



INTERNATIONAL APPLICATION PROCESS

EXCHANGE and/or INTERNATIONAL STUDY **(for students applying from abroad)**

Step 1: Complete the Following:

- Letter of introduction with request for International Exchange (with a HWS exchange partner), or as International Study (paying student with no exchange partner).
- Submit the general Honolulu Waldorf School (HWS) Application and High School Student Application with drawing of a human being. Please review the Admission Application Checklist for complete details.
- International High School Supplemental Application Form.

Step 2: Submit the Application, the High School Student Application, and the International High School Supplemental Application, with the following additional items:

- Transcripts and school reports
- Color copy of student's current passport
- Current photo
- \$200.00 non-refundable application fee (U.S. dollars), for International Study students. Contact the admissions office via email for wiring capabilities admissions@honoluluwaldorf.org
- One or two examples of what you consider to be representative of your best work. These could be essays, poetry, paintings, musical performances on CD, copy of science projects, photo of handwork or crafts (optional).
- A statement indicating the amount of money the student will be bringing to the U.S. for personal monthly expenses. Typically \$150 a month is sufficient.
- Submit all documents to: Honolulu Waldorf School, 350 Ulua Street, Honolulu, Hawaii 96821 USA or email to admissions@honoluluwaldorf.org

Step 3: Supporting Documents:

- Teacher Reference Report from your current English and Math teachers.
- Administrative Report completed by your school administrator/head of school.
- Mentor Reference Report from your current extra-curricular mentor, advisor or coach (*optional*).
- Highly recommended Toefl Exam for English proficiency required for the International Study Program.
- Completed forms may be mailed, faxed or email to the Enrollment Coordinator:

Honolulu Waldorf School
350 Ulua Street
Honolulu, Hawaii 96821 USA
Fax: 808-373-2040
Email: admissions@honoluluwaldorf.org

Step 4: Admission Decision

- Upon receipt of applications and supporting documents, the Enrollment Coordinator will forward your completed student file to the Honolulu Waldorf High School faculty for review. A skype interview will be scheduled at a time convenient for both parties.
- HWS will notify the parent and student of admission status by letter and email to the preferred address specified in the application. Included in the acceptance packet will be your Consulate letter, I-20 form, Enrollment Agreement, Tuition Invoice (for International Study applicants) and other documentation.

Step 5: Enrollment

- Contact U. S. Embassy in your country to schedule interview. Complete Form I-901 to apply for F-1 non-immigrant status (international students). \$200 payment for I-901 application can be paid in person at the U. S. Embassy or online by following the guidelines at www.FMJfee.com.
(*NOTE: The amount of financial support must match the amount that was entered on Form I-20)
- Notify HWS of the receipt or denial of your student visa.
- For paying student, submit full payment of tuition and all fees in U. S. dollars with completed Enrollment Agreement upon acceptance. Wire transfers from a non-U.S. banks incur an \$50.00 fee please included this fee along with the application fee. For wire transfer instructions please contact admissions@honoluluwaldorf.org.
- For financial or business fees or questions please contact our business office finance@honoluluwaldorf.org.
- If a home-stay is needed while attending HWS please contact Study & Stay Hawaii to begin the application process. All housing accommodations and fees are through this organization.
Web: www.studyandstayhawaii.com / Contact Stacey Kastar at stacey@studyandstayhawaii.com with questions.
- International Exchange students will exchange with a HWHS reciprocal partner.
- Provide proof of medical or international travel insurance. Student accident and health insurance is required. For a list of providers please contact admissions@honoluluwaldorf.org.
- Upon arrival in Hawai'i, complete the State of Hawai'i health requirements, including a physical examination and Tuberculin skin test. Submit a copy of updated report of the student's immunization, physical examination, and Tuberculin test result to Honolulu Waldorf High School office before first day of classes. The Host parent must assist students with this process since these medical procedures must be issued by the Hawaii Department of Health, or a U.S. licensed physician, APRN, or PA. General cost is approximately \$100.00.

***IMPORTANT NOTE:**

Students missing these requirements will **NOT** be permitted to enter school on the first day of school.