



HIGHLANDS OF SEMINOLE

Request for Lot/Exterior Modification/Addition

Please Fill Out Completely

The Architectural Control Committee needs the following information prior to granting approval:

Lot Owner: _____ Lot No.: _____
 Property Address: _____ Fitchburg, WI 53711
 Mailing Address (if different): _____
 Email Address: _____
 Home Telephone No.: _____ Alternate Phone No.: _____
 Contractor: _____ Phone No.: _____ Cell No.: _____
 Contractor Address: _____

(a) Note below the type of request and provide a brief description:

- | | |
|---|--|
| <input type="checkbox"/> Playset: | <input type="checkbox"/> House Facade: |
| <input type="checkbox"/> Fence: | <input type="checkbox"/> Siding: |
| <input type="checkbox"/> Deck: | <input type="checkbox"/> Roof: |
| <input type="checkbox"/> Patio: | <input type="checkbox"/> Outbuilding (structure: |
| <input type="checkbox"/> Landscaping/ Retaining Wall: | <input type="checkbox"/> Drainage/Grade Change: |
| <input type="checkbox"/> Building Addition: | <input type="checkbox"/> Other: |

(b) Provide a description of proposed materials.

(c) Provide photograph(s) of existing structure for modification and/or proposed materials.

(d) For changes to your lot, provide a drawing of your lot showing the location of the proposed structure, your house, your driveway, adjacent neighbors' houses, any retaining walls, landscaped areas, and any other relevant existing features.

(e) For fences, provide written approval from adjacent neighbors.

It is agreed and understood that lot owner and Contractor have read and understand the recorded Restrictions and Covenants including, but not limited to, drainage requirements. By approval of the plans submitted to the Developer or the Architectural Control Committee, neither the Neighborhood Association nor the Architectural Control Committee shall be responsible for obtaining any approval necessitated by City or Village ordinances, and neither the Neighborhood Association nor the Architectural Control Committee gives any opinion nor makes any representation as to soil conditions or drainage; that a building built pursuant to the plans will be structurally sound; or that the plans or site plan meet any city, county, or state codes or ordinances. Neither the Neighborhood Association nor the Architectural Control Committee shall have any liability to any Contractor or lot owner with respect to the construction of and materials used in any building on a lot within the plat. It shall be the Contractor and lot owner's sole responsibility to obtain all permits for the construction of any improvements on a lot in the plat. I agree to construct improvements according to the plans and information herein submitted.

ACC acknowledges receipt of applications. If an acknowledgement of the application has not been received within 7 days of submission, the application has not been received by ACC and should be resubmitted. Applicants are responsible for verifying plans and supporting documentation from contractors has been received by ACC.

Submitter Name / Date

Contractor Business Name

For ACC Use Only
Date Received

Email to:

The ACC Chair, as shown on the Web page

OR mail 2 copies to:

HSNA – Attn: ACC
2935 S. Fish Hatchery Road #402,
Fitchburg, WI 53711