

Building Minds

Organization Information

Name of Organization: Building Minds, LLC
Mailing Address: 6608 N. Western, #173, Oklahoma City, OK 73116
Phone: 405-850-1292
Fax: [Click here to enter text.](#)
Email: TLC@TLCMarketingOK.com
Web Site: [Click here to enter text.](#)
Primary Staff Contact
Title: [Choose an item.](#) First Name: Tracey Last Name: Cheek
Position: Chairman
Mailing Address if different from organizational address: [Click here to enter text.](#)
Direct Phone with extension: [Click here to enter text.](#)
Email: [Click here to enter text.](#)

Mission: *To use fun, hands-on learning techniques that teach STEM concepts and develop the teamwork, communication and problem-solving skills necessary to succeed in life.*

Major Programs: Summer Camps, After School Programs, Birthday Parties

Target Population: Kids in grades k-5th

Total Annual Budget: \$100,000 or less
Major sources of revenue: Summer Camps, Birthday Parties, Annual Fundraiser

How many staff? 1

Significant plans for future, such as a capital campaign or implementation of a new program: We are a new start-up non-profit. We plan to launch with the above referenced programs, but then build and add programs for older kids so we have a full K-12 curriculum that can feed kids into careers where they can use their hands.

Board Description:

What is the primary work of your board? Governance
How many board members? 10 or fewer
How long is a board term? Still to be decided
How many consecutive terms can a board member serve? Still to be decided.

When does the board meet? *(Place an X by all that apply)*

| | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> January | <input checked="" type="checkbox"/> February | <input checked="" type="checkbox"/> March | <input checked="" type="checkbox"/> April |
| <input checked="" type="checkbox"/> May | <input checked="" type="checkbox"/> June | <input checked="" type="checkbox"/> July | <input checked="" type="checkbox"/> August |
| <input checked="" type="checkbox"/> September | <input checked="" type="checkbox"/> October | <input checked="" type="checkbox"/> November | <input checked="" type="checkbox"/> December |

Day:
[Choose an item.](#)
Time of Day for Board Meetings: Midafternoon
Where does the board meet? Board member's office

Board Member Obligations

Financial Commitments:

Annual personal contribution personal contribution required annually, no minimum set at this time.

Participation in fund raising campaign (sign letters, make calls) [Click here to enter text.](#)
 Sales of tickets or sponsorships for events [Click here to enter text.](#)
 Other financial obligations: [Click here to enter text.](#)

Time Commitments

(Place an X by all that apply)

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | Service on one or more committees |
| <input type="checkbox"/> | Volunteer for one or more programs of the organization |
| <input checked="" type="checkbox"/> | Required attendance at a minimum number of board meetings |

Other, please specify [Click here to enter text.](#)

Specific Skill Sets Needed on Board

Are there specific skills you are seeking in new board members? *(Place an X by all that apply)*

| | | | |
|-------------------------------------|---|-------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> | Financial Management | <input checked="" type="checkbox"/> | Legal |
| <input type="checkbox"/> | Fund Raising | <input type="checkbox"/> | Bylaws/Policy Development |
| <input type="checkbox"/> | Special Event Management | <input type="checkbox"/> | Human Resources/Personnel |
| <input type="checkbox"/> | Marketing/Communications | <input type="checkbox"/> | Insurance |
| <input type="checkbox"/> | Technology | <input type="checkbox"/> | Real Estate/Property Management |
| <input type="checkbox"/> | Other, please specify Click here to enter text. | | |

Specific Demographics Needed on Board, if any

Are you seeking representatives among specific demographic groups? *(Place an X by all that apply)*

| | | | |
|--------------------------|---|--------------------------|-------------------------|
| <input type="checkbox"/> | Male | <input type="checkbox"/> | Female |
| <input type="checkbox"/> | Teens | <input type="checkbox"/> | Young Adults |
| <input type="checkbox"/> | African American/Black | <input type="checkbox"/> | American Indian |
| <input type="checkbox"/> | Asian American | <input type="checkbox"/> | Hispanic/Latino |
| <input type="checkbox"/> | Other Racial/Ethnic: Click here to enter text. | | |
| <input type="checkbox"/> | Specific Religion or Faith: Click here to enter text. | | |
| <input type="checkbox"/> | Residency | <input type="checkbox"/> | |
| <input type="checkbox"/> | Northwest Oklahoma City | <input type="checkbox"/> | Northeast Oklahoma City |
| <input type="checkbox"/> | Downtown Oklahoma City | <input type="checkbox"/> | South Oklahoma City |
| <input type="checkbox"/> | Far West Oklahoma City | <input type="checkbox"/> | Tinker AFB Area |
| <input type="checkbox"/> | Edmond | <input type="checkbox"/> | Jones/Luther |
| <input type="checkbox"/> | Moore | <input type="checkbox"/> | Midwest City/Del City |
| <input type="checkbox"/> | Norman | <input type="checkbox"/> | Mustang |
| <input type="checkbox"/> | Other Click here to enter text. | | |

Other Information You'd Like Potential Board Members to Know:

At this point, we need people willing to commit time and energy to get this off the ground.

Communicating with Potential Board Members

What other information do you need from potential board members to consider them for your organization's board? We are looking for Board members that can buy into our vision of preparing the next generation workforce, with a focus on engineering and similar fields that need a skilled labor force able and prepared to work with their hands.

How should potential board members contact you?

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | Mail letter of interest to Click here to enter text. |
| <input checked="" type="checkbox"/> | Email statement of interest to TLC@TLCMarketingOK.com |
| <input checked="" type="checkbox"/> | Call this person—Tracey Cheek - at this number: 405-850-1292 |