Nenescape Partnership Board Chairperson application pack September 2018

Role overview

- The Chair is an ambassador for Nenescape – able to represent the Partnership at a high level, make connections and identify opportunities to assist in delivering the scheme and securing its long-term legacy.
- The role requires a commitment to serve as chair for a term of 4 years (ending November 2022) and requires a time commitment of approximately 3-5 days per month.
- The partnership can offer reasonable expenses for travel and subsistence.
- The chair is available to attend evening/weekend events if required and is expected to engage with local community, businesses, local authority officials and media such as television and radio if called upon.

The Nenescape chair is:

- a good communicator; has a positive presence and motivational skills
- a good listener; approachable, has excellent interpersonal skills and can chair meetings of diverse membership.
- is non-partisan, an advocate, politically aware and diplomatic.
- feels comfortable leading a partnership; has experience and confidence to facilitate meetings including managing conflict, timekeeping and ability to question.
- is able to work with and support the Nenescape core team.
- is aware of the current issues within the Nene Valley and has a good understanding of the landscape and its communities.
- a good motivator. The chairperson can energise members and arose enthusiasm within the partnership.
- Is focussed on the Nenescape vision, mission and aims.

Duties

In addition to the commitments and responsibilities of being a Nenescape Partnership Board (NPB) member (Appendix 1), the Chairperson will need to fulfil the following functions and responsibilities:

- Will Chair NPB meetings and be the guardian of the NPB’s decision-making process (Chairperson will have the responsibility for casting the deciding vote when a split decision occurs).
- Maintain a close working relationship with the Nenescape Landscape Partnership Scheme (NLPS) Project Delivery Manager, particularly prior to meetings, to ensure that action points and recommendations have been or are being dealt with.
- Ensure that the requirements for membership, meetings and decision-making outlined in the Terms of Reference for the NPB are being adhered to.
- Represent and promote the Nenescape Landscape Partnership Scheme to a wide range of stakeholders and be a public relations figurehead for the NPB and NLPS.
- Represent the NLPS externally, at any local, regional or national meetings.
- Attend any necessary training associated with the role and support opportunities for staff and committee members to develop project management and leadership skills.
- The Chairperson must not be a Nenescape delivery partner or be directly responsible for managing the budget of any individual Nenescape funded project.

**Recruitment details**

Recruitment will be undertaken by a sub group of the NPB specifically set up for that purpose.

All Board members will have the opportunity to participate in the selection process. Potential candidates will be invited for interview by a Panel of 3 Board members.

Appendix 1 - NLP Terms of Reference
Appendix 2 – Application pack

**Timetable**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Location</th>
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<tbody>
<tr>
<td>Deadline for applications</td>
<td>4 October 18</td>
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<tr>
<td>Invitation to interview sent</td>
<td>10 October 18</td>
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<tr>
<td>Interview Date: Location:</td>
<td>23 October 18 To be confirmed</td>
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<tr>
<td>Decision</td>
<td>19 October 18</td>
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<tr>
<td>Appointment and first quarterly meeting</td>
<td>November 18</td>
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<td>First meeting as Chair</td>
<td>January 2019</td>
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Applications should be sent to Kathryn Hardcastle at the following address/email by 4pm, Friday 4 October 2018

**Nenescape LPS – Board Chair vacancy**
River Nene Regional Park
The Business Exchange
Rockingham Road
Kettering
NN16 8JX r email: kathryn@mrrp.org