moving, demolition, repair, maintenance and use of any building or structure within this jurisdiction, except where specifically indicated by town ordinance. All Applicable fees must be paid in full prior to consideration of applications by the Town of New Hope and are not contingent upon approval or disapproval. Late fees for obtaining permits or inspections after work has commenced shall be calculated at two (2) times the applicable fee.

To apply for a Building Permit, follow the instructions below:

New Residential Construction

- Download the following application
- Fill out application completely
- Submit the completed application to the Building Inspector
Town of New Hope
P.O. Box 562
New Hope, TX 75070
- Obtain a Septic Permit from the Collin County Fire Marshal's Office. This must be done before a Building Permit will be approved.
- Submit Plan Review fee of \$75.00
- Submit two sets of plans including:
 - Foundation Plans (engineered foundation complete with engineer stamp)
 - Floor Plans
 - Electrical Plans
 - Framing Plans
 - Copies of plot and where the structure will be located on the property (Structure must be 10 feet away from property line)
 - Copy of County Septic Permit
 - State road access permit (if necessary)
- Once the Plans have been approved the Building Inspector will determine the amount of the Building Permit. Once the fee is established you will submit the Permit Fee– Allow 10 days for Building Inspector to call and confirm when approved permit is ready.