

# Areawide Aging Board Request Board Recruitment Form

## AREAWIDE AGING AGENCY BOARD RECRUITMENT FORM

### Organization Information

Name of Organization: Areawide Aging Agency  
Mailing Address: 4101 Perimeter Center Drive; Suite 103  
Phone: 405-942-8500  
Fax: 405-942-8535  
Email: dhudman@areawideaging.org  
Web Site: areawideaging.org  
Primary Staff Contact: Don Hudman  
Position: Executive Director  
Mailing Address if different from organizational address:  
Direct Phone with extension: 405-942-8500  
Email: dhudman@areawideaging.org

Mission: As people age, their need for dignity, and independence and quality of life does not change. Although characterized by a strong work ethic, unfortunate circumstances force many older adults into a life of bare existence. As a result, assistance is needed in areas in which they can no longer provide for themselves. Since 1973, Areawide Aging Agency has been the principal developer, coordinator and provider of services, which meet the needs and advance the dignity, independence, and quality of life of senior adults in central Oklahoma.

Major Programs: Home delivered meals, congregate meals, transportation for seniors, caregiver respite, assistance with dentures/glasses/utilities and resources for senior citizens in Canadian, Cleveland, Logan and Oklahoma Counties.

Target Population: Adults 60+, their families and caregivers.

Total Annual Budget: Over \$5,000,000  
Major sources of revenue: Federal and state grants and donations.

How many staff? 14.

Significant plans for future, such as a capital campaign or implementation of a new program: None at this time.

### Board Description:

What is the primary work of your board? Governance.  
How many board members? 12-16.  
How long is a board term? Three years  
How many consecutive terms can a board member serve? Two years.

When does the board meet? *(Place an X by all that apply)*

|   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> January   | <input checked="" type="checkbox"/> February | <input checked="" type="checkbox"/> March    | <input checked="" type="checkbox"/> April  |
| <input checked="" type="checkbox"/> May       | <input checked="" type="checkbox"/> June     | <input checked="" type="checkbox"/> July     | <input checked="" type="checkbox"/> August |
| <input checked="" type="checkbox"/> September | <input checked="" type="checkbox"/> October  | <input checked="" type="checkbox"/> November | <input type="checkbox"/> December          |

Day: 3<sup>rd</sup> Thursday of the month.  
Time of Day for Board Meetings: 11:30 a.m. through 1:00 p.m.  
Where does the board meet? Conference room at Areawide Aging Agency.

**Board Member Obligations****Financial Commitments:**

Annual personal contribution: Yes, no minimum set.

Participation in fund raising campaign (sign letters, make calls): Attend events.

Sales of tickets or sponsorships for events: Help recruit sponsorships for events.

Other financial obligations: None

**Time Commitments**

*(Place an X by all that apply)*

|                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Service on one or more committees                         |
| <input type="checkbox"/>            | Volunteer for one or more programs of the organization    |
| <input checked="" type="checkbox"/> | Required attendance at a minimum number of board meetings |

Other, please specify [Click here to enter text.](#)

**Specific Skill Sets Needed on Board**

Are there specific skills you are seeking in new board members? *(Place an X by all that apply)*

|                                     |   |                                     |                                 |
|-------------------------------------|---|-------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> | Financial Management  | <input checked="" type="checkbox"/> | Legal                           |
| <input checked="" type="checkbox"/> | Fund Raising  | <input checked="" type="checkbox"/> | Bylaws/Policy Development       |
| <input checked="" type="checkbox"/> | Special Event Management  | <input checked="" type="checkbox"/> | Human Resources/Personnel       |
| <input checked="" type="checkbox"/> | Marketing/Communications  | <input checked="" type="checkbox"/> | Insurance                       |
| <input checked="" type="checkbox"/> | Technology  | <input checked="" type="checkbox"/> | Real Estate/Property Management |
| <input type="checkbox"/>            | Other, please specify <a href="#">Click here to enter text.</a> |                                     |                                 |

**Specific Demographics Needed on Board, if any**

Are you seeking representatives among specific demographic groups? *(Place an X by all that apply)*

|                          |   |                          |                         |
|--------------------------|---|--------------------------|-------------------------|
| <input type="checkbox"/> | Male  | <input type="checkbox"/> | Female                  |
| <input type="checkbox"/> | Teens   | <input type="checkbox"/> | Young Adults            |
| <input type="checkbox"/> | African American/Black  | <input type="checkbox"/> | Seniors                 |
| <input type="checkbox"/> | Asian American  | <input type="checkbox"/> | American Indian         |
| <input type="checkbox"/> | Other Racial/Ethnic: <a href="#">Click here to enter text.</a>        |                          |                         |
| <input type="checkbox"/> | Specific Religion or Faith: <a href="#">Click here to enter text.</a> |                          |                         |
| <input type="checkbox"/> | Residency: Cleveland County & Logan County                            | <input type="checkbox"/> |                         |
| <input type="checkbox"/> | Northwest Oklahoma City   | <input type="checkbox"/> | Northeast Oklahoma City |
| <input type="checkbox"/> | Downtown Oklahoma City  | <input type="checkbox"/> | South Oklahoma City     |
| <input type="checkbox"/> | Far West Oklahoma City  | <input type="checkbox"/> | Tinker AFB Area         |
| <input type="checkbox"/> | Edmond  | <input type="checkbox"/> | Jones/Luther            |
| <input type="checkbox"/> | Moore   | <input type="checkbox"/> | Midwest City/Del City   |
| <input type="checkbox"/> | Norman  | <input type="checkbox"/> | Mustang                 |
| <input type="checkbox"/> | Other <a href="#">Click here to enter text.</a>                       |                          |                         |

**Other Information You'd Like Potential Board Members to Know:**

We are an agency devoted to helping the senior population in our area. We hope a potential board member would also have a heart for seniors.

**Communicating with Potential Board Members**

What other information do you need from potential board members to consider them for your organization's board?

How should potential board members contact you?

|   |   |
|---|---|
|   | Mail letter of interest to Areawide Aging Agency, 4101 Perimeter Center Dr, #310, OKC, OK 73112         |
| X | Email statement of interest to <a href="mailto:dhudman@areawideaging.org">dhudman@areawideaging.org</a> |
| X | Call this person-- Click here to enter text. - at this number: Click here to enter text.                |