

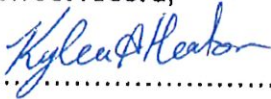
**PUKETE PRIMARY SCHOOL
MINUTES OF PUKETE SCHOOL BOARD OF TRUSTEES
HELD 28 MAY 2018 AT 5.45 PM**

PRESENT	Kylea Heaton (Chairperson), Katrina Jamieson, Gavin Oliver (Principal), Teresa Smith, Ant Cuthers
APOLOGIES	Frank Jackson. Aimee Whenuaroa
IN ATTENDANCE	Michele Ellery (Minute Secretary)
RATIFICATION OF MEETING AGENDA	RESOLVED: Standard Agenda
DECLARATION OF INTERESTS	There were no changes to declarations of interests for this meeting
MINUTES OF PREVIOUS MEETING	RESOLVED: That the minutes of meeting 07 May 2018 be adopted.
MATTERS ARISING	<ul style="list-style-type: none"> • Frank is working with Councillor Dave MacPherson regarding dates to meet regarding the pedestrian crossing on Pukete Road. • Reading Eggs and Mathletics subscription - see Principals Report.
CORRESPONDENCE	<p>Inwards Correspondence</p> <ul style="list-style-type: none"> • Eastside Refrigeration - quotes on heat pumps • Programmed Property Services - quotes on Te Manawa exterior painting • Kalu Cuppanda regarding hiring of Te Manawa • Brett Nichol regarding hiring of Te Manawa • Outwards correspondence • Ministry of Education regarding the proposed Maeroa Intermediate Enrolment Zone. • Licence to Occupy letter to Brett Nichol regarding Te Manawa hire <p>RESOLVED: That the inwards and outward correspondence be received.</p>

<p>PRINCIPAL'S REPORT</p>	<p>RESOLVED: That the Principal's Report as tabled be adopted less recommendations</p> <ul style="list-style-type: none"> ● We proceed with the purchase of Mathletics and Reading Eggs as outlined in the last meeting. ● The Board apply to the New Zealand Community Trust and Grassroots Trust for funding to purchase the sports uniform from Globalvelocity. ● The Board approve the quote from Eastside Refrigeration of \$13,800 to install 5 heat pumps and apply to MOE for approval and funding from 5YA ● There is a general consensus of the BOT to go with Poutama Pounamu regarding Cultural Responsiveness. ● We write a Letter of Understanding to be given to those who hire te Manawa. This will need to include information on Health and Safety reporting of incidents,hazards, not to use the kitchen along with our no smoking,alcohol and drugs policy. ● The following motion was passed: The Pukete School Board of Trustees allocate \$2510.26 to fund new sports uniforms and apply to Grassroots Trust and the New Zealand Community Trust to fund the balance of \$10,041.04.
<p>FINANCE</p>	<p>RESOLVED: That the March and April accounts tabled be ratified and the accounts for payment approved.</p>
<p>GENERAL</p>	<ul style="list-style-type: none"> ● Teachers and Students were surveyed about what they thought about Reading Eggs and Mathletics. It is recommended we go ahead and purchase these learning tools. ● Cultural Responsiveness - We have begun the process of developing an initiative that promotes

	<p>learning and achievements for all and especially Maori with Poutama Pounamu.</p> <ul style="list-style-type: none"> • The Protected Disclosure, Visitors and reporting to Parents on Students Progress and Achievement policies are to be reviewed. A focus group will meet to discuss and review them and report back at the next meeting.
	<p>There being no further business the meeting closed at 7.15 pm.</p>

Accepted as a true and correct record,



.....Chairperson

Dated:.....16/6/18.....

