### STANDARD | REQUIREMENTS

**Health and Safety**
- Items from the Safe Sleeping Practices Checklist are observed in practice.

**Staffing and Professional Development**
- Teachers complete Essential Training 2 or have a minimum of a current CDA, or 12 ECE credits.
- Directors complete Essential Training 2, a minimum of a current CDA, 12 ECE credits or an approved Director’s Credential.
- Directors complete NAEYC Human Resource Management Training.

**Child Growth, Development and Learning**
- Initial Environment Rating Scale (ERS) assessment supports improvement of health and safety, positive relationships, and a wide variety of learning opportunities.

**Children with Diverse Abilities**
- Information and resources specific to each community are available to families.

**Strengthening Families and Communities**
- Program communicates with families in a variety of ways.
- The Strengthening Families Self-Assessment is completed annually.

**Leadership and Management**
- Policy & procedure manual is maintained on-site, with job duties & responsibilities of staff.
- Parent handbook includes policy and procedures around the daily operation of the program management.

Programs verified at Step 2 must meet the indicators in this current step, and all previous steps (1).