Minutes of the Advisory Council Meeting
May 29, 2020, 11 am – 12:00 Noon

Present: Beth Oppenheimer as Chair, Karen Quist, Hailey Michalk, Cindy Brock, Ericka Rupp, Evelyn Johnson, Jennifer Snow, Katherine Humphrey, Kelsey Hofacer, Kurt Liebich, Mary Gauthier, Melissa Crist, Omair Shamim, Patricia Kempthorne, Rep. Lance Clow, Roger Sherman, Shannon Dunstan, Staci Shaw, Sue Smith, Teresa Wood-Adams, Wendy Johnson, and Laurie Demko, as minute taker. Also attending were Bill Foxcroft, Crystal Callahan, Danielle Horras, and Gina Whitney.

Beth opened the meeting promptly at 11 a.m. and called for a motion to approve the Minutes of the May 15, 2020 meeting. There being no changes or discussion, a motion was made, seconded and carried to approve the Minutes as presented.

Update WSU Family Survey
Karen reported that WSU had translated the survey and letter into Spanish; each being available in English and Spanish. Adjustments were also made to the readability of the survey. The anticipated launch date is June 3.

PDG Grant News
Karen has participated in several federal calls relating to securing appropriations for continued funding of PDG grant recipients. Federal appropriations have been approved and secured for those in the second year and those in the initial year funding appropriations have also been approved for the second year. Idaho AEYC will apply for second year funding.

Overview – Statewide Needs Assessment, Activity 1
Karen provided the members with a brief overview of the seven components of the Statewide Needs Assessment. The McClure Center will be drafting and preparing the final needs assessment based on document review and data analysis from all the work done by the other components of Activity 1. It is projected that the final version will be completed in October. Discussion was had regarding the town halls/focus groups, scope of work of the Policy Equity Group and the Bipartisan Policy Center’s completed work on Child Care Deserts.

Overview of Activity 4.1 – Early Learning Local Collaboratives
Karen reviewed the document, Community Systems to Support Families and Young Children. This was sent out to 15 different communities around the state as an invitation to apply for grants. These local collaborative grants are designed to basically replicate the needs assessment process at the local level. Idaho AEYC is working with Advocacy & Communications Solutions (ACS) to support this work at the local level. The Community Systems document outlines the basic structure and goals of the grants which Karen then reviewed with the Council.

Action Items:
- Provide members with The Policy Equity Group Scope of Work.
- Provide members with the Bipartisan Policy Center Idaho’s Child Care Program Landscape|Child Care Deserts.
- Place Community Systems to Support document and ACS guidebook on the website.
- Create a small workgroup to navigate focus groups and town halls throughout the state.

The meeting adjourned at approximately 12 noon.

Respectfully submitted,

Laurie Demko
Executive Assistant, Idaho AEYC

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