



PINK Sheets are Due! Monday, January 9th

TO ALL OUR VOLUNTEERS:

Don't forget that time and mileage reports ("pink sheets") are due **no later than January 9** for the last quarter of 2016 (October, November, December). Even if you don't request mileage reimbursement, we ask that you turn in a report so that we have an active record for insurance purposes and so that we have statistics on the amazing number of hours our volunteers give to the community.

Keep in mind that there are three options related to mileage reimbursement:

1. You may request mileage reimbursement and use the money to offset your gas expenses. We have grant funding for this and we are glad to offer this to you.
2. You may choose to decline mileage reimbursement.
3. You may request mileage reimbursement and then return the check to The Shepherd's Center as a tax-deductible donation. When you do this, your gift becomes a non-restricted donation which supports those areas of greatest need within our organization, and you get a tax break.

Please indicate on your form whether or not you wish to receive mileage reimbursement, and make sure you sign the form! You may return your form by mail, in person, or scan and e-mail. A form is attached for your convenience.

Thank you for all you do for our older friends and neighbors. You helped us respond to a record number of requests in 2016. We look forward to your continued involvement in 2017 as we work together to "support successful aging." Best wishes for a Happy and Healthy New Year!

Linda M. Lewis, MDiv

Shepherd's Center CLOSED

January 16 ~ honoring MLK

February 20 ~ honoring President's Day

Volunteer Training

February 1, 9:30a-12p

**Let your friends know so they can join
the Shepherd's Center Volunteer Family**

NEXT Volunteer Gathering

March 1, 9:30a-11a

Stay tuned for details