

## **2017 OCT 25: Executive Meeting: Golden Nordic Ski Club:**

5.30 PM: Wolf's Den

**In Attendance:** Jeff Dolinsky, Carolyn Lilgert, Sarah Osadetz, Joanne Wittstock, Dan Veselic, Steve Wyer, Sue Rowe

### **Agenda:**

1. Approval of Agenda
2. Minutes of AGM: October 12<sup>th</sup> 2017
3. Minutes of Exec Meeting: September 27<sup>th</sup> 2017
4. Business Arising
5. Treasurer's Report
6. Manager position
7. Vacant Volunteer positions: Marketing, Communication
8. Webmaster: Carolyn? Responsibilities: Zone 4,
9. Facebook.
10. Program Coordinator Contract
11. Survey Issues: Signs
12. Dogloop
13. Chalet upgrades: hooks, cubbyholes, lockable coin-op?
14. Logo
15. Lit trails
16. Board Development: Strategic Development
17. Rental Shop: Joanne to follow up with Wayne's re order
18. Other Business: Biathlon gun disposal
19. CSRD Regional Trails Strategy Input
20. Meeting schedule
21. *Three Motions re Societies Act Transition*
22. Adjournment
- 23.
- 24.

Dan called the meeting to order at approximately 5.35 pm, and established that there was a quorum.

- 1. Approval of Agenda: After adding to Other Business " Three Motions re Societies Act transition" , Sue moved, seconded by Joanne, that the agenda be approved. Motion carried.**
- 2. Minutes of AGM 2017: Joanne moved, seconded by Carolyn, to approve the Minutes of the AGM, as circulated for review, so that they can be put on the club website. Motion carried.**

3. **Minutes of Executive Meeting: 2017SEP27: Jeff moved, seconded by Sue Rowe, to approve the Minutes of the last meeting as circulated and reviewed. Motion carried.**
4. **Business Arising: Re : Sale of logs:** Jeff says that the price of logs jumped significantly shortly before the sale; as a result the sale price almost paid for the trail project.
5. **Re Skills Development:** Sarah advises that CANSI 1 training is coming to Golden in December: 6 or 7 people are signed up, cost is \$240 on an early bird basis. Waxable skis are being sold from the basement. (There is a bad mouse problem down there: cleaning and prevention are needed. *Action: Jeff will place a live trap there.*) 55+ group is planned to run on Wednesdays for 10 weeks starting in January. No head coach has been found, and finding someone to teach Intro to CCP courses has proven very difficult; Joan is still working on it.
6. **Re: Rental Suite:** Dan has a renter ready to sign a 7 month lease at \$1500/month: November 1<sup>st</sup> to May 31<sup>st</sup>. *Action: Joanne will sign the lease agreement for the club. Dan's wife has volunteered to clean the suite. Dan will get more keys cut, and advise new renters it's ok to move in some of their stuff before Nov 1.* Jeff figures the \$1500/month about covers chalet maintenance costs. A dump run is needed to clear stuff from north deck: *Action: Steve and Dan.*
7. Treasurer's report: Joanne says a monthly update is not needed as very little has happened: there is \$16,142 in the bank, membership fees have started arriving, and a payment is due soon to Wayne re the rental shop. There is also \$720 in the Gaming account re kids programs. Discussion re signing authorities: Ian Robinson is often unavailable. **Joanne moved, seconded by Sue, that the officers and directors with signing authority be Joanne Wittstock, Dan Veselic, Jeff Dolinsky and Carolyn Lilgert. Motion carried.**
8. Joanne sees the budget as a working document, not set in stone, that can be adjusted as necessary or to meet new program needs, and which for example allows Erwin to fully manage the Grooming budget. **Joanne moved, seconded by Carolyn, to accept the budget as circulated as a working budget. Motion carried.**
9. **Manager Position:** Joanne has come up with the title "Chalet Supervisor"; greeter, running the greeter program, overseeing the rental shop, and maintaining public areas of the chalet, including cleaning, with an assistant, for the extent of the snow season. Cost will be \$25,000, of which \$3,000 is covered by a SIDIT grant Jeff obtained. \$13 - \$15,000 income is anticipated from the rental shop. **Joanne moved, seconded by Sue, that we continue to pursue the Chalet Supervisor position and job description. Motion carried.** *Action: Joanne, Dan, Jeff.*
10. **Vacant Volunteer Positions: Webmaster:** Carolyn will do, including Zone 4 activities. She says the club has two Facebook accounts, and plans to remove one to improve efficiency and accuracy. Chalet Supervisor might manage the Facebook account rather than Carolyn. Emails... should go to Dan, who will have as email address: president@goldennordicclub.ca.
11. **Sponsorships:** Dan says Bob Toothill will take on these, but will need another volunteer when it's time to get Loppet swag.
12. **Marketing:**

