

# Leukemia and Lymphoma Society Board Recruitment Form

## Organization Information

Name of Organization: The Leukemia & Lymphoma Society  
Mailing Address: 500 N. Broadway Ave. #250, Oklahoma City, OK 73102  
Phone: 405-943-8888  
Fax: 405-943-8355  
Email: sara.mason@lls.org  
Web Site: www.lls.org/oklahoma  
Primary Staff Contact  
Title: Mrs. First Name: Sara Last Name: Mason  
Position: Donor Development Specialist  
Mailing Address if different from organizational address: [Click here to enter text.](#)  
Direct Phone with extension: 405-415-7032  
Email: sara.mason@lls.org

Mission: The mission of the Leukemia and Lymphoma Society is: Cure leukemia, lymphoma, Hodgkin's disease and myeloma, and improve the quality of life of patients and their families.

Major Programs: Susan Lang pay-it-forward travel assistance, Co-pay assistance, First Connection, Support Groups, and Research

Target Population: State of Oklahoma

Total Annual Budget: Over \$1,000,000  
Major sources of revenue: Light the Night, Man & Woman of the Year, and Student Series

How many staff? 5

Significant plans for future, such as a capital campaign or implementation of a new program: To focus primarily on our patients

## Board Description:

What is the primary work of your board? Hands-on (Volunteer in program, events, other activities)  
How many board members? 10 or fewer  
How long is a board term? 1 year  
How many consecutive terms can a board member serve? Contract renewable every year

When does the board meet? (*Place an X by all that apply*)

<input checked="" type="checkbox"/> January	<input checked="" type="checkbox"/> February	<input checked="" type="checkbox"/> March	<input checked="" type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input checked="" type="checkbox"/> June	<input checked="" type="checkbox"/> July	<input checked="" type="checkbox"/> August
<input checked="" type="checkbox"/> September	<input checked="" type="checkbox"/> October	<input checked="" type="checkbox"/> November	<input checked="" type="checkbox"/> December

Day:  
Thursday  
Time of Day for Board Meetings: Midmorning  
Where does the board meet? E.K. Gaylord Building downtown

## Board Member Obligations

### Financial Commitments:

Annual personal contribution We suggest a personal donation, but it is not required  
Participation in fund raising campaign (sign letters, make calls) Not mandatory  
Sales of tickets or sponsorships for events Not mandatory  
Other financial obligations: [Click here to enter text.](#)

**Time Commitments***(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Service on one or more committees
<input checked="" type="checkbox"/>	Volunteer for one or more programs of the organization
<input checked="" type="checkbox"/>	Required attendance at a minimum number of board meetings

Other, please specify [Click here to enter text.](#)**Specific Skill Sets Needed on Board**Are there specific skills you are seeking in new board members? *(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Financial Management	<input checked="" type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Fund Raising	<input checked="" type="checkbox"/>	Bylaws/Policy Development
<input checked="" type="checkbox"/>	Special Event Management	<input checked="" type="checkbox"/>	Human Resources/Personnel
<input checked="" type="checkbox"/>	Marketing/Communications	<input checked="" type="checkbox"/>	Insurance
<input checked="" type="checkbox"/>	Technology	<input checked="" type="checkbox"/>	Real Estate/Property Management
	Other, please specify <a href="#">Click here to enter text.</a>		

**Specific Demographics Needed on Board, if any**Are you seeking representatives among specific demographic groups? *(Place an X by all that apply)*

<input type="checkbox"/>	Male	<input type="checkbox"/>	Female
<input type="checkbox"/>	Teens	<input type="checkbox"/>	Young Adults
<input type="checkbox"/>	African American/Black	<input type="checkbox"/>	American Indian
<input type="checkbox"/>	Asian American	<input type="checkbox"/>	Hispanic/Latino
	Other Racial/Ethnic: <a href="#">Click here to enter text.</a>		
	Specific Religion or Faith: <a href="#">Click here to enter text.</a>		
<input type="checkbox"/>	Residency	<input type="checkbox"/>	
<input type="checkbox"/>	Northwest Oklahoma City	<input type="checkbox"/>	Northeast Oklahoma City
<input type="checkbox"/>	Downtown Oklahoma City	<input type="checkbox"/>	South Oklahoma City
<input type="checkbox"/>	Far West Oklahoma City	<input type="checkbox"/>	Tinker AFB Area
<input type="checkbox"/>	Edmond	<input type="checkbox"/>	Jones/Luther
<input type="checkbox"/>	Moore	<input type="checkbox"/>	Midwest City/Del City
<input type="checkbox"/>	Norman	<input type="checkbox"/>	Mustang
	Other <a href="#">Click here to enter text.</a>		

**Other Information You'd Like Potential Board Members to Know:**[Click here to enter text.](#)**Communicating with Potential Board Members**What other information do you need from potential board members to consider them for your organization's board? [Click here to enter text.](#)**How should potential board members contact you?**

<input checked="" type="checkbox"/>	Mail letter of interest to 500 N. Broadway Ave. #250, Oklahoma City, OK 73102
<input checked="" type="checkbox"/>	Email statement of interest to sara.mason@lls.org
<input checked="" type="checkbox"/>	Call this person--Sara Mason - at this number: 405-415-7032