



MANUSCRIPT ASSESSMENT GUIDELINES

MANUSCRIPT ASSESSMENT - \$80

A KidLitVic Manuscript Assessment is a fifteen minute one-to-one meeting with an attending publisher of your choice, to discuss your manuscript.

Only ONE paid assessment is available per person. Paid assessments are ONLY available to conference attendees.

Book your Manuscript Assessment with a Publisher of your choice via the Trybooking link (link to be supplied via email).

Bookings open 8pm AEDST Monday, 12 February 2018.

Once your Manuscript Assessment has been booked and paid for, follow the instructions below to complete your submission.

COMPLETED MANUSCRIPT ASSESSMENT SUBMISSIONS must be received by 8pm 12 March 2018 (AEDST).

MANUSCRIPT ASSESSMENT SUBMISSIONS

Upon booking your Manuscript Assessment you will be required to submit your manuscript via an online submission form that will be emailed to you when you book your manuscript assessment.

How to submit

COMPLETE ONLINE MANUSCRIPT ASSESSMENT SUBMISSION FORM

All the compulsory fields relevant to your submission must be filled in. You can submit for either:

a) Manuscript: Up to 10 pages extract from a larger novel or chapter book

OR

b) One or two picture books of not more than 1000 words in total

As this is an online form you will be required to cut and paste your text into the text windows provided.



COMPLETED MANUSCRIPT ASSESSMENT SUBMISSION FORMS must be received by midnight, 12 March 2018 (AEDST)

ANY ASSESSMENT SUBMISSIONS THAT DO NOT FOLLOW THE GUIDELINES MAY BE RETURNED TO THE CREATOR TO AMMEND.

HOW TO PREPARE FOR YOUR ASSESSMENT

1. Before you send your manuscript in, make sure it's the best it can be. Revise, revise, revise!
2. Know your story inside out, so that if a publisher asks you questions about it, you can answer confidently and articulately. Try to summarise your manuscript in 25 words or less. This will help you get your head around the concept of your story so you'll be able to present it succinctly and powerfully.
3. Know your characters. Know your characters as well you know your family members. If they are memorable to you, chances are they will be memorable to a publisher and readers too.
4. Know your publisher –be familiar with the style of book they publish; check out their website; look for books in bookstores and libraries published by this publishing house.
5. Have a clear understanding of why your story would appeal to this publisher and your target audience; what is it that makes your manuscript standout.
6. Have an alternative manuscript or story idea in case the publisher says something like, "I really like your writing, but we have a book coming out already with similar themes" or "great writing, but this doesn't fit with our list." That way, you can say, "But I have a story about..." And hopefully, they will respond with, "Great ... send it to us when you're ready."
6. Take notes. **Each publisher has their own style of providing feedback. This may be oral or written or both. We advise that you take notes during your assessment meeting. KidLitVic is not responsible for any additional follow up with the publisher after the conference.**

Usually you only get one chance to submit a manuscript to a publisher, so make the most of it and good luck.

DAY OF CONFERENCE

What to bring:

- Printed copy of your submitted manuscript/s
- Business cards optional
- Notepad and pen



Signing in:

Conference registration is 8.30-9.15am

The 15 minute Manuscript Assessments will be conducted throughout the day. You will be notified of your Assessment timeslot one week prior to the conference.

Please wait upstairs outside the assessment room 5-10mins prior to your assessment. There, you will be ushered in at the appointed time of your Assessment. Your Assessing Publisher will spend 15 mins talking through your manuscript.