13. **Newsletter:** Sue Mann
14. **Volunteer Coordinator:** possibly the chalet supervisor, focussed around specific events.
15. **Dog Loop coordinator:** Steve Wyer
16. **Program Coordinator position:** Sarah provided her work schedule and hours to date: at \$20 an hour she has used 20 of the 50 hours available from the \$1,000 allotted to her. She and Annette made a verbal agreement and she requests a contract. Discussion: if a head coach arrives that may reduce the need for a program coordinator longterm. Joanne asked Sarah to put together what she thinks is a workable contract and present it. If more than 30 more hours of her work are needed, the budget may be adjusted, by the Board on consideration.
17. **Survey Issues: Signs and maps.** Mark Dascher will put together a new map when he can. Ian Robinson and his committee will work on sign improvements. Discussion re type/style of signs and accommodation of a new club logo.
18. **Chalet upgrades:** referred to Jim Doyle.
19. **Logo:** has a low priority at this stage as members were very clear they did not want the proposed option.
20. **Lit trails:** demand for these was limited by the willingness to pay higher membership fees to cover the costs. Most night skiers are happy to ski the further trails with headlamps rather than sticking to a short lit loop. Can be considered if a proponent comes forward.
21. **Warm Waxing Area:** was a low priority according to the survey, however Steve would like to pursue getting a ventilation system to the basement waxing area to extend its use.
22. **Board Development: CBT process.** So far there is a report recommending a facilitated Strategic Planning process. Funds to hire a facilitator can be applied for. *Action: Jeff will circulate this report to directors.* **Steve moved, seconded by Carolyn, to table this item until directors have reviewed the report. Motion carried.**
23. **Rental Shop:** Joanne advises that Wayne has been paid \$12,500, ie half of the purchase price, so far. However the new equipment he ordered has not been received or paid for yet. Joanne is planning to make the next payment to Wayne, less an amount for the new equipment and less the value of the 40 hours of transition/mentoring he has contracted for in the new season.
24. **Other Business: Biathlon Gun Disposal:** These were bought by Mark Dascer for the club. Jeff advises Mark would like the club to hang onto them until a Biathlon program can be started.
25. **CSRD Regional Trails Strategy.** Jeff reminds all that this is ongoing. (current input period is now closed) and a meeting tonight is reviewing findings. *Action: Jeff will circulate Trails Strategy documents.*
26. **Alternate Director:** Lolli Gagnon was elected at the AGM but had to resign immediately due to time constraints.
27. **Early season Event:** Jeff and Dan willing to help with one.
28. **Ski Swap coming up November 4<sup>th</sup>.** Will Race team families provide waxing booth as fundraiser again?

- 29. Three Motions Re: Societies Act Transition: a) Sue moved, seconded by Joanne, to resolve that the Directors authorize Ewan and McKenzie to file the required documentation to transition the Society under the Societies Act without charge. Motion carried.**
- 30. b) Sue moved, seconded by Joanne, to resolve that the Society is not a member-funded Society and that the Society not be registered as a member-funded Society under the Societies Act. Motion carried.**
- 31. c) Sue moved, seconded by Carolyn, to resolve that the law offices of Fairley and Scott continue to act as the registered office of the Society and that all records required to be kept by the Society pursuant to the Societies Act be kept at that office. Motion carried.**
- 32. Meeting Schedule:** Next Meeting November 8<sup>th</sup>, 5.30pm at the Island Restaurant. Others TBA
- 33. Adjournment:** At 8.10pm, Sue moved, seconded by Joanne, to adjourn. Motion carried.
- 34.