



# Review and Discovery Services

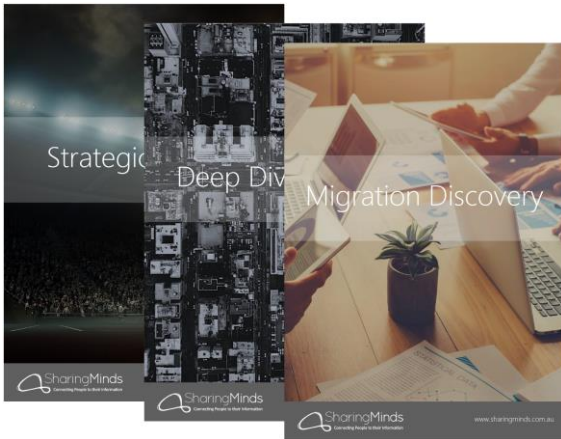
## STRATEGIC REVIEW

The Strategic Review is designed to provide a review of your projects, objectives and technology platform, helping to map and validate your approach. This, coupled with the inclusion of consulting time with our team of subject matter experts, will provide a great starting point, and at the same time aid in implementing the basics and simplifying your current IT environment.

The Strategic Review will focus on the following core areas:

- » Platform Analysis – Review of your selected/deployed platform
- » Application Configuration – Build an understanding of the application (i.e. SharePoint), how it is configured and what settings are affecting its performance
- » Security Profile – Review the current or required security configuration
- » Architecture – Determine what structure is required, including the definition of other application/systems the project solution will integrate with
- » Disaster Recovery – Review the current business continuity strategy
- » Support and Maintenance – Recommendations for the ongoing operation of your project solution over the long term

The Strategic Review and Recommendations Report will include the full results of outcomes from review and recommendations for meeting stated project outcomes.



## MIGRATION DISCOVERY

Our Migration Services consists of an initial fixed priced engagement with an aim to provide full discovery of the technical environment and migration strategy, along with providing a scope and sizing for actual migration effort. This discovery phase is followed by a time and materials engagement to perform the actual migration tasks. The Migration Discovery Review is designed to take a detailed look at each component of the environment and define its use within the business objectives defined by you, and to confirm the appropriate migration strategy and approach.

The Migration Discovery Review will focus on the following core areas:

- » SharePoint farm technical discovery
- » Content discovery and sizing
- » Application dependencies
- » Third party and custom solution package dependences
- » Content and information exception processes
- » Detailed report of configuration and discovered issues
- » Recommendations, road map framework and next steps

## DEEP DIVE REVIEW

The Deep Dive Discovery Exercise is a purpose built detailed review of your Microsoft SharePoint environment. The review is designed to take a detailed look at each component of the environment and define its use within the business objectives defined by you.

The Deep Dive Discovery document generates a detailed review and recommendations document, including environment configuration details, information around environment customisations, add-ins, the user interface and security configuration. The Deep Dive Discovery also performs log analysis using our considerable expertise to analyse the application logs to establish the stability and performance of the environment.

The Deep Dive Discovery Review will focus on the following core areas:

- » SharePoint farm technical discovery
- » Active Directory configuration
- » Microsoft SQL Server configuration
- » Connected applications, security and add-in discovery
- » System and application log analysis
- » Stakeholder and subject matter expert requirements/Q&A
- » Change in the technical configuration of your environment to allow access in a federated business model (i.e. allowing one of their subsidiaries to be able to access content in their CAG environment)
- » Detailed report covering configuration and discovered issues
- » Recommendations, road map framework and next steps

The Deep Dive Review and Recommendations Report will outline the discovered structure of the SharePoint farm and its associated applications, along with a series of recommendations and/or priority changes needed within the SharePoint environment.

An Executive Presentation will be given on the findings and outcomes from the Deep Dive Discovery.