

What? This document outlines the EH&S training classes required (◆) or recommended (●) for all personnel working in a lab setting. Answer the questions below with your PI/supervisor to determine which tasks are part of your job. If your answer is yes to a question, the diamond or circle to the right represents a training class that supports that task. **For DePaolo Lab see items numbers in red. These courses must be completed before your first day in the lab. The links will take you directly to the online course or the dates for hands on training.**

Who?

PIs, lab supervisors, research personnel, graduate students & undergraduate students in laboratories

Are you UW Faculty, staff, or student....		Complete this EH&S Training Requirement (See Key Below)																	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Fire Ext.	working in a lab, unless written policy is to not use extinguisher and evacuate.	◆																	
	working with flammable, combustible, pyrophoric, or reactive materials.		●																
Elec.	working with electrical equipment or apparatus.			●															
Chemical Safety	using chemicals or working in wet lab?				◆				◆										
	working in fume hood?				●		●												
	working around compressed gases?				●			●											
	using a respirator?				◆					◆									
	in a laboratory supervisor role?			●	◆	◆	●	●			●								
	who may be required to administer first-aid as a duty of your work or working in a remote location?										◆								
	shipping or transporting hazardous materials?				◆							◆	◆	◆	◆				
Biosafety	working in a lab where biohazardous materials are present?				◆											◆			
	working with bloodborne pathogens?				◆											◆	◆		
Radiation	working in a lab with radioactive materials?				◆													◆	
	working in a lab with class 3b or 4 lasers?																		◆

Key	Requirements	Frequency
1	Fire Extinguisher Online - 30 mins	Annual
2	Fire Extinguisher Hands On - 40 mins	Initial
3	Electrical Safety, Basic Online	Initial
4	Online Managing Laboratory Chemicals - 2 hrs	Initial
5	Laboratory Safety and Compliance	Initial
6	Online Fume Hood Training - 20 mins	Initial
7	Online Compressed Gas Safety - 30 mins	Initial
8	Online Globally Harmonized System / HazCom - 25 mins	Initial
9	Respiratory Training and Fit Testing	Annual
10	First Aid and CPR Certification Hands on - 8 hrs	2 Years

Key	Requirements	Frequency
11	Shipping Hazardous Materials Classroom - 4 hrs	2 Years
12	Online Shipping Biological Substance Cat B - 30 mins	2 Years
13	Online Shipping Dry Ice with non-dangerous goods for Exempt Patient Specimens - 15 mins	2 Years
14	Online Shipping Dangerous Goods in Excepted Quantities - 30 mins	2 Years
15	Online Biosafety Training - 2 hrs	3 Years
16	Online Bloodborne Pathogens for Researchers - 1 hr	Annual
17	Radiation Safety Training	Initial
18	Laser Safety	Initial

EH&S Training Classes for Lab Staff

Use the chart below to select EH&S training classes and as a record of completion. Have your supervisor sign off below once all requirements have been completed. Maintain this document in your lab training records.

Lab staff name (printed): _____ Lab staff signature: _____

Supervisor Signature: _____ Date: _____

Please find the links to all of the EH&S courses at <http://www.ehs.washington.edu/psotrain/corsdesc.shtm>.

Key	Training Requirement	Necessary for your position		Date Completed
		Yes	No	
1	Fire Extinguisher Training Online - Initial	Yes	No	
2	Fire Extinguisher Training Hands-On	Yes	No	
3	Electrical Safety, Basic-Online	Yes	No	
4	Managing Lab Chemicals Online	Yes	No	
5	Laboratory Safety and Compliance	Yes	No	
6	Fume Hood Training Online	Yes	No	
7	Compressed Gas Safety	Yes	No	
8	Globally Harmonized System / HazCom	Yes	No	
9	Respirator Protection and Fit Testing	Yes	No	
10	First Aid & CPR Certification	Yes	No	
11	Shipping Hazardous Materials	Yes	No	
12	Shipping Biological Substance Category B Online	Yes	No	
13	Shipping Dry Ice with non-dangerous goods or Exempt Patient Specimens Online	Yes	No	
14	Shipping Dangerous Goods in Excepted Quantities Online	Yes	No	
15	Biosafety Training Online	Yes	No	
16	Bloodborne Pathogens for Researchers Online	Yes	No	
17	Radiation Safety	Yes	No	
18	Class 3b or 4 Laser Safety	Yes	No	