



Vancouver Aboriginal Transformative Justice Services Society

Full Time Employment Opportunity

"Strengthening resiliency within our Urban Aboriginal Community"

JUSTICE COORDINATOR

Closing Date November 17, 2017

Position Summary

Vancouver Aboriginal Transformative Justice Services Society (VATJSS) provides Aboriginal adult and youth offenders with a culturally appropriate alternative to the mainstream criminal justice system. Through the use of a Community Council Forum, VATJSS provides an opportunity for positive transformation for the victim, offender and community.

Description of Position

This individual will be under the immediate supervision of the Executive Director and will have the following duties and responsibilities:

- Facilitate a Restorative Justice process for members of the Aboriginal Community in conflict with the law which focuses on repairing relationships among those affected by crime, the victim, offender their families and the community
- To ensure an informed, consensual, safe and supportive process for victims and offenders as pursuant to the Provincial and Federal Crown Protocol Agreements.
- Empower individuals to formulate appropriate responses and strategies to deal with crime
- Participate directly in processes that affect the overall well-being of the community
- To liaise with and, when deemed appropriate, provide victim and offender referral to appropriate service agencies.
- To develop and maintain ongoing recruitment of volunteer Community Council members.
- To coordinate, schedule and, as required, facilitate Community Council Forums and training sessions.
- To provide orientation, support and training to Community Council members.
- To coordinate community events to promote the philosophies, policies and services of the VATJSS.

Qualifications:

- Grade 12 education supplemented by courses in law, criminology, sociology, conflict resolution or work experience in related disciplines.
- Experience working with Aboriginal offenders and victims, preferably in an applied restorative justice process.
- Knowledge of traditional Aboriginal justice concepts.
- Experience in facilitation of circle setting/groups/workshops
- Knowledge of community resources and services.
- Knowledge of Aboriginal culture; ability to create appropriate contacts in the community.
- Excellent communication skills (written and verbal).
- Personal integrity and community credibility.
- Computer skills; with particular knowledge of Microsoft Office applications.
- Familiarity with Aboriginal cultural and community dynamics.
- Ability to work with limited supervision.
- Ability to write reports and keep records.

Salary position \$50,000 to \$57,000 depending upon experience

Submit Cover Letter and Resume to:

Jenna Forbes, Executive Director

Via Email to: administration@vatjss.com

**** Preference will be given to Aboriginal applicants****

ONLY SHORT-LISTED APPLICANTS WILL BE CONTACTED

NO PHONE CALLS PLEASE