

**2017NOV08: Executive Meeting: Golden Nordic Ski Club
5.30pm: The Island Restaurant**

In Attendance: Dan Veselic, Steve Wyer, Jim Doyle, Carolyn Lilgert, Joanne Wittstock, Sue Rowe, Jeff Dolinsky

Agenda:

1. Approval of Agenda
2. Approval of Minutes of October 25th Meeting
3. Business Arising
4. Committee Reports: Programs/Coaching/*contract for Sarah*
5. *Signage*
6. *Update on grants*
7. *Dog Loop*
8. Approve Chalet Job Description : *Hiring process*
9. Cellphone/phone plan
10. Opening Day
11. Opening Day Event
12. Emergency Plan
13. Special Olympics: Membership
14. *Potential Invitational Race Event*
15. Other Business: Rental Shop
16. *Chalet interim cleaning*
17. Adjournment

At 5.35, Dan called the meeting to order.

1. **Approval of Agenda:** With the addition of items in italics, **Jeff moved, seconded by Carolyn, to approve the Agenda. Motion carried.**
2. **Approval of Minutes of October 25th Meeting:** **Joanne moved, seconded by Jeff, to approve the Minutes as circulated and reviewed. Motion carried.**
3. **Business Arising:** Rental Suite: Tenants have moved in and are happy. When they reported a loss of water pressure, Dan and Jim went up and found the filters plugged. (Job description for Chalet Supervisor could include weekly filter check)
4. **Marketing:** A volunteer for this position has not been found yet. Meanwhile KHMR has emailed re the club's notice board in the basement. *Action: Joanne.*
5. Tourism Golden wants \$1,000 and will advertise for us eg in Alberta

Nordic Skier. \$140 buys a banner on TG website... Action Carolyn.
Action: Jeff will provide a photo to Tourism Golden and ensure club coverage on Skier Bob website. Keil Wretham at RCR has contacted re interest in co-marketing. *Action: Joanne.* Brochures need to be delivered to resort hotels, and we need at least 2,000 brochures.

Action: Carolyn

6. **Board Development:** *Action: Jeff to send out the recommendations of CBT.*
7. **Committee Reports: Signs and Maps:** Dan requested funds for maps from Marsha Bennett at Min of Forests etc, two months ago.
Action: Dan will recontact via her assistant Danielle Dornik. Joanne is planning a meeting with Gardy Newman at Pioneer re GIS/GPS coordinates for intersections and topography to use for eg trail profiles. Discussion: a draft map is needed, the big poster at KH needs replacing and updating, (need to re-offer free ski session to KHMR staff), around the Meadow signs are needed as people get lost in the number of small trails, posts for them need to be in ground very soon, and all the “You are here” signs need updating. *Action: Ian Robinson, Jeff, Erwin and Joanne. Dan to contact Ian re his return home date.*
8. **Programs/Coaching/Sarah's contract:** ICC course last weekend was very successful, producing several coaches ready to coach up-to-6yr old. Jeff plans to run the Master's course. **Carolyn moved, seconded by Sue to accept the contract submitted by Joan for Sarah's Program Coordinator 2017-2018 position. Motion carried.**
9. **Grants Update:** SIDIT approved a \$3,000 grant; it will go towards purchase of the Rental Shop. Dan will meet with Katherine Hamilton, CBT re other granting opportunities.
10. **Dog Loop:** Steve has 4 people interested in forming a committee to explore feasibility. Discussion re potential proposals. Possible use of snowshoe trails (on leash) rather than ski trails. Possible set times for dogs on trails.
11. **Chalet Job Description: Sue moved, seconded by Steve, to approve the job description written and updated by Joanne. Motion carried,** Hiring committee: Dan, Steve, Joanne in consultation with Sarah. **Carolyn also moved, seconded by Steve, to remove the GNSCS facebook page and keep the GNSC page. Motion carried.** *Action: Carolyn will work with Sarah to achieve this.*
12. **Cell phone/phone plan:** Joanne discussed the need for the club to have a cell phone for the use of Chalet Supervisor or Alternate. **Jeff moved, seconded by Sue that Joanne should purchase the most**

cost effective cell phone for the club that she can find. Motion carried. Further discussion on a possible laptop or PC for eg on-site member registration/sign in/payments, and on the best technology to meet club needs. **Jim moved, seconded by Sue, that Joanne be authorised to figure out a fast and effective technical system and purchase the most effective technology to provide that system. Motion carried.**

13. **Opening Day:** November 10th 9am. *Action: Jeff to put it on SkierBob. Carolyn to post on the website, mentioning early conditions.* Sue Mann has a newsletter almost ready to go out. Only the Chalet washrooms will be open during the week, whole building on weekends.
14. **Early Season Event:** December 2nd.
15. **Emergency Plan:** **Jeff moved, seconded by Sue, that the plan be adopted as circulated and reviewed. Motion carried.**
16. **Special Olympics:** Sue asked that the club once again provide Special Olympic athletes with free membership: each would pay the \$19 insurance portion. **Jeff moved, seconded by Jim too approve free club membership for SC athletes. Motion carried**
17. Sue advised that discussions have started on possibility of a regional Special O ski event hosted by Golden. General support expressed, details and dates to be discussed later.
18. **Other Business: Rental Shop:** Joanne advised that Fischer requires a non-retail, strictly rental contract with its skis, ie Higher Ground has the retail contract. **Steve moved, seconded by Jeff, that Fischer's contract be accepted and that Joanne execute it. Motion carried.**
19. **Interim Cleaning:** Following discussion, **Joanne moved, seconded by Jeff, that Dan and others be authorised to seek a short term cleaner for the Chalet, who will clean the public areas 3 days a week for 3 weeks until a Chalet Supervisor is hired, at the best possible price up to \$500 for the term. Motion carried.**
20. **Adjournment:** At 8.10pm, **Jeff moved, seconded by Joanne, to adjourn. Motion carried.** Next meeting December 6th: 5.30pm at DM.
- 21.