



SUPPORT FOR FAMILIES OF CHILDREN WITH DISABILITIES

A support and resource organization providing services for families of children with disabilities

Job Announcement

Position: Cantonese Speaking Family Resource Specialist

Hours: Part Time + benefits

Position Available: Immediately

Job Location: Support for Families of Children with Disabilities

Must be bilingual English/Cantonese.

Support Families of Children with Disabilities is a San Francisco non-profit organization that offers parent-to-parent support to families who have children with disabilities, and information and educational services to families and the professionals who work with them. Services include: a phone line, drop-in center, information and referral, support groups, parent mentor program, trainings, workshops, community education, special family events, newsletter and website.

Position Description: Provide families of children with disabilities or special health care needs information, education and peer support on a phone line, at the drop-in center and in the community. Family Resource Specialist staff also provides professionals with information. Duties include: answering a phone line, staffing the drop-in center, outreach to families, researching services, attending meetings with families and providing follow-up support.

Qualifications: Family Resource Specialist staff member would preferably be a parent/guardian of a child with a disability, special health care need, and/or a child with an IEP. He or she needs to be both comfortable working in a group and independently. Must be a clear thinker, very energetic, and have excellent people skills. Must have effective communication skills (both verbal and written) as well as proven organizational skills. Required knowledge: Must have experience in the disability systems and in working with people as well as demonstrated ability and experience working with staff and clients of varying cultures and backgrounds. **Must be bilingual English/Cantonese.**

Please e-mail cover letter, resume to:

Program Director

Please no phone calls.

job_crp@supportforfamilies.org

Support for Families is an equal opportunity employer. Qualified women, racial and ethnic minorities, persons with disabilities, parents of children with disabilities, and gays and lesbians are encouraged to apply.