

Livingston Public Library  
Board of Trustees Meeting  
March 16, 2017 (rescheduled from March 14, 2017)

The regular meeting of the Board of Trustees was called to order by Co-President Larry Bergmann at 7:30pm. Those in attendance were: Co-President Peggy Slatkin, Trustees Cynthia Vallario, Charles Tahaney, Iris Leopold, Nora Lichtenstein, Judi Nudelman, Library Director Amy Babcock Landry and Assistant Director Amy Hyfler.

Trustee Members absent: Barbara Bye, Mayor Shawn Klein

**VOTE:**

A motion to approve the Minutes as amended of the February 14, 2017 meeting was made by Peggy Slatkin; seconded by Iris Leopold and duly passed.

Amendment to the February Minutes: Iris Leopold amended her comment in the Director's Report section to read: "Iris Leopold noted that a percentage should not be used without a base."

Directors Report

The Board reviewed the Directors report and made suggestions about possible outlets for advertising the custodial position. Cynthia Vallario requested that Amy Babcock Landry share a report on the upcoming Leadership Academy upon her return. Amy Babcock Landry updated the Board about the President's proposed budget and the potential impact of eliminating IMLS funding.

Assistant Director and Department Reports

Amy Hyfler provided the Board with more detailed information about the door repairs. The Board expressed continued enthusiasm about the work in the Youth Services Department, specifically the empowerment programs.

Board Committee Reports

President's Report

Peggy reported on the Essex County clerk's office and the increased demand for the service. She also complimented the Large Print book selection. Joe Begasse, long time leader of Let's Talk About Books, passed away. The Board expressed gratitude for his dedication to promoting literacy and dialogue in our community.

Larry Bergmann suggested that the Board consider picking up their own packets from the Library. The Board was in agreement that they would try it for a few months. Administration will send out an email notification when packets are ready for pickup. Larry updated the Board on the BCCLS System Council meeting and the ongoing situation with Rochelle Park. Larry Bergmann, at the Mayor's request, discussed the Mayor's interest in a "Library of Things." The Board decided that in-depth discussion should be tabled until after the adoption of the budget.

### Finance Committee

The Finance and Budget Committee met to discuss plans to remove funds from M&T Bank due to lack of support for local organizations. They will be scheduling another meeting to make a final recommendation to the Board. They also updated the Board on the municipal budget process. \$6,000 will be cut from the Library's original proposal.

### Personnel Committee

The Director's 2017 goals were distributed and discussed. The committee will meet to discuss renewal of the Director's contract.

### Policy Committee

There are two items up for discussion by the committee. The first is a Programming Policy and the second is use of the Meeting Rooms for Political Discussions. Meetings will be scheduled when Amy returns.

### Friends of the Library

Upcoming Friends Events: March 21st, Anthony's Coal Fired Pizza is a dine for a cause event; April 25th is the Spring Bling Fundraiser; Silent Auction and 50/50 Raffle. Winners of the auction and raffle will be announced on April 27. A 3rd museum pass was bought for Imagine That! The administration expressed its gratitude for this very popular museum pass.

### Building and Grounds

The committee is working on bid documents for our capital projects. The Board would like to go to bid as soon as the Town adopts the Capital Budget. The proposed contract for the architects has been reviewed by the committee. Further discussion about the solar panels may be needed.

### Board of Education Report

The school board is in the process of adopting their budget. A public hearing, with a tentative vote, is scheduled for March 27. The final vote is scheduled for April 24. Budget highlights include continuation of technology initiatives for elementary and middle school students, upgrades for the high school television studio, infrastructure upgrades and continuing four technology coaches to support staff development.

Summer Academy will be offered again this summer. Three types of courses will be available: remedial for grades 6-12, bridge courses on a variety of subjects for high school and middle school students and enrichment courses for high school and middle school students.

### Old Business

Union Negotiations: At 8:45 Iris Leopold made a motion to go into closed session to discuss matters related to Union Negotiations. Seconded by Cynthia Vallario and duly passed. At 8:50 the board re-entered open session.

Larry Bergmann read resolution 2017-07 "Authorization to execute a contract between CWA Local NO. 1031 (Non-supervisory Unit) and the Livingston Public Library Board of Trustees and the Township of Livingston. Contract Period January 1, 2016- December 31, 2018"

A roll call vote was taken and the resolution was passed. Full resolution is attached to these minutes.

New Business

State Report: The NJ Per Capita State Aid report has been submitted to the NJ State Library.

Staff Luncheon

A staff appreciation luncheon will be held on May 23rd, 2017. All board members are encouraged to attend to show support for our staff.

Financial Reports

The financial reports were included in the packet.

**VOTE:**

Bills payable:

A motion to pay the bills was made by Larry Bergmann; seconded by Cynthia Vallario and duly passed.

**ADJOURNMENT**

**VOTE:**

A motion to adjourn at 9:05 was made by Nora Lichtenstein; seconded by Judi Nudelman and duly passed.

There being no further business to come before the meeting it was adjourned at 9:05 p.m.

Respectfully submitted,

Amy Babcock Landry, Library Director

\_\_\_\_\_, Co-President

The next Board meeting will be April 18th at 7:30PM.