

# Prairie Dance 2017 Board Recruitment Form

## Organization Information

Name of Organization: Prairie Dance Theatre  
Mailing Address: PO Box 16079, OKC, OK 73113  
Phone: 405-922-0134  
Fax: na  
Email: pdtokc@gmail.com  
Web Site: www.prairiedanceokc.org  
Primary Staff Contact  
Title: Ms. First Name: Tonya Last Name: Kilburn  
Position: Artistic Director  
Mailing Address if different from organizational address: same as above  
Direct Phone with extension: 405-760-8591  
Email: dancertonya@gmail.com

Mission: To promote a high standard of dance and movement through the education of children and the public. Our vision is to develop and implement programs rooted in dance for under-served children, to nurture in them essential traits for life achievement.

Major Programs: Smart Moves In-School Program and Smart Moves Youth Company

Target Population: Under-served elementary school children in OKCPS district (and beyond when applicable), serving both boys and girls in third - fifth grades. Our programming is inclusive to all children regardless of circumstance or ability.

Total Annual Budget: \$100,000 or less  
Major sources of revenue: Grants and private donations

How many staff? 1 Artistic Director; 2 contract admin staff; 4 contract teaching artists

Significant plans for future, such as a capital campaign or implementation of a new program: Future plans of significance include: launching a revised website; redeveloping annual fundraiser; implementing Summer Program; building an emergency fund, expanding to include more OKC schools.

## Board Description:

What is the primary work of your board? Active fundraising and board development; providing governance supervision.

How many board members? Currently, 7. Ideally, 11; but up to 22 members.

How long is a board term? 3 years

How many consecutive terms can a board member serve? Two

When does the board meet? (Place an X by all that apply)

<input checked="" type="checkbox"/> January	<input type="checkbox"/> February	<input checked="" type="checkbox"/> March	<input checked="" type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input type="checkbox"/> June	<input checked="" type="checkbox"/> July	<input checked="" type="checkbox"/> August
<input checked="" type="checkbox"/> September	<input checked="" type="checkbox"/> October	<input checked="" type="checkbox"/> November	<input type="checkbox"/> December

Day:

Saturdays (but each year the board determines the best day and time for current members)

Time of Day for Board Meetings: 10 a.m.

Where does the board meet? Allied Arts (N. Broadway)

## Board Member Obligations

**Financial Commitments:**

Annual personal contribution \$100 (encouraged to get an additional \$400)  
 Participation in fund raising campaign (sign letters, make calls) Fall Donor Drive, Spring Allied Arts Campaign  
 Sales of tickets or sponsorships for events Sell tickets to Annual fundraiser; secure sponsors for dancers  
 Other financial obligations: donation of any amount to Allied Arts Annual Campaign on behalf of PDT

**Time Commitments**  
*(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Service on one or more committees
<input type="checkbox"/>	Volunteer for one or more programs of the organization
<input checked="" type="checkbox"/>	Required attendance at a minimum number of board meetings
Other, please specify <a href="#">Click here to enter text.</a>	

**Specific Skill Sets Needed on Board**

Are there specific skills you are seeking in new board members? *(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Financial Management	<input type="checkbox"/>	Legal
<input checked="" type="checkbox"/>	Fund Raising	<input checked="" type="checkbox"/>	Bylaws/Policy Development
<input checked="" type="checkbox"/>	Special Event Management	<input type="checkbox"/>	Human Resources/Personnel
<input checked="" type="checkbox"/>	Marketing/Communications	<input type="checkbox"/>	Insurance
<input checked="" type="checkbox"/>	Technology	<input type="checkbox"/>	Real Estate/Property Management
<input type="checkbox"/>	Other, please specify <a href="#">Click here to enter text.</a>		

**Specific Demographics Needed on Board, if any**

Are you seeking representatives among specific demographic groups? *(Place an X by all that apply)*

<input checked="" type="checkbox"/>	Male	<input checked="" type="checkbox"/>	Female
<input type="checkbox"/>	Teens	<input checked="" type="checkbox"/>	Young Adults
<input type="checkbox"/>	African American/Black	<input type="checkbox"/>	American Indian
<input type="checkbox"/>	Asian American	<input type="checkbox"/>	Hispanic/Latino
Other Racial/Ethnic: <a href="#">Click here to enter text.</a>			
Specific Religion or Faith: <a href="#">Click here to enter text.</a>			
Residency			
<input type="checkbox"/>	Northwest Oklahoma City	<input type="checkbox"/>	Northeast Oklahoma City
<input type="checkbox"/>	Downtown Oklahoma City	<input type="checkbox"/>	South Oklahoma City
<input type="checkbox"/>	Far West Oklahoma City	<input type="checkbox"/>	Tinker AFB Area
<input type="checkbox"/>	Edmond	<input type="checkbox"/>	Jones/Luther
<input type="checkbox"/>	Moore	<input type="checkbox"/>	Midwest City/Del City
<input type="checkbox"/>	Norman	<input type="checkbox"/>	Mustang
<input type="checkbox"/>	Other <a href="#">Click here to enter text.</a>		

**Other Information You'd Like Potential Board Members to Know:**

This board has always been a small working board. Board members are also responsible for working and/or getting shifts covered with a food vendor at the OKC Festival of the Arts each Spring. Attendance of at least one of our formal performances is required and visits to the in-school program is encouraged. If you care about children and the arts, this is the organization for you. We make a positive difference in the lives of thousands of children and their families each year. With your help, perhaps tens of thousands of children will experience the transformative power of the arts.

**Communicating with Potential Board Members**

What other information do you need from potential board members to consider them for your organization's board? [Click here to enter text.](#)

**How should potential board members contact you?**

<input type="checkbox"/>	Mail letter of interest to <a href="#">Click here to enter text.</a>
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x	Email statement of interest to <a href="mailto:dancertonya@gmail.com">dancertonya@gmail.com</a>
x	Call this person—Tonya Kilburn - at this number: 405-760-8591