



Protocol for Students Applying to and Visiting 2016-17

Early Childhood Students:

Preschool/Kindergarten students will visit for up to three consecutive mornings, 8:00 a.m.-noon (Half Day) or 8:00am to 2:45pm (Full Day). A school snack will be provided in the morning. If attending for a full day please provide, lunch, water bottle and a blanket/snuggle item for nap time. A change of clothes is also recommended. Shoes are required.

Please take a moment to review our school's Handbook and School Policies:

<https://static1.squarespace.com/static/57a7805c6b8f5b05fd69b7ef/t/57b36d766a496332a18d10d4/1471376761422/Niu+Mauka+Campus+Parent+Handbook+2016-17.pdf>

Lower School Students (Grades 1 – 8):

Students will visit in the classrooms for three consecutive days, and are expected to do the work that the other students in the class are doing, to the best of their ability including homework assignments.

Please take a moment to review our school's Handbook and School Policies:

<https://static1.squarespace.com/static/57a7805c6b8f5b05fd69b7ef/t/57b36d766a496332a18d10d4/1471376761422/Niu+Mauka+Campus+Parent+Handbook+2016-17.pdf>

Students, please:

- Wear a plain (no picture or logo) collared or t-shirt with shorts or pants for boys, and plain blouses or shirts with shorts or skirts for girls, no shorter than finger-tip length. Also, flat, closed-toe shoes.
- Bring a "brown bag" healthy lunch with something to drink, water recommended. Also, a little healthy snack for morning recess. Do not bring any sugary foods like candy, soda and juices.
- Movement classes occur throughout the week. Bring appropriate attire to change into. (T-Shirt, Shorts and Tennis Shoes).
- Mobile phones may not be used at any time on our school campus. If a phone is needed please come to the school office.
- On the first day of visiting, check-in at the office at 7:45 a.m. Parents, please complete a Student Visitor form with emergency contact information.
- Dismissal is at 2:45 p.m. Parents or designated drivers, may park on the street, and pick up their visiting student(s) at the classroom or at the parking lot drive through area.

High School Students:

Students will be visiting in the classrooms for three consecutive days, and are expected to do the work that the other students in the class are doing, to the best of their ability including homework assignments.

Students, please:

Please take a moment to review our school dress code and school policies.

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- Movement/PE classes occur throughout the week. Bring appropriate attire to change into. (T-Shirt, Shorts and Tennis Shoes).
- Bring a pen/pencil and notebook.
- Bring a "brown bag" healthy lunch with something to drink, water recommended. Also, a little healthy snack for morning recess. Please avoid any sugary foods like candy and or soda.
- Students in grade 9 (2nd semester only), grade 10, grade 11 and grade 12 have the option of going off campus, across the street, to the Aina Haina shopping center, to purchase lunch on Tuesday, Wednesday and Thursday. Mondays and Fridays are closed campus days so you will need to bring a home "brown bag" lunch. The classes do a lunch fundraiser on Monday, Wednesday, Thursday and Friday. Cost of lunch \$6.00 approx. On certain days Gelato is sold cost range \$2-\$5.00.
- On the first day of visiting, check-in at the office at 7:45 a.m. to meet your student guide. Parents, please complete a Student Visitor form with emergency contact information.
- Mobile phones may not be used at any time on our school campus.
- Dismissal is at 3:05 p.m. Parents may pull into the driveway and pick up their visiting student(s) waiting in the front of the school. Independent Release is allowed unless otherwise indicated in advance with the high school Administrative Assistant.