Minutes of the Advisory Council Meeting  
June 26, 2020, 11 am – noon

**Present:** Beth Oppenheimer as Chair, Cindy Brock, Hailey Michalk, Karen Quist, Katherine Himes, Katherine Humphrey, Kelsey Hofacer, Kurt Liebich, Marilyn Whitney, Martin Balben, Mary Gauthier, Melissa Crist, Omair Shamin, Patricia Kemphorne, Roger Sherman, Ron Pisaneschi, Sen. Janie Ward-Engelking, Staci Shaw, Sue Smith, Wendy Johnson, Jonny Carkin, and Laurie Demko, as minute taker. Also attending were Gina Whitney, Crystal Callahan, Olive Swan, Shelley Bennett, Stefanie Holloway, Danielle Horras and Kayla Blades.

The purpose of the meeting was for the McClure Center for Public Policy Research to conduct the first PDG B5 Needs Assessment Focus Group meeting, composed of the Advisory Council members. Three groups were formed of 9 to 10 members each, with rotating facilitators. The facilitators were: Gina Whitney, Danielle Horras and Katherine Himes.

Each group had 10 minutes to discuss the following questions regarding services/resources for children ages birth through 5:

- What should Idaho **keep** doing?
- What should Idaho **stop** doing?
- What should Idaho **start** doing?

A summary of the themes as they pertain to each of the three discussion questions will be compiled by the facilitators. This format will be used to conduct 3 to 4 more focus groups targeted at specific audiences and up to 9 town hall sessions, throughout Idaho, using Zoom as the virtual meeting tool.

The meeting adjourned at approximately 12 noon.

Respectfully submitted,

Laurie Demko  
Executive Assistant, Idaho AEYC