

# Metropolitan School of Dance Board Recruitment Form

## Organization Information

Name of Organization: Metropolitan School of Dance, Inc.  
 Mailing Address: P.O. Box 14744 Oklahoma City, OK 73113-0744  
 Phone: 405-236-5026  
 Fax: N/A  
 Email: metroschoolofdance@gmail.com  
 Web Site: www.metroschoolofdanceokc.org  
 Primary Staff Contact  
 Title: Mrs. First Name: Frances Last Name: Pitts  
 Position: Executive Director  
 Mailing Address if different from organizational address: [Click here to enter text.](#)  
 Direct Phone with extension: 405-236-5026  
 Email: metroschoolofdance@gmail.com

Mission: "Building character through the art of Dance."

Major Programs: Metropolitan School of Dance. Dedicated to enabling students of every socio-economic background the excitement of personal accomplishment through dance. Our program lending attention to building positive self-esteem, discipline, focus, confidence and self-worth. The vehicle we use is dance. Metropolitan trains students ages 3-adult for 44 weeks each year in ballet, tap, modern, jazz, African, Pointe', hip-hop and drumming.

Target Population: Underserved Youth

Total Annual Budget: \$100,000 or less  
 Major sources of revenue: Oklahoma Arts Council, the National Endowment for the Arts, Allied Arts, The Hartford, Southwestern Urban Foundation and individual support.

How many staff? 8

Significant plans for future, such as a capital campaign or implementation of a new program: Future plans for MSDI include the addition of annual dance festivals focusing and specific genre's as well as our continuation of both studio classes and community outreach programming.

## Board Description:

What is the primary work of your board? Governance  
 How many board members? 10 or fewer  
 How long is a board term? 3 Years  
 How many consecutive terms can a board member serve? 3 Terms

When does the board meet? *(Place an X by all that apply)*

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input checked="" type="checkbox"/> March	<input checked="" type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input checked="" type="checkbox"/> June	<input type="checkbox"/> July	<input checked="" type="checkbox"/> August
<input checked="" type="checkbox"/> September	<input checked="" type="checkbox"/> October	<input checked="" type="checkbox"/> November	<input type="checkbox"/> December

Day:  
 Thursday  
 Time of Day for Board Meetings: Evening  
 Where does the board meet? Varies, however normally at the studio.

**Board Member Obligations**

**Financial Commitments:**

Annual personal contribution Yes, based on personal level of each member. \$200 or greater annually for example. Personal contributions can be a combination of financial giving and volunteers work hours.

Participation in fund raising campaign (sign letters, make calls) Yes, active participation in all fundraising activities is one of the main duties of board members following board governance.

Sales of tickets or sponsorships for events Yes. Although not a requirement, board members are encouraged to sell tickets to in-house performances.

Other financial obligations: Each board member is asked to give an annual contribution to the Allied Arts Campaign. Financial amount open to each individual member.

**Time Commitments**

*(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Service on one or more committees
<input type="checkbox"/>	Volunteer for one or more programs of the organization
<input checked="" type="checkbox"/>	Required attendance at a minimum number of board meetings

Other, please specify [Click here to enter text.](#)

**Specific Skill Sets Needed on Board**

Are there specific skills you are seeking in new board members? *(Place an X by all that apply)*

<input type="checkbox"/>	Financial Management	<input type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Fund Raising	<input type="checkbox"/>	Bylaws/Policy Development
<input checked="" type="checkbox"/>	Special Event Management	<input type="checkbox"/>	Human Resources/Personnel
<input checked="" type="checkbox"/>	Marketing/Communications	<input type="checkbox"/>	Insurance
<input checked="" type="checkbox"/>	Technology	<input type="checkbox"/>	Real Estate/Property Management
<input type="checkbox"/>	Other, please specify <a href="#">Click here to enter text.</a>		

**Specific Demographics Needed on Board, if any**

Are you seeking representatives among specific demographic groups? *(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Male	<input checked="" type="checkbox"/>	Female
<input type="checkbox"/>	Teens	<input checked="" type="checkbox"/>	Young Adults
<input type="checkbox"/>	African American/Black	<input type="checkbox"/>	Seniors
<input type="checkbox"/>	Asian American	<input type="checkbox"/>	American Indian
<input type="checkbox"/>	Other Racial/Ethnic: All Ethnicities		Hispanic/Latino
<input type="checkbox"/>	Specific Religion or Faith: <b>No</b>		
<input type="checkbox"/>	Residency		
<input type="checkbox"/>	Northwest Oklahoma City	<input type="checkbox"/>	Northeast Oklahoma City
<input type="checkbox"/>	Downtown Oklahoma City	<input type="checkbox"/>	South Oklahoma City
<input type="checkbox"/>	Far West Oklahoma City	<input type="checkbox"/>	Tinker AFB Area
<input type="checkbox"/>	Edmond	<input type="checkbox"/>	Jones/Luther
<input type="checkbox"/>	Moore	<input type="checkbox"/>	Midwest City/Del City
<input type="checkbox"/>	Norman	<input type="checkbox"/>	Mustang
<input type="checkbox"/>	Other <b>No</b> Specific Residential Area		

**Other Information You'd Like Potential Board Members to Know:**

**\*\*Please note that some board meetings are conducted electronically via conference calls.**

**Communicating with Potential Board Members**

What other information do you need from potential board members to consider them for your organization's board? [Click here to enter text.](#)

**How should potential board members contact you?**

X	Mail letter of interest to PO Box 14744 OKC, OK 73113-0744
X	Email statement of interest to metroschoolofdance@gmail.com
X	Call this person–Frances Pitts - at this number: 405-204-4